



CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, JANUARY 11, 2022**

REMOTE MEETING ON ZOOM

PLEASE CLICK THE LINK BELOW TO JOIN THE WEBINAR:
[HTTPS://BAINBRIDGEWA.ZOOM.US/J/92947338351](https://bainbridgewa.zoom.us/j/92947338351)
OR TELEPHONE: US: +1 253 215 8782
WEBINAR ID: 929 4733 8351

AGENDA

1. **CALL TO ORDER / ROLL CALL - 6:00 PM**
2. **INTRODUCE COUNCILMEMBER MORIWAKI AND PRESENT OATH OF OFFICE FOR COUNCILMEMBERS DEETS, MORIWAKI, AND QUITSLUND - 6:05 PM**
 - 2.A **Present Oath of Office for Councilmembers Moriwaki, Deets, and Quitslund**, 10 Minutes
3. **APPOINT MAYOR AND DEPUTY MAYOR**
 - 3.A **(6:15 PM) Appoint Mayor and Deputy Mayor**, 10 Minutes
4. **APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE - 6:25 PM**
5. **PRESENTATION(S)**
 - 5.A **(6:30 PM) Receive Presentation by Utility Advisory Committee with Year-End Report and 2022 Work Plan - Public Works**, 5 Minutes
[UAC 2021 Summary and 2022 Work Plan Proposal.pdf](#)
 - 5.B **(6:35 PM) Present Proclamation Recognizing Dr. Martin Luther King, Jr. Day on January 17, 2022**, 5 Minutes
[MLK_Day_Bainbridge_Island 2022.docx](#)
6. **PUBLIC COMMENT - 6:40 PM**

Public comment is accepted at this time on any topic of municipal interest. Each commenter will have three minutes to speak. Public comment is not taken on individual agenda items during the meeting. Please refer to guidelines and instructions for public comment attached below.

- 6.A Instructions and Guidelines for Providing Public Comment at Remote Meetings - City Clerk, 15 Minutes**
[Instructions for Providing Public Comment at Remote Meetings.pdf](#)

7. CONSENT AGENDA - 6:55 PM

All items listed under this section are considered to be routine and will be acted upon with one motion and one vote. There will be no separate discussion of these items unless a member of the City Council, or City Manager so requests, in which event, the item will be considered separately in its normal sequence.

- 7.A Agenda Bill for Consent Agenda, 5 Minutes**

- 7.B Approve Accounts Payable and Payroll, 5 Minutes**
[AP Report to Council of Cash Disbursements 12-29-21.pdf](#)
[AP Report to Council of Cash Disbursements 01-12-22.pdf](#)
[Council Report PR 12-20-21.pdf](#)
[Council Report PR 1-5-22.pdf](#)

- 7.C Approve City Council Meeting Minutes,**
[City Council Study Session Minutes, December 7, 2021.pdf](#)
[City Council Regular Business Meeting Minutes, December 14, 2021.pdf](#)

- 7.D Authorize Increase to the City Manager's Change Order Authority for the Eagle Harbor Phase II Non-Motorized Improvements Project from \$230,00 to \$403,000 to address drainage and general road and bike lane safety**
[Eagle Harbor Phase II Council Memo 010622.docx](#)

8. COUNCIL ANNOUNCEMENTS - 7:00 PM

9. CITY MANAGER'S REPORT - 7:10 PM

- 9.A Present Memorandum on 2022 Priority Projects for the Climate Officer, 5 Minutes**
[Priority Climate Officer Projects 2022 - Memo.docx](#)
- 9.B Clarification of Countywide Planning Policies, 5 Minutes**
[Update on Clarification of Countywide Planning Policies - King Memorandum.pdf](#)

10. REGULAR BUSINESS

- 10.A (7:15 PM) Consider Reversing the 2010 Decision to Declare as Surplus the City-Owned Shares at the Islander Mobile Home Park - Executive, 10 Minutes**
[Resolution 2010-24 Declaring City-owned Shares at IMHP Surplus](#)
- 10.B (7:25 PM) Designate a Councilmember to Serve on the City Manager's Ad Hoc Waste Reduction Implementation Steering Committee, 10 Minutes**

- 10.C **(7:35 PM) Consider City Council Member Appointments to Boards, Committees, and Liaisons** 15 Minutes
[2022_Council_Assignments.docx](#)
- 10.D **(7:50 PM) Discuss Setting Legislative Policy Guideline for the 2022 Legislative Agenda - Executive,** 20 Minutes
[Legislative Policy Guidelines for 2022 for CC 01112022](#)
- 10.E **(8:00 PM) Consider Resolution No. 2022-01 Related to Revising the Appointment and Confirmation Process Regarding the Planning Commission - Executive,** 10 Minutes
[Resolution No. 2022-01 - Revising Process re Appointment of Planning Commissioners](#)
- 10.F **(8:10 PM) Consider Ordinance No. 2022-04 Related to Amending Bainbridge Island Municipal Code Section 2.01.015 Regarding Appointments to the Planning Commission - Executive,** 10 Minutes
[Ordinance No. 2022-04 - Amending BIMC 2.01.015 Relating to Planning Commission Appointments.docx](#)

11. ADJOURNMENT - 8:20 PM

GUIDING PRINCIPLES

Guiding Principle #1 - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 - Manage the water resources of the Island to protect, restore and maintain their ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

Guiding Principle #3 - Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

Guiding Principle #5 - The use of land on the Island should be based on the principle that the Island's environmental resources are finite and must be maintained at a sustainable level.

Guiding Principle #6 - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 - Reduce greenhouse gas emissions and increase the Island's climate resilience.

Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.



City Council meetings are wheelchair accessible. Assisted listening devices are available in Council Chambers. If you require additional ADA accommodations, please contact the City Clerk's Office at 206-780-8604 or cityclerk@bainbridgewa.gov by noon on the day preceding the meeting.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 11, 2022

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: Present Oath of Office for Councilmembers Moriwaki, Deets, and Quitslund,

SUMMARY: Councilmembers Moriwaki, Deets, and Quitslund were sworn in to office on December 22, 2021. A video of the ceremony will be presented, and Councilmembers will have the opportunity to provide remarks following the video presentation.

AGENDA CATEGORY: Presentation

PROPOSED BY: Executive

RECOMMENDED MOTION: Presentation only.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 11, 2022

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (6:15 PM) Appoint Mayor and Deputy Mayor,

SUMMARY: The City Council will appoint a Mayor and Deputy Mayor.

AGENDA CATEGORY: Appointment

PROPOSED BY: City Council

RECOMMENDED MOTION: First Motion: I move to appoint _____ as Mayor for a term commencing January 11, 2022 and voluntarily ending on December 31, 2022.

Second Motion: I move to appoint _____ as Deputy Mayor for a term commencing January 11, 2022 and ending June 30, 2022.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 11, 2022

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (6:30 PM) Receive Presentation by Utility Advisory Committee with Year-End Report and 2022 Work Plan - Public Works,

SUMMARY: The Chair and Co-Chair of the Utility Advisory Committee will make a brief presentation to the City Council regarding a summary of their work in 2021, and their proposal for a 2022 work plan.

AGENDA CATEGORY: Presentation

PROPOSED BY: Public Works

RECOMMENDED MOTION: I move to approve the 2022 Utility Advisory Committee work plan as proposed in their December 8, 2021 memorandum.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	N/A
Ongoing Cost:	N/A
One-Time Cost:	N/A
Included in Current Budget?	No

BACKGROUND: The purpose of this presentation is to inform the City Council of the work performed by the Utility Advisory Committee (UAC) in 2021, and to propose a work plan of activities for 2022, which was unanimously approved by the Committee at their December 8, 2021, meeting.

The Committee serves to make recommendations to the City Council on utility-related policy and project issues, and works closely with the Public Works Director on developing a work plan for the year. A link to the administrative duties of the UAC can be found here:

<https://www.codepublishing.com/WA/Bainbridgelsland/#!/Bainbridgelsland02/Bainbridgelsland0233.html>

ATTACHMENTS:

[UAC 2021 Summary and 2022 Work Plan Proposal.pdf](#)

FISCAL DETAILS: N/A

Fund Name(s):

Coding: N/A



UTILITY ADVISORY COMMITTEE

Date: December 8, 2021
To: City Council, City Manager, Public Works Director
From: Utility Advisory Committee
Subject: 2021 Annual Report and 2022 Work Plan

Purpose

The purpose of this memorandum is to inform the City Council of the work performed by the Utility Advisory Committee (UAC) in 2021, and to propose a work plan of activities for 2022, which was unanimously approved by the Committee at their December 8, 2021, meeting. The Committee serves to make recommendations to the City Council on utility-related policy and project issues, and works closely with the Public Works Director on developing a work plan for the year. A link to the administrative duties of the UAC [can be found here](#).

Review of 2021 Work Plan/Activities

Supporting Long Range Utilities Planning

1. General
 - a. Update Fire Code with Fire Marshal and PW Department.
 - i. Advised Council on changes proposed for Fire Code, especially Chapter 13, Public Services. [Jan]
 - b. State Water Resource Inventory Area (WRIA)
 - i. Reviewed City participation in state-wide process. [Jan - Mar] Plan vetoed by a tribe, now in DOE hands.
 - c. COBI Ground Water Management Plan
 - i. Meeting with new COBI hydrogeologist
 - d. ARPA Funding Priorities Review
 - i. Ranked spending proposals for Council from UAC viewpoint. [Aug - Sep]
2. COBI Sewer Utility
 - a. Treatment Plant and pre-treatment
 - i. Reviewed PW memo on 250,000-gallon spill of partially treated wastewater. [Jan]
 - ii. Considered Fats Oil and Grease (FOG) Ordinance for Sewer Utility [May]
 - iii. Reviewed recommendations for dealing with Contaminants of Emerging Concern (CECs), nutrient removal and overall capacity. [May - Jun]

3. COBI Water Utility
 - a. Ferncliff Main Extension
 - i. Discussed concepts to extend existing water main north and equitable ways to finance. [Mar - Sep]
 - b. Taylor Well
 - i. Discussed options for Rockaway Beach system. [Mar]
4. Non-COBI Utilities
 - a. Small Water Systems
 - i. Discussed Emerald Heights Water System with residents and PW Department. [Jan]
 - ii. Finalized overarching Water System Planning Recommendation [Jan] which Council approved. [Feb]
 - b. PSE Electrical Franchise Agreement
 - i. CCAC and UAC Joint Committee recommended a Partnership Agreement plus Franchise agreement. [Jan]
 - ii. Discussed data transparency, Green Building Fund and Undergrounding. [Apr]
 - iii. Discussed Missing Link Transmission Line Project. [Jun - Sep]
 - c. Comcast Cable Franchise Agreement
 - i. Discussed upcoming negotiation with City's consultants, River Oaks Communications. [Sep]

Reviewing Major COBI Utility Projects

1. Water System and Water Tank
 - a. Discussed PW specifications/design for replacement high school water tank. [Apr]
 - b. Discussed additional fire protection requirements. [May]
2. Rockaway Beach Intertie
 - a. Discussed effort between COBI and KPUD to connect systems for use in emergencies. [Jan]
3. Beach Sewer Main Projects
 - a. Discussed residents' comments on planned sewer replacement project [Mar]
4. Water Service Area Boundary Extension
 - a. Discussed potential boundary adjustments between COBI and KPUD areas. [Mar - Apr]

Work Plan Activities for 2022

1. Review and recommend proposed adjustments to water and sewer rates
2. Review and advise during preparation of 2023-24 bi-annual budget and Capital Improvement Plan
3. Review and comment on development of Groundwater Management Plan
4. Review and comment on new Stormwater System Plan
5. Possibly comment on revisions to PSE and Comcast franchise agreements
6. Likely review major upcoming capital projects, including replacement of high school reservoir and upgrades to sewer treatment plant



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 11, 2022

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (6:35 PM) Present Proclamation Recognizing Dr. Martin Luther King, Jr. Day on January 17, 2022,

SUMMARY: The attached proclamation recognizes Dr. Martin Luther King, Jr. Day on January 17, 2022. It is one of the annual proclamations that may be signed by the Mayor without further Council action.

AGENDA CATEGORY: Proclamation

PROPOSED BY: City Council

RECOMMENDED MOTION: Presentation only.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[MLK Day Bainbridge Island 2022.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

PROCLAMATION

A PROCLAMATION by the City Council of the City of Bainbridge Island, Washington, Recognizing Dr. Martin Luther King, Jr. Day on January 17, 2022.

WHEREAS, the Rev. Dr. Martin Luther King, Jr., who was born on January 15, 1929, dedicated his life to promoting peace, freedom, equality, and justice for all through non-violent means; and

WHEREAS, federal and state legislation has recognized Dr. King's legacy as one of America's outstanding civil rights leaders by adopting his birthdate as a national event on the third Monday of January; and

WHEREAS, on August 28, 1963, Dr. King, as part of the March on Washington, delivered a historic speech at the Lincoln Memorial which called for an end to racism in the United States; and

WHEREAS, Dr. King and the Civil Rights Movement helped change public policy from segregation to integration, resulting in the repeal of the post-Reconstruction era state laws mandating racial segregation in the South known as the "Jim Crow Laws," thereby leading to the passage of the Civil Rights Act of 1964, the Voting Rights Act of 1965, and other antidiscrimination laws aimed at ending economic, legal, and social segregation in America; and

WHEREAS, Dr. King and the Civil Rights Movement helped change public policy from legal and socially acceptable discrimination and segregation to an open and accessible policy of racial integration leading to equal participation and access to primary and higher education, housing, employment, transportation, federal, state, and local governmental elections, and other aspects of public policy relating to human rights; and

WHEREAS, Dr. King stated in his speech, "I say to you today, my friends, though, even though we face the difficulties of today and tomorrow, I still have a dream. It is a dream that one day this nation will rise up, live out the true meaning of its creed: "We hold these truths to be self-evident, that all men are created equal;" and

WHEREAS, Dr. King continued to state in his speech, "This will be the day when all God's children will be able to sing with new meaning. "My country, 'tis of thee, sweet land of liberty, of thee I sing. Land where my fathers died, land of the pilgrim's pride, from every mountainside, let freedom ring." And if America is to be a great nation, this must become true;" and

WHEREAS, Dr. King believed that service was "the soul's highest purpose," and was the path to happiness, greatness and God; and

WHEREAS, Dr. King once said, "Life's most persistent and urgent question is: 'What are you doing for others?'" Americans across the country will answer that question by coming together to honor Dr. King by helping their neighbors and communities through thousands of service projects spread across all 50 states; and

WHEREAS, Bainbridge Island residents are encouraged to observe the holiday not only by reflecting on Dr. King's legacy but also by actively serving others; and

WHEREAS, national and international events teach us the unfortunate lesson that the age of violence and hatred has not passed, and that now as much as at any time Dr. King's message of non-violence should be celebrated.

NOW, THEREFORE, I, _____, Mayor of the City of Bainbridge Island, on behalf of the City Council do hereby proclaim Monday, January 17, 2022, as

DR. MARTIN LUTHER KING, JR. DAY

in the city of Bainbridge Island, Washington in recognition of his birth, life, and death, and ask everyone to celebrate this day by continuing to live Dr. King's dream daily, respecting all others regardless of their race, color or creed.

Signed this 11th day of January, 2022

_____, Mayor



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 11, 2022

ESTIMATED TIME: 15 Minutes

AGENDA ITEM: Instructions and Guidelines for Providing Public Comment at Remote Meetings - City Clerk,

SUMMARY: The attached instructions and guidelines explain how to provide public comment in a remote Zoom meeting.

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION: Information only.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Instructions for Providing Public Comment at Remote Meetings.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



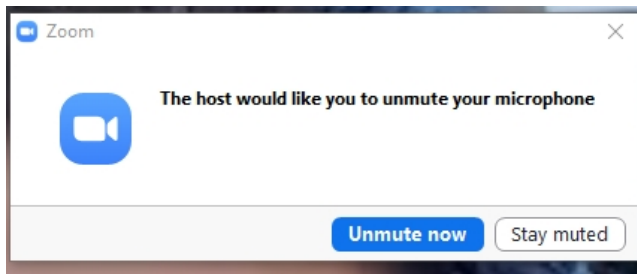
CITY OF
BAINBRIDGE ISLAND

CITY CLERK'S OFFICE

Members of the public are encouraged to submit written public comment to the City Council at any time by emailing Council at council@bainbridgewa.gov or the City Clerk at cityclerk@bainbridgewa.gov. Members of the public who wish to provide public comment during the remote meeting should follow the instructions outlined below.

INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT IN REMOTE MEETINGS

1. Attendees who wish to provide public comment sign in to Zoom with their name.
2. Meeting Chair will indicate when it is time for public comment.
3. Attendee indicates desire to speak by clicking on "Raise Hand" option at the bottom of the screen.
4. Attendee clicks button "Unmute now" after they are called to speak by Meeting Chair.



5. Attendee will appear on screen with other panelists, but without video, just name.

IMPORTANT NOTE: If you do not have the latest version of Zoom, the Clerk will promote you to panelist. You will then appear with video enabled. Look for the video icon in the bottom left-hand corner of the screen to turn off your video.

6. Attendee provides their comment.
7. A timer on the screen will track your time.
8. Stop speaking when the timer reaches the 3-minute mark.
9. Attendee is returned to attendee group, and microphone is muted.
10. As always, public comment is simply received by the Council, with no response.

Excerpt from the Governance Manual regarding public comment:

5.6 Respect and Decorum

It is the duty of the Presiding Officer and Councilmembers to maintain dignity and respect for their offices, City staff, and the public. While the Council is in session, the Councilmembers shall preserve civility, order and decorum. No member of the public shall, by conversation or otherwise, delay, disrupt, or interrupt the proceedings of the Council, nor engage in any of the prohibited behavior described below.

Councilmembers and the public shall obey the proper orders of the Presiding Officer of the meeting.

5.6.1 Orderly Behavior and Civility in Remarks

Any person disrupting the business of the Council, either while addressing the Council or attending the proceedings, shall be asked to leave, or be removed from the meeting. Continued disruptions may result in a point of order by the Presiding Officer or a Councilmember pursuant to the Council's parliamentary rules, or a recess, forced removal, or adjournment as described elsewhere in this manual. Disruptive behavior includes, but is not limited to, the following:

- (a) Speaking without being recognized by the Presiding Officer.
- (b) Continuing to speak after the allotted time has expired.
- (c) Speaking on an item at a time not designated for discussion by the public of that item, such as speaking on a quasi-judicial item at a time other than during a public hearing or closed record proceeding on the matter.
- (d) Throwing objects.
- (e) Speaking on an issue that is not within the jurisdiction of the City Council or is otherwise irrelevant to Council business.
- (f) Speaking in favor of or in opposition to a ballot proposition or a candidate for public office, provided, that public comment is allowed when the City Council is considering taking a collective position in favor of or in opposition to a ballot proposition as authorized in RCW 42.17A.555.
- (g) Impersonating a City Councilmember or a member of the City staff.
- (h) Shouting or otherwise engaging in loud or boisterous behavior.
- (i) Continuing to make repetitive remarks after being requested not to do so by the Presiding Officer or a majority of the City Council.
- (j) Attempting to engage the audience rather than the Council, e.g., asking audience members to stand, clap, boo or otherwise express collective support or opposition to any matter.
- (k) Booing, hissing, or otherwise disrupting the comments of another speaker.

- (l) Using racial slurs or other slurs directed at the color, creed, religion, ancestry, gender, sexual orientation, gender expression or identity, national origin, citizenship or immigration status, or mental, physical, or sensory disability of any individual or group, or any other words considered “fighting words” under constitutional law.
- (m) Refusing to modify conduct after being advised by the Presiding Officer that the conduct is disrupting the meeting or disobeying any other lawful order of the Presiding Officer or a majority of the City Council.

5.6.2 Permission Required to Address the Council

Persons other than Councilmembers and Administration shall be permitted to address the Council only upon recognition and introduction by the Presiding Officer of the meeting.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 11, 2022

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Agenda Bill for Consent Agenda,

SUMMARY: Consider approval of Consent Agenda items 7.B through 7.D.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to approve the Consent Agenda as presented.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 11, 2022

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Approve Accounts Payable and Payroll,

SUMMARY: Consider approval of payroll and accounts payable.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: Approve accounts payable and payroll.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[AP Report to Council of Cash Disbursements 12-29-21.pdf](#)

[AP Report to Council of Cash Disbursements 01-12-22.pdf](#)

[Council Report PR 12-20-21.pdf](#)

[Council Report PR 1-5-22.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: December 6, 2021 - December 20, 2021

CITY COUNCIL: December 7, 2021 - December 21, 2021


Last check from previous run: 357886 dated 12/15/2021 issued to WA ST DOT for \$119.83
 Last ACH from previous run: 527 dated 12/15/2021 issued to Westbay Auto Parts for \$439.48

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
VOID	12/15/2021	357800	IT/Canon Solutions/Invoice number entered incorrectly and was a duplicate	N/A
ACH/EFT	12/16/2021	528	Kitsap County Sewer District #7/Nov. 2021 sewer utility charge	21,731.35
ACH/EFT	12/25/2021	529	COBI/Utility billing - Dec. 2021	5,383.71
ACH/EFT	12/20/2021	530	Kitsap County Sewer District #7/Legal settlement	484,563.50
ACH/EFT	12/25/2021	531	WA State DOR/Excise taxes - Nov. 2021	29,895.38
ACH/EFT	12/25/2021	532	WA State DOL/Firearm permits - Dec. 2021	327.00
Manual	12/14/2021	357887	US Bank/Credit card purchases - Nov. 2021	26,091.84
Manual	12/15/2021	357888	Cunnane, Beryl/Utility Billing refunds	208.24
Manual	12/15/2021	357889	Goldsberry, Katy/Utility Billing refunds	290.66
Manual	12/15/2021	357890	Roberts Jewelers/Utility Billing refunds	582.58
Manual	12/15/2021	357891	White, Keith/Utility Billing refunds	167.99
Manual	12/15/2021	357892	AT&T Onenet Service/Fax long distance	17.48
Manual	12/15/2021	357893	CenturyLink/Citywide telemetry - Dec. 2021	4,303.52
Manual	12/15/2021	357894	HR/Daniel Miller/Employee apprection taco truck	1,626.32
Manual	12/15/2021	357895	KC Alcoholism Special Fund/Q3 2021 Alcoholism services	2,052.03
Manual	12/15/2021	357896	Kitsap County Treasurer/Nov. 2021 out court remit	39.15
Manual	12/15/2021	357897	Verizon/Citywide wireless charges - Dec. 2021	5,530.39
Manual	12/15/2021	357898	WA ST Treasurer/Nov. 2021 court fines collected for the State	2,519.91
Manual	12/15/2021	357899	HR/Winn, Scott/Racial equity training	4,431.25
Manual	12/20/2021	357900	CenturyLink/Citywide telemetry - Dec. 2021	384.21
Manual	12/20/2021	357901	PCD/Prothman Company/Interim Planning Director services - Mark Hofman	16,804.45
Manual	12/20/2021	357902	Puget Sound Energy/Citywide energy services	17.12

Total Manual Checks and Electronic Disbursements	606,968.08
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Regular Run Checks	12/29/2021	357903-357958	Total Regular Check Run	290,803.98
Regular Run ACH	12/29/2021	533-543	Total Regular ACH Run	44,826.09
			Total Disbursements	942,598.15

Retainage Release	12/21/2021	201	Stripe Rite/Road striping 2021	5864.04
Travel Advance	N/A	N/A		N/A

Prepared and Reviewed by  Jacob Kines, Senior Accounting Technician

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

 - for Karl Shaw

December 30, 2021

Karl R. Shaw, Accounting Manager

Date

JK

12/21/2021 13:12
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 1
apcshdsb

CASH ACCOUNT: 628	111100	CASH-RETAINAGE	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME					
INVOICE DTL DESC								
201	12/21/2021	PRTD	585 STRIPE RITE	252560	RETREL-12152021	12/15/2021	RT122121	5,864.04
	Invoice: RETREL-12152021			5,864.04	41628860 586000	RET REL ROAD STRIPING 2021		
						RETAINAGE RELEASE		
						CHECK	201 TOTAL:	5,864.04
				NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***		5,864.04
						COUNT	AMOUNT	
				TOTAL PRINTED CHECKS		1	5,864.04	
							*** GRAND TOTAL ***	5,864.04

12/21/2021 13:12
 jkines

CITY OF BAINBRIDGE ISLAND
 A/P CASH DISBURSEMENTS JOURNAL

P 2
 apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2021 12	204								
APP 622-213000	12/21/2021	RT122121	122121			ACCOUNTS PAYABLE		5,864.04	
						AP CASH DISBURSEMENTS JOURNAL			
APP 628-111100	12/21/2021	RT122121	122121			CASH-RETAINAGE			5,864.04
						AP CASH DISBURSEMENTS JOURNAL			
						JOURNAL 2021/12/204	TOTAL	5,864.04	5,864.04

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
622	EXPENDABLE TRUST FUND	2021	12	204	12/21/2021			
	622-213000					ACCOUNTS PAYABLE	5,864.04	
	628-111100					CASH-RETAINAGE		5,864.04
FUND TOTAL							5,864.04	5,864.04

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME					
INVOICE DTL DESC								
528	12/16/2021	EFT	1496 KITSAP COUNTY SEWER	252469	KCSD7-COBI-2021-NOV	12/01/2021	M121621	21,731.35
	Invoice: KCSD7-COBI-2021-NOV						PW/NOVEMBER 2021 SEWER UTILITY CHARGE	
				21,731.35	73426356	551000	SIS-SD#7 PROCESSING CHGS	
							CHECK 528 TOTAL:	21,731.35
							NUMBER OF CHECKS 1	*** CASH ACCOUNT TOTAL *** 21,731.35
							COUNT	AMOUNT
							1	21,731.35
							TOTAL EFT'S	
							*** GRAND TOTAL ***	21,731.35

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

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YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2021 12	151	APP 402-213000	12/16/2021	M121621	121621			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		21,731.35	
APP 635-111100		12/16/2021	M121621	121621			CASH AP CASH DISBURSEMENTS JOURNAL				21,731.35
GENERAL LEDGER TOTAL										21,731.35	21,731.35
APP 631-130000		12/16/2021	M121621	121621			DUE TO/FROM CLEARING		21,731.35		
APP 402-130000		12/16/2021	M121621	121621			DUE TO/FROM CLEARING				21,731.35
SYSTEM GENERATED ENTRIES TOTAL										21,731.35	21,731.35
JOURNAL 2021/12/151 TOTAL										43,462.70	43,462.70

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
402 SEWER OPERATING FUND 402-130000 402-213000	2021 12	151	12/16/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	21,731.35	21,731.35
				FUND TOTAL	21,731.35	21,731.35
631 CLEARING FUND 631-130000 635-111100	2021 12	151	12/16/2021	DUE TO/FROM CLEARING CASH	21,731.35	21,731.35
				FUND TOTAL	21,731.35	21,731.35

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CITY OF BAINBRIDGE ISLAND
 A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
402	SEWER OPERATING FUND		21,731.35
631	CLEARING FUND	21,731.35	
		TOTAL	21,731.35
			21,731.35

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
529	12/25/2021	MANL	103 CITY OF BAINBRIDGE I	252471	10717DEC21			
	Invoice: 10717DEC21					12/25/2021	UB DEC21	271.04
				271.04	91011722	547500		
						1270 MADISON AVE		
						GG-C/E-LIBRARY-COBI	WTR/SWR	
	Invoice: 10727DEC21			252472	10727DEC21			
						12/25/2021	UB DEC21	1,412.84
				1,412.84	91011722	547500		
						1270 MADISON AVE		
						GG-C/E-LIBRARY-COBI	WTR/SWR	
	Invoice: 11015DEC21			252473	11015DEC21			
						12/25/2021	UB DEC21	1,082.28
				1,082.28	91425358	547500		
						1220 DONALD PLACE		
						GG-WWTP-WATER/SEWER		
	Invoice: 11122DEC21			252474	11122DEC21			
						12/25/2021	UB DEC21	518.84
				518.84	91011215	547500		
						625 WINSLOW WAY		
						GG-C/E-PD-COBI	WTR/SWR	
	Invoice: 11762DEC21			252475	11762DEC21			
						12/25/2021	UB DEC21	24.90
				24.90	91011768	547500		
						WINSLOW WAY-DRINKG FNTN		
						GG-C/E-PARKS-WTR/SWR		
	Invoice: 11805DEC21			252476	11805DEC21			
						12/25/2021	UB DEC21	14.13
				14.13	91011768	547500		
						HIGH SCHOOL & MADISON		
						GG-C/E-PARKS-WTR/SWR		
	Invoice: 11806DEC21			252477	11806DEC21			
						12/25/2021	UB DEC21	8.18
				8.18	91011768	547500		
						MADISON & HIGH SCHOOL		
						GG-C/E-PARKS-WTR/SWR		
	Invoice: 11982DEC21			252478	11982DEC21			
						12/25/2021	UB DEC21	943.80
				943.80	91011189	547500		
						280 MADISON AVE N		
						GG-C/E-CITY HALL-COBI	WTR/SWR	
	Invoice: 11983DEC21			252479	11983DEC21			
						12/25/2021	UB DEC21	358.80
				358.80	91011189	547500		
						280 MADISON AVE N		
						GG-C/E-CITY HALL-COBI	WTR/SWR	
	Invoice: 12754DEC21			252480	12754DEC21			
						12/25/2021	UB DEC21	11.55
				11.55	91011768	547500		
						WINSLOW WAY E		
						GG-C/E-PARKS-WTR/SWR		
	Invoice: 12893DEC21			252481	12893DEC21			
						12/25/2021	UB DEC21	479.90
				479.90	71011183	54750000724		
						8804 MADISON AVE N		
						PD/COURT BLDG NON CAP	WTR/SWR	
	Invoice: 12894DEC21			252482	12894DEC21			
						12/25/2021	UB DEC21	57.94
				57.94	71011183	54750000724		
						8804 MADISON AVE N		
						PD/COURT BLDG NON CAP	WTR/SWR	
	Invoice: 13145DEC21			252483	13145DEC21			
						12/25/2021	UB DEC21	117.01
				117.01	91111262	547500		
						HWY 305 - STO		
						GG-STREETS-TRAILS-CITY	WTR/SWR	

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
252484	13227DEC21	12/25/2021		UB DEC21	15.06
15.06	91111262 547500	OLYMPIC DR SE GG-STREETS-TRAILS-CITY		WTR/SWR	
252485	13291DEC21	12/25/2021		UB DEC21	67.44
67.44	91111262 547500	HWY 305 - IRR METER STO GG-STREETS-TRAILS-CITY		WTR/SWR	
			CHECK	529 TOTAL:	5,383.71
	NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***		5,383.71
			COUNT	AMOUNT	
	TOTAL MANUAL CHECKS		1	5,383.71	
			*** GRAND TOTAL ***		5,383.71

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

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YEAR PER	JNL	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2021	12	159									
APP	001-213000		12/16/2021	UB DEC21	ACH	UB		GENERAL - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		4,101.92	
APP	635-111100		12/16/2021	UB DEC21	ACH	UB		CASH AP CASH DISBURSEMENTS JOURNAL			5,383.71
APP	402-213000		12/16/2021	UB DEC21	ACH	UB		ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		1,082.28	
APP	101-213000		12/16/2021	UB DEC21	ACH	UB		STREETS - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		199.51	
GENERAL LEDGER TOTAL										5,383.71	5,383.71
APP	631-130000		12/16/2021	UB DEC21	ACH	UB		DUE TO/FROM CLEARING		5,383.71	
APP	001-130000		12/16/2021	UB DEC21	ACH	UB		GENERAL - DUE TO/FROM CLEARING			4,101.92
APP	402-130000		12/16/2021	UB DEC21	ACH	UB		DUE TO/FROM CLEARING			1,082.28
APP	101-130000		12/16/2021	UB DEC21	ACH	UB		STREETS - DUE TO/FROM CLEARING			199.51
SYSTEM GENERATED ENTRIES TOTAL										5,383.71	5,383.71
JOURNAL 2021/12/159 TOTAL										10,767.42	10,767.42

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2021 12	159	12/16/2021	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	4,101.92	4,101.92
				FUND TOTAL	4,101.92	4,101.92
101 STREET FUND 101-130000 101-213000	2021 12	159	12/16/2021	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	199.51	199.51
				FUND TOTAL	199.51	199.51
402 SEWER OPERATING FUND 402-130000 402-213000	2021 12	159	12/16/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,082.28	1,082.28
				FUND TOTAL	1,082.28	1,082.28
631 CLEARING FUND 631-130000 635-111100	2021 12	159	12/16/2021	DUE TO/FROM CLEARING CASH	5,383.71	5,383.71
				FUND TOTAL	5,383.71	5,383.71

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		4,101.92
101	STREET FUND		199.51
402	SEWER OPERATING FUND		1,082.28
631	CLEARING FUND		
		5,383.71	
	TOTAL	5,383.71	5,383.71

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME					
<hr/>								
530	12/20/2021	EFT	1496 KITSAP COUNTY SEWER	252536	12152021	12/15/2021	M121721	484,563.50
	Invoice: 12152021					SD #7 LEGAL SETTLEMENT		
				90,387.50	91421351	541100	GG-SWR-ADM-PROF SVCS	
				379,123.00	41620890	589000	NON-EXPENDITURES	
				15,053.00	91421351	549400	GG-GF-SWR ADMIN-SETTLEMENTS	
						CHECK	530 TOTAL:	484,563.50
						NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***
								484,563.50
						COUNT	AMOUNT	
						1	484,563.50	
						TOTAL EFT'S		
							*** GRAND TOTAL ***	484,563.50

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

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YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2021 12	189										
APP 402-213000			12/17/2021	M121721	122021			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		105,440.50	
APP 635-111100			12/17/2021	M121721	122021			CASH AP CASH DISBURSEMENTS JOURNAL			484,563.50
APP 622-213000			12/17/2021	M121721	122021			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		379,123.00	
GENERAL LEDGER TOTAL										484,563.50	484,563.50
APP 631-130000			12/17/2021	M121721	122021			DUE TO/FROM CLEARING		484,563.50	
APP 402-130000			12/17/2021	M121721	122021			DUE TO/FROM CLEARING			105,440.50
APP 622-130000			12/17/2021	M121721	122021			DUE TO/FROM CLEARING			379,123.00
SYSTEM GENERATED ENTRIES TOTAL										484,563.50	484,563.50
JOURNAL 2021/12/189 TOTAL										969,127.00	969,127.00

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
402 SEWER OPERATING FUND 402-130000 402-213000	2021 12	189	12/17/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	105,440.50	105,440.50
				FUND TOTAL	105,440.50	105,440.50
622 EXPENDABLE TRUST FUND 622-130000 622-213000	2021 12	189	12/17/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	379,123.00	379,123.00
				FUND TOTAL	379,123.00	379,123.00
631 CLEARING FUND 631-130000 635-111100	2021 12	189	12/17/2021	DUE TO/FROM CLEARING CASH	484,563.50	484,563.50
				FUND TOTAL	484,563.50	484,563.50

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
402	SEWER OPERATING FUND		105,440.50
622	EXPENDABLE TRUST FUND		379,123.00
631	CLEARING FUND	484,563.50	
TOTAL		484,563.50	484,563.50

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 1
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

						INVOICE DTL DESC			
531	12/25/2021	MANL	124 WA ST DEPT OF REVENU	252554	NOV21	12/20/2021		EFTNOV21	29,895.38
Invoice: NOV21									
				287.47	91411341	553000	NOVEMBER 2021 EXCISE TAXES		
				995.06	91421351	553000	FINANCE - WATER EXTRNL TAXES		
				7,104.42	91421351	553000	FINANCE - SEWER - EXTRNL TAXES		
				43.09	91411341	553000	FINANCE - WATER EXTRNL TAXES		
				217.89	91431383	553000	FINANCE - SSWM - EXTRNL TAXES		
				4,656.93	91411341	553000	FINANCE - WATER EXTRNL TAXES		
				16,366.13	91421351	553000	FINANCE - SEWER - EXTRNL TAXES		
				90.68	73011319	54810001135	MORALES IRR WELL-REPAIR		
				31.73	31011572	53110001064	RETF-SUPPLIES		
				5.88	51011211	531100	PD-C/E-ADM-SUPPLIES		
				24.70	53011212	531100	PD-C/E-PATROL SUPPLIES		
				21.46	55011757	520000	PD-HARBORMASTER-BENEFITS		
				49.94	21011125	531100	COURT - SUPPLIES		

CHECK 531 TOTAL: 29,895.38

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 29,895.38

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	1	29,895.38

*** GRAND TOTAL *** 29,895.38

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

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YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2021 12	205	APP 401-213000	12/25/2021	EFTNOV21	122521			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		4,987.49	
APP 635-111100		12/25/2021	EFTNOV21	122521			CASH AP CASH DISBURSEMENTS JOURNAL				29,895.38
APP 402-213000		12/25/2021	EFTNOV21	122521			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		24,465.61		
APP 403-213000		12/25/2021	EFTNOV21	122521			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		217.89		
APP 001-213000		12/25/2021	EFTNOV21	122521			GENERAL - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		224.39		
GENERAL LEDGER TOTAL										29,895.38	29,895.38
APP 631-130000		12/25/2021	EFTNOV21	122521			DUE TO/FROM CLEARING		29,895.38		
APP 401-130000		12/25/2021	EFTNOV21	122521			DUE TO/FROM CLEARING				4,987.49
APP 402-130000		12/25/2021	EFTNOV21	122521			DUE TO/FROM CLEARING				24,465.61
APP 403-130000		12/25/2021	EFTNOV21	122521			DUE TO/FROM CLEARING				217.89
APP 001-130000		12/25/2021	EFTNOV21	122521			GENERAL - DUE TO/FROM CLEARING				224.39
SYSTEM GENERATED ENTRIES TOTAL										29,895.38	29,895.38
JOURNAL 2021/12/205 TOTAL										59,790.76	59,790.76

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2021 12	205	12/25/2021	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	224.39	224.39
				FUND TOTAL	224.39	224.39
401 WATER OPERATING FUND 401-130000 401-213000	2021 12	205	12/25/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	4,987.49	4,987.49
				FUND TOTAL	4,987.49	4,987.49
402 SEWER OPERATING FUND 402-130000 402-213000	2021 12	205	12/25/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	24,465.61	24,465.61
				FUND TOTAL	24,465.61	24,465.61
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2021 12	205	12/25/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	217.89	217.89
				FUND TOTAL	217.89	217.89
631 CLEARING FUND 631-130000 635-111100	2021 12	205	12/25/2021	DUE TO/FROM CLEARING CASH	29,895.38	29,895.38
				FUND TOTAL	29,895.38	29,895.38

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		224.39
401	WATER OPERATING FUND		4,987.49
402	SEWER OPERATING FUND		24,465.61
403	STORM & SURFACE WATER FUND		217.89
631	CLEARING FUND	29,895.38	
	TOTAL	29,895.38	29,895.38

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME					
INVOICE DTL DESC								
532	12/25/2021	MANL	969 DEPARTMENT OF LICENS	252564	DEC21 FA		12/21/2021	327.00
	Invoice: DEC21	FA					FA DEC21	
				327.00	41654860 586000		DEC 2021 CPL	
							GUN PERMIT OUT	
							CHECK	
							532 TOTAL:	327.00
							NUMBER OF CHECKS	1
							*** CASH ACCOUNT TOTAL ***	327.00
							COUNT	AMOUNT
							TOTAL MANUAL CHECKS	1 327.00
							*** GRAND TOTAL ***	327.00

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

JOURNAL ENTRIES TO BE CREATED

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YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2021 12	212	APP 650-213000	12/25/2021	FA DEC21	122521			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		327.00	
APP 635-111100		12/25/2021	FA DEC21	122521			CASH AP CASH DISBURSEMENTS JOURNAL				327.00
GENERAL LEDGER TOTAL										327.00	327.00
APP 631-130000		12/25/2021	FA DEC21	122521			DUE TO/FROM CLEARING			327.00	
APP 650-130000		12/25/2021	FA DEC21	122521			DUE TO/FROM CLEARING				327.00
SYSTEM GENERATED ENTRIES TOTAL										327.00	327.00
JOURNAL 2021/12/212 TOTAL										654.00	654.00

12/22/2021 08:15
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
631 CLEARING FUND 631-130000 635-111100	2021 12	212	12/25/2021	DUE TO/FROM CLEARING CASH	327.00	327.00
				FUND TOTAL	327.00	327.00
650 AGENCY FUND 650-130000 650-213000	2021 12	212	12/25/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	327.00	327.00
				FUND TOTAL	327.00	327.00

12/22/2021 08:15
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 4
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
631	CLEARING FUND	327.00	
650	AGENCY FUND		327.00
	TOTAL	327.00	327.00

** END OF REPORT - Generated by Jacob Kines **

12/22/2021 09:00
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 1
apcshdsb

CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
533	12/29/2021	EFT	9856 BARR-TECH LLC	252408	7426	11/30/2021	12/26/21	4,980.30
	Invoice: 7426					PW/BIOSOLIDS PROCESSED NOVEMBER 2021		
				4,980.30	73425358	54790100551	BIOSOLIDS WASTE DISPOSAL	
						CHECK	533 TOTAL:	4,980.30
534	12/29/2021	EFT	5412 BENEFIT ADMINISTRATI	252561	2112509	12/20/2021	12/26/21	265.10
	Invoice: 2112509					HSA/FSA BENEFITS		
				23.05	21011125	520000	COURT - BENEFITS	
				34.58	31011131	520000	EX-GF-BEN	
				34.58	41011141	520000	FIN - C/E ADMIN BENEFITS	
				40.34	51011211	520000	PD-C/E ADMIN-BENEFITS	
				34.58	61011581	520000	PCD - C/E ADMIN BENEFITS	
				86.45	71011321	520000	PW - C/E BENEFITS	
				11.52	81011881	520000	IT - C/E ADMIN BENEFITS	
						CHECK	534 TOTAL:	265.10
535	12/29/2021	EFT	9274 DOUGLAS CRIST	252547	21-13	12/02/2021	12/26/21	225.00
	Invoice: 21-13					EX/PHOTOGRAPHY SUPPORT WINTER 2022 COBI CONNECTS		
				225.00	31011572	54110001015	NEWSLETTER-PROF SVCS	
						CHECK	535 TOTAL:	225.00
536	12/29/2021	EFT	705 FCS GROUP	252414	3153-22109073	09/17/2021	12/26/21	18,732.50
	Invoice: 3153-22109073					PCD/100% FEE COST RECOVERY STUDY		
				18,732.50	61470581	541100	PCD - DEV ADMIN PROF SERVICES	
						CHECK	536 TOTAL:	18,732.50
537	12/29/2021	EFT	9509 FIREWALLS.COM INC	252567	2021-133301	10/01/2021	12/26/21	200.00
	Invoice: 2021-133301					IT/MONTHLY FIREWALL MANAGEMENT SERVICE		
				200.00	81011881	541100	IT - C/E PROF SERVICES	
						CHECK	537 TOTAL:	200.00
538	12/29/2021	EFT	4161 HERRERA ENVIRONMENTA	252516	49963	12/08/2021	12/26/21	8,076.33
	Invoice: 49963					ENG/PREPARE SCOPE OF SERVICES AND		
				8,076.33	72431832	54110001129	MANZANITA WATERSHED STUDY-P SV	
						CHECK	538 TOTAL:	8,076.33
539	12/29/2021	EFT	309 KITSAP TIRE CENTER I	252511	INV055199	11/30/2021	12/26/21	1,465.72
	Invoice: INV055199					PW/SUPER LUG ADV BACKHOE TIRES		
				1,465.72	73431835	541100	PROFESSIONAL SERVICES	

12/22/2021 09:00
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 2
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET			
252513	INV055218	12/01/2021		12/26/21	337.90			
337.90	73431835 531100	PW/SUBLET SERVICE CALL TIRE INSTALL OFFICE SUPPLIES						
252518	INV055270	12/07/2021		12/26/21	136.25			
68.13	73111423 541100	PW/F450 SUPER DUTY WHEEL ALIGN PROFESSIONAL SERVICES						
68.12	73111427 541100	O&M-ACCESS RDSIDE PROF SVCS						
		CHECK		539 TOTAL:	1,939.87			
540	12/29/2021 EFT	9910 SEIDL, MICHAEL TIMOT	252447	2005	12/06/2021	12/26/21	7,176.00	
	Invoice: 2005				EX/VIDEO SUPPORT			
		7,176.00	31011572	54110001184	CITY MNGR VIDEO UPDATE-PROF SV			
	Invoice: 2006				12/07/2021	12/26/21	133.00	
		133.00	21011125	531100	CRT/JUDGE MCCULLOCH'S OATH OF OFFICE VIDEO COURT - SUPPLIES			
	Invoice: 2007				12/07/2021	12/26/21	266.00	
		266.00	11011116	541100	CC/OATH OF OFFICE VIDEOS COUNCIL MEMBERS COUNCIL - PROF SERVICES			
					CHECK		540 TOTAL:	7,575.00
541	12/29/2021 EFT	1152 USA BLUE BOOK	252525	806995	12/01/2021	12/26/21	972.31	
	Invoice: 806995				PW/OBOD SENSOR CAP, KIMWIPES, PIPETS O&M-WWTP-SUPPLIES			
		972.31	73425358	531100				
	Invoice: 806996				12/01/2021	12/26/21	1,316.20	
		1,316.20	73425358	531100	PW/HACH DIGITAL REACTOR BLOCK O&M-WWTP-SUPPLIES			
					CHECK		541 TOTAL:	2,288.51
542	12/29/2021 EFT	167 WA ST DEPT OF ECOLOG	252528	12162021	12/16/2021	12/26/21	350.00	
	Invoice: 12162021				FIN/WRIA15-KITSAP DEC 2021 HIRST DECISION-DISB TO ST DOE			
		350.00	41609860	586000				
					CHECK		542 TOTAL:	350.00
543	12/29/2021 EFT	499 WESTBAY AUTO PARTS I	252531	680390	11/23/2021	12/26/21	15.87	
	Invoice: 680390				PW/HYD HOSE FITTINGS OFFICE SUPPLIES			
		7.93	73111423	531100	OFFICE SUPPLIES			
		7.94	73111427	531100	OFFICE SUPPLIES			
	Invoice: 682223				12/02/2021	12/26/21	99.78	
			252532	682223	PW/TRACK BAR			

12/22/2021 09:00
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 3
apcshdsb

CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC			
				49.89	73111423	531100	OFFICE SUPPLIES		
				49.89	73111427	531100	OFFICE SUPPLIES		
Invoice: 6882262				252533	6882262		12/03/2021	12/26/21	45.09
							PW/CAM TOOL		
				22.54	73111423	531100	OFFICE SUPPLIES		
				22.55	73111427	531100	OFFICE SUPPLIES		
Invoice: 684689				252534	684689		12/14/2021	12/26/21	32.74
							PW/STA-BIL FUEL STABILIZER		
				32.74	73011755	531100	O&M-COMMONS SUPPLIES		
							CHECK	543 TOTAL:	193.48
				NUMBER OF CHECKS	11		*** CASH ACCOUNT TOTAL ***		44,826.09
							COUNT	AMOUNT	
				TOTAL EFT'S			11	44,826.09	
							*** GRAND TOTAL ***		44,826.09

12/22/2021 09:00
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

P 4
apcshdsb

CLERK: jkines

YEAR PER	JNL	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2021 12	214	APP 402-213000	12/29/2021	12/26/21	122921			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		7,268.81	
APP 635-111100			12/29/2021	12/26/21	122921			CASH AP CASH DISBURSEMENTS JOURNAL			44,826.09
APP 001-213000			12/29/2021	12/26/21	122921			GENERAL - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		8,297.84	
APP 407-213000			12/29/2021	12/26/21	122921			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		18,732.50	
APP 403-213000			12/29/2021	12/26/21	122921			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		9,879.95	
APP 101-213000			12/29/2021	12/26/21	122921			STREETS - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		296.99	
APP 650-213000			12/29/2021	12/26/21	122921			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		350.00	
GENERAL LEDGER TOTAL										44,826.09	44,826.09
APP 631-130000			12/29/2021	12/26/21	122921			DUE TO/FROM CLEARING		44,826.09	
APP 402-130000			12/29/2021	12/26/21	122921			DUE TO/FROM CLEARING			7,268.81
APP 001-130000			12/29/2021	12/26/21	122921			GENERAL - DUE TO/FROM CLEARING			8,297.84
APP 407-130000			12/29/2021	12/26/21	122921			DUE TO/FROM CLEARING			18,732.50
APP 403-130000			12/29/2021	12/26/21	122921			DUE TO/FROM CLEARING			9,879.95
APP 101-130000			12/29/2021	12/26/21	122921			STREETS - DUE TO/FROM CLEARING			296.99
APP 650-130000			12/29/2021	12/26/21	122921			DUE TO/FROM CLEARING			350.00
SYSTEM GENERATED ENTRIES TOTAL										44,826.09	44,826.09
JOURNAL 2021/12/214 TOTAL										89,652.18	89,652.18

12/22/2021 09:00
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 5
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2021 12	214	12/29/2021	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	8,297.84	8,297.84
				FUND TOTAL	8,297.84	8,297.84
101 STREET FUND 101-130000 101-213000	2021 12	214	12/29/2021	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	296.99	296.99
				FUND TOTAL	296.99	296.99
402 SEWER OPERATING FUND 402-130000 402-213000	2021 12	214	12/29/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	7,268.81	7,268.81
				FUND TOTAL	7,268.81	7,268.81
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2021 12	214	12/29/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	9,879.95	9,879.95
				FUND TOTAL	9,879.95	9,879.95
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2021 12	214	12/29/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	18,732.50	18,732.50
				FUND TOTAL	18,732.50	18,732.50
631 CLEARING FUND 631-130000 635-111100	2021 12	214	12/29/2021	DUE TO/FROM CLEARING CASH	44,826.09	44,826.09
				FUND TOTAL	44,826.09	44,826.09
650 AGENCY FUND 650-130000 650-213000	2021 12	214	12/29/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	350.00	350.00
				FUND TOTAL	350.00	350.00

12/22/2021 09:00
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 6
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		8,297.84
101	STREET FUND		296.99
402	SEWER OPERATING FUND		7,268.81
403	STORM & SURFACE WATER FUND		9,879.95
407	BUILDING & DEVELOPMENT FUND		18,732.50
631	CLEARING FUND	44,826.09	
650	AGENCY FUND		350.00
	TOTAL	44,826.09	44,826.09

** END OF REPORT - Generated by Jacob Kines **

JK

Paul R. Shaw

12/15/2021

P 1
apcshdsb

12/15/2021 11:03 | CITY OF BAINBRIDGE ISLAND
jkines | A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

357800 12/15/2021 VOID 1052 CANON SOLUTIONS AMER 252333 482.62 07/13/2021 -482.62
Invoice: 482.62 -482.62 81011881 545000 IT/PRINTER, PLOTTER LEASE
IT - C/E RENTS & LEASES

CHECK 357800 TOTAL: -482.62

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -482.62

COUNT AMOUNT

TOTAL VOIDED CHECKS 1 482.62

*** GRAND TOTAL *** -482.62



Invoice was processed to the incorrect vendor and the incorrect invoice number. Attached are the vouchers for 357800 and 357801. 357801 is the same invoice to the correct vendor. This was noticed as checks were printed so it never left City Hall.

12/15/2021 11:03
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2021 12	135	APP 001-213000	12/15/2021	357800	VOID			GENERAL - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL			482.62
APP 635-111100			12/15/2021	357800	VOID			CASH AP CASH DISBURSEMENTS JOURNAL		482.62	
GENERAL LEDGER TOTAL										482.62	482.62
APP 631-130000			12/15/2021	12/12/21	VOID			DUE TO/FROM CLEARING			482.62
APP 001-130000			12/15/2021	12/12/21	VOID			GENERAL - DUE TO/FROM CLEARING		482.62	
SYSTEM GENERATED ENTRIES TOTAL										482.62	482.62
JOURNAL 2021/12/135 TOTAL										965.24	965.24

12/15/2021 11:03
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2021 12	135	12/15/2021	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	482.62	482.62
				FUND TOTAL	482.62	482.62
631 CLEARING FUND 631-130000 635-111100	2021 12	135	12/15/2021	DUE TO/FROM CLEARING CASH	482.62	482.62
				FUND TOTAL	482.62	482.62

12/15/2021 11:03
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 4
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		482.62
631	CLEARING FUND	482.62	
		TOTAL	482.62
			482.62

** END OF REPORT - Generated by Jacob Kines **



**City of
Bainbridge Island**
280 Madison Avenue North
Bainbridge Island, WA 98110-1812
(206) 780-8617

Vendor
Number
1052

File
Date
12/15/2021

File
Number
00357800

482.62

Four Hundred Eighty Two Dollars and 62 cents *****

CANON SOLUTIONS AMERICA
12379 COLLECTIONS CENTER DRIVE
CHICAGO IL 60693

**FILE COPY
NON-NEGOTIABLE**

City of Bainbridge Island, 280 Madison Avenue North, Bainbridge Island, WA 98110-1812

Page 1 of 1

File Number: **00357800**

Invoice Date	Invoice Number	Description	Voucher	Invoice Amount
07/13/2021	482.62	IT/PRINTER, PLOTTER LEASE	252333	482.62

Vendor No.	Vendor Name	File No.	File Date	File Amount
1052	CANON SOLUTIONS AMERICA	00357800	12/15/2021	482.62

Accounts Payable Approval Stamp

Vendor Name: Vendor Number:
(If Available)

Amount approved for payment:

Reviewed by (e-sign): _____ Initial if unable to e-sign:

Approved by (e-sign): Melanie A Dalton Initial if uable to e-sign:

Date Approved (mm/dd/yyyy):

ORG: OBJ: PRJ:

Contract #:

PO#:

Comments or Questions:

Received by: _____





CANON FINANCIAL SERVICES, INC.
14904 Collections Center Drive
Chicago, IL 60693-0149

INVOICE

Address Service Requested

Remittance Section

Invoice Number 27051186
Invoice Date 07/13/2021
Payment Terms 1 Months
Total Due \$482.62

Amount Paid \$ _____

Use enclosed envelope and make payable to:

6432001027 PRESORT PBPS003
[Barcode]

ATTN: ACCTS PAYABLE
BAINBRIDGE CITY OF
280 MADISON AVE NORTH
BAINBRIDGE ISLAND WA 98110-1812

CANON FINANCIAL SERVICES, INC.
14904 COLLECTIONS CENTER DRIVE
CHICAGO, IL 60693-0149

[Barcode]

00270511860 0000048262 001

Keep lower portion for your records - Please return upper portion with your payment.



CANON FINANCIAL SERVICES, INC.

14904 Collections Center Drive
Chicago, IL 60693-0149

Invoice Number 27051186 **Invoice Date** 07/13/2021
Payment Terms 1 Months **Total Due** \$482.62

Important Messages

Thank you for choosing Canon!

Customer Service hours are Monday to Friday, 8:30am to 5:00 pm, Eastern Time.

Contact us by phone: 800-220-9510 or by fax: 856-505-5399

or by email: governmentaccounts@cfs.canon.com

Itemized Charge Detail and Equipment Schedule

Schedule Number: 0824647-001 **Contract Number:** 140595
Legacy Schedule Number: 001-0824647-001
PO #: LETTER PO

Term: 60 **Billing Frequency:** Monthly

Due Date	Charge Description	Period of Performance	Charge Amt	Tax Amt	Total Due
08/01/2021	Contract Charge	07/01/2021 - 07/31/2021	442.77	39.85	482.62

Asset Description: Printer **Model:** ColorWave 3000 **SN:** 493600115

Installation Date: 10/02/2020 **Quantity:** 1

Asset Location: 280 MADISON AVE NORTH
BAINBRIDGE ISLAND, WA 98110 **Tax Rate:** 9.000000%

Asset Description: Scanner **Model:** Scanner Express 4 **SN:** 355500001

Installation Date: 10/02/2020 **Quantity:** 1

Asset Location: 280 MADISON AVE NORTH
BAINBRIDGE ISLAND, WA 98110 **Tax Rate:** 9.000000%

Total Due: \$482.62

Customer Service hours are M-F 8:30 am to 5:00 pm, Eastern Time
Phone: 800-220-9510 Fax: 856-505-5399 Email: governmentaccounts@cfs.canon.com



**City of
Bainbridge Island**
280 Madison Avenue North
Bainbridge Island, WA 98110-1812
(206) 780-8617

Vendor
Number
1052

File
Date
12/15/2021

File
Number
00357801

482.62

Four Hundred Eighty Two Dollars and 62 cents *****

CANON FINANCIAL SERVICES, INC.
14904 COLLECTIONS CENTER DRIVE
CHICAGO IL 60693-0149

FILE COPY
NON-NEGOTIABLE

City of Bainbridge Island, 280 Madison Avenue North, Bainbridge Island, WA 98110-1812

Page 1 of 1

File Number: **00357801**

Invoice Date	Invoice Number	Description	Voucher	Invoice Amount
07/13/2021	27051186	IT/OCE PLOTTER, PRINTER LEASE	252156	482.62

Vendor No.	Vendor Name	File No.	File Date	File Amount
1052	CANON FINANCIAL SERVICES, INC.	00357801	12/15/2021	482.62

Accounts Payable Approval Stamp

Vendor Name: Vendor Number:
(If Available)

Amount approved for payment:

Reviewed by (e-sign): _____ Initial if unable to e-sign:

Approved by (e-sign): Melanie A Dalton Initial if uable to e-sign:

Date Approved (mm/dd/yyyy):

ORG: OBJ: PRJ:

Contract #:

PO#:

Comments or Questions:

Received by: _____

Rev. 04/01/20 CEM
For Internal Use Only





CANON FINANCIAL SERVICES, INC.
 14904 Collections Center Drive
 Chicago, IL 60693-0149

INVOICE

Address Service Requested

Remittance Section

Invoice Number 27051186
Invoice Date 07/13/2021
Payment Terms 1 Months
Total Due \$482.62

Amount Paid \$ _____

Use enclosed envelope and make payable to:

6432001027 PRESORT PBPS003




ATTN: ACCTS PAYABLE
 BAINBRIDGE CITY OF
 280 MADISON AVE NORTH
 BAINBRIDGE ISLAND WA 98110-1812

CANON FINANCIAL SERVICES, INC.
 14904 COLLECTIONS CENTER DRIVE
 CHICAGO, IL 60693-0149



00270511860 0000048262 001

Keep lower portion for your records - Please return upper portion with your payment.



CANON FINANCIAL SERVICES, INC.

14904 Collections Center Drive
 Chicago, IL 60693-0149

Invoice Number 27051186 **Invoice Date** 07/13/2021
Payment Terms 1 Months **Total Due** \$482.62

Important Messages

Thank you for choosing Canon!

Customer Service hours are Monday to Friday, 8:30am to 5:00 pm, Eastern Time.

Contact us by phone: 800-220-9510 or by fax: 856-505-5399

or by email: governmentaccounts@cfs.canon.com



Itemized Charge Detail and Equipment Schedule

Schedule Number: 0824647-001 **Contract Number:** 140595
Legacy Schedule Number: 001-0824647-001
PO #: LETTER PO

Term: 60 **Billing Frequency:** Monthly

Due Date	Charge Description	Period of Performance	Charge Amt	Tax Amt	Total Due
08/01/2021	Contract Charge	07/01/2021 - 07/31/2021	442.77	39.85	482.62

Asset Description: Printer **Model:** ColorWave 3000 **SN:** 493600115

Installation Date: 10/02/2020 **Quantity:** 1

Asset Location: 280 MADISON AVE NORTH
 BAINBRIDGE ISLAND, WA 98110 **Tax Rate:** 9.000000%

Asset Description: Scanner **Model:** Scanner Express 4 **SN:** 355500001

Installation Date: 10/02/2020 **Quantity:** 1

Asset Location: 280 MADISON AVE NORTH
 BAINBRIDGE ISLAND, WA 98110 **Tax Rate:** 9.000000%

Total Due: \$482.62

Customer Service hours are M-F 8:30 am to 5:00 pm, Eastern Time
 Phone: 800-220-9510 Fax: 856-505-5399 Email: governmentaccounts@cfs.canon.com

12/14/2021 14:03
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 1
apcshdsb

CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
357887	12/14/2021	PRTD	7314 US BANK	252129	102521PN	10/25/2021	USB1121	75.00
	Invoice: 102521PN			75.00	36011143	549100	EXCC/WA MUN CLERKS ASSOC/REGISTRATION FEE WMCA - PN CLERK-DUES/SUBSCR/MEMBRSHPS	
	Invoice: 102821PN			252130	102821PN	10/28/2021	USB1121	40.32
				40.32	11011116	531100	CC/AMAZON/PLAQUE - CITY COUNCIL MEMBER CARR COUNCIL - SUPPLIES	
	Invoice: 110421PN			252131	110421PN	11/04/2021	USB1121	21.79
				21.79	31011131	531100	EX/AMAZON/GUEST BOOK 30TH ANNIVERSARY EX-GF-SUPPLIES	
	Invoice: 110921PN			252132	110921PN	11/09/2021	USB1121	17.40
				17.40	11011116	531100	CC/TOWN&COUNTRY/OUTGOING COUNCIL GIFTS COUNCIL - SUPPLIES	
	Invoice: 110921PN-A			252133	110921PN-A	11/09/2021	USB1121	49.99
				49.99	31011131	531100	EX/SAFEWAY/COOKIES 30TH ANNIVERSARY EX-GF-SUPPLIES	
	Invoice: 111621PN			252134	111621PN	11/16/2021	USB1121	40.32
				40.32	11011116	531100	CC/AMAZON/PLAQUE COUNCIL MEMBER NASSAR COUNCIL - SUPPLIES	
	Invoice: 112321PN			252135	112321PN	11/23/2021	USB1121	26.06
				26.06	11011116	531100	CC/AMAZON/NEW MEMBER BINDERS COUNCIL - SUPPLIES	
	Invoice: 112321PN-A			252136	112321PN-A	11/23/2021	USB1121	13.06
				13.06	11011116	531100	CC/AMAZON/NEW MEMBER DIVIDERS COUNCIL - SUPPLIES	
	Invoice: 112321PN-B			252137	112321PN-B	11/23/2021	USB1121	50.00
				50.00	36011143	549100	EXCC/INSTITUTE MUN CLERKS/REGISTRATION FEE - PN CLERK-DUES/SUBSCR/MEMBRSHPS	
	Invoice: 102521KS			252138	102521KS	10/25/2021	USB1121	85.00
				85.00	41011144	443410	FIN/GFOA/ACCTS PAY TRAINING - KS FIN - C/E TRAINING	
	Invoice: 102521KS-A			252139	102521KS-A	10/25/2021	USB1121	85.00
				85.00	41011144	443410	FIN/GFOA/ACCTS PAY TRAINING - JK FIN - C/E TRAINING	
	Invoice: 110321KS			252140	110321KS	11/03/2021	USB1121	15.00
				15.00	41011144	443410	FIN/PSFOA/PANDEMIC LESSONS - KS FIN - C/E TRAINING	
	Invoice: 111021KS			252141	111021KS	11/10/2021	USB1121	18.87
				18.87	41011141	531100	FIN/SAFEWAY/STAFF MEETING SNACKS FIN - C/E ADMIN SUPPLIES	

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
Invoice: 111021KS-A				252142	111021KS-A	11/10/2021	USB1121	16.33
				16.33	41011141 531100	FIN/AMAZON/OFFICE HEATER FIN - C/E ADMIN SUPPLIES		
Invoice: 111021KS-B				252143	111021KS-B	11/10/2021	USB1121	65.39
				65.39	41011141 531100	FIN/AMAZON/POWER STRIP FIN - C/E ADMIN SUPPLIES		
Invoice: 102521KG				252144	102521KG	10/25/2021	USB1121	55.54
				55.54	72311473 63110001050	ENG/AMAZON/GRAND OPENING KIT STO TRAIL SCC RENOVATIONS-SUPPLIES		
Invoice: 102621KG				252145	102621KG	10/26/2021	USB1121	6.53
				6.53	72311473 63110001050	ENG/AMAZON/STO TTRAIL GRAND OPEN TATTOOS SCC RENOVATIONS-SUPPLIES		
Invoice: 110321KG				252146	110321KG	11/03/2021	USB1121	275.00
				275.00	72011321 549100	ENG/MRSC OF WA/ANNUAL ROSTERS INVOICE ENG - C/E ADMIN MISCELLENEOUS		
Invoice: 110421KG				252147	110421KG	11/04/2021	USB1121	50.95
				50.95	72011321 531100	ENG/AMAZON/COAT HOOKS, MAGNETS ENG - C/E ADMIN SUPPLIES		
Invoice: 110521KG				252148	110521KG	11/05/2021	USB1121	-2.06
				-2.06	72011321 531100	ENG/AMAZON/OFFICE SUPPLIES CREDIT ENG - C/E ADMIN SUPPLIES		
Invoice: 110521KG-A				252149	110521KG-A	11/05/2021	USB1121	-7.39
				-7.39	72011321 531100	ENG/AMAZON/OFFICE SUPPLIES CREDIT ENG - C/E ADMIN SUPPLIES		
Invoice: 110521KG-B				252150	110521KG-B	11/05/2021	USB1121	24.80
				24.80	72111431 531100	ENG/AMAZON/WINTER WORK GLOVES ME ENG - ACCESS MGMT SUPPLIES		
Invoice: 110821KG				252151	110821KG	11/08/2021	USB1121	17.36
				17.36	91029179 531100	AMAZON/WELLNESS COMMITTEE PRIZE GG-SELF INS-WELLNESS-SUPPLIES		
Invoice: 111121KG				252152	111121KG	11/11/2021	USB1121	285.00
				285.00	72011321 549100	ENG/AMER SOC CIVIL ENGIN/MEMBER DUES - EC ENG - C/E ADMIN MISCELLENEOUS		
Invoice: 111621KG				252153	111621KG	11/16/2021	USB1121	27.10
				27.10	72011321 531100	ENG/AMAZON/FOOT REST, DOCUMENT HOLDER ENG - C/E ADMIN SUPPLIES		
Invoice: 112521KG				252155	112521KG	11/25/2021	USB1121	30.00
				30.00	72111436 443410	ENG/MRSC of WA/TRAINING - NR ENG - ACCESS TRANS TRAINING		

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
Invoice: 112021CB				252190 112021CB	11/20/2021		USB1121	80.00
				80.00 11011116 443410	CC/ASSOC WA CITIES/TRAINING - QUITSLAND, MORIWAKI COUNCIL - TRAINING			
Invoice: 112321CB				252191 112321CB	11/23/2021		USB1121	350.00
				350.00 36011143 549100	EXCC/IIMS/MMC CERTIFICATION - CB CLERK-DUES/SUBSCR/MEMBRSHPS			
Invoice: 110221BK				252192 110221BK	11/02/2021		USB1121	98.56
				98.56 31011131 531100	EX/SUBI JAPANESE/LUNCH MTG WITH DCM EX-GF-SUPPLIES			
Invoice: 111621BK				252193 111621BK	11/16/2021		USB1121	124.62
				124.62 31011131 531100	EX/CASA ROJAS/LUNCH MTG WITH DCM EX-GF-SUPPLIES			
Invoice: 111821BK				252194 111821BK	11/18/2021		USB1121	20.70
				20.70 31011131 531100	EX/RED CEDAR CAFE/LUNCH MTG WITH JAMES FRIDAY EX-GF-SUPPLIES			
Invoice: 102921AL				252195 102921AL	10/29/2021		USB1121	62.75
				62.75 31011229 53110001069	EX/STAPLES/VACCIE CLINIC LABELS TESTING-COVID19-SUPPLIES			
Invoice: 110421AL				252196 110421AL	11/04/2021		USB1121	4,170.06
				4,170.06 31011229 54110001069	EX/CORT PARTY RENTAL/TEST SITE TENT RENTAL COVID19 TESTING-PROF SVCS			
Invoice: 110821AL				252197 110821AL	11/08/2021		USB1121	222.00
				222.00 31011229 54110001069	EX/NCSI/VOLUNTEER BACKGROUND CHECKS COVID19 TESTING-PROF SVCS			
Invoice: 111021AL				252198 111021AL	11/10/2021		USB1121	1,477.60
				1,477.60 31011256 531100	EX/AMAZON/EMERGENCY HEATERS & AC EX-GF-EMERG PREP-SUPPLIES			
Invoice: 111221AL				252199 111221AL	11/12/2021		USB1121	2,289.00
				2,289.00 31011256 531100	EX/REI/EOC SATELLITE GARMIN IN REACH EX-GF-EMERG PREP-SUPPLIES			
Invoice: 111521AL				252200 111521AL	11/15/2021		USB1121	10.44
				10.44 31011229 54110001069	EX/HOME DEPOT/TARP FOR TEST SITE COVID19 TESTING-PROF SVCS			
Invoice: 112621AL				252201 112621AL	11/26/2021		USB1121	61.65
				61.65 31011256 531100	EX/RT SYSTEMS/HAM RADIO TEAM SOFTWARE EX-GF-EMERG PREP-SUPPLIES			
Invoice: 102721RL				252202 102721RL	10/27/2021		USB1121	26.75
				26.75 31011131 531100	EX/TOWN&COUNTRY/SUPPLIES LEADERSHIP MTG PCD EX-GF-SUPPLIES			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 102821RL				252203	102821RL	10/28/2021		USB1121	22.62
				22.62	31011131 531100	EX/BLACKBIRD BAKERY/SNACKS LEADERSHIP MTG PCD			
						EX-GF-SUPPLIES			
Invoice: 110221RL				252204	110221RL	11/02/2021		USB1121	109.00
				109.00	32011152 549100	LEGAL/LEXISNEXIS/ONLINE SUBSCRIPTION			
						LGL-GF-DUES & SUBSCRIPTIONS			
Invoice: 111021RL				252205	111021RL	11/10/2021		USB1121	352.53
				352.53	31011572 53110001064	EX/SPEEDY BUTTONS/REAC BUTTON & STICKER			
						RETF-SUPPLIES			
Invoice: 111021AL-A				252206	111021AL-A	11/10/2021		USB1121	23.23
				23.23	31011131 531100	EX/BLACKBIRD BAKERY/SNACK LEADERSHIP MTG PCD			
						EX-GF-SUPPLIES			
Invoice: 102921DM				252207	102921DM	10/29/2021		USB1121	158.53
				158.53	73111266 531100	PW/WESTSIDE PIZZA/6 LARGE PIZZAS ROADEO			
						OFFICE SUPPLIES			
Invoice: 110921DM				252208	110921DM	11/09/2021		USB1121	100.00
				100.00	73411345 549100	PW/PSI/WATER DIST MANGR EXAM - TP			
						DUES/SUBSCRIPTIONS			
Invoice: 112621DM				252209	112621DM	11/26/2021		USB1121	1,007.55
				1,007.55	73011319 54810001135	PW/PUMPPRODUCTS.COM/WELL PUMP & TANK			
						MORALES IRR WELL-REPAIR			
Invoice: 110121CK				252210	110121CK	11/01/2021		USB1121	300.00
				300.00	73011189 545000	PW/PY STORAGE/STORAGE RENTAL			
						O&M - C/E FACIL RENTS & LEASES			
Invoice: 110921CK				252211	110921CK	11/09/2021		USB1121	210.00
				210.00	73425358 443410	PW/GRCC/TRAINING - CK			
						O&M-WWTP-TRAINING			
Invoice: 111521CK				252212	111521CK	11/15/2021		USB1121	75.00
				75.00	73416345 54980000890	PW/KPHD/OPERATING PERMIT			
						CASEY WTR ACQ-PERMITS			
Invoice: 111521CK-A				252213	111521CK-A	11/15/2021		USB1121	75.00
				75.00	73416345 54980000890	PW/KPHD/OPERATING PERMIT			
						CASEY WTR ACQ-PERMITS			
Invoice: 112021CK				252214	112021CK	11/20/2021		USB1121	102.12
				102.12	73425358 549100	PW/DOE/TP CERT RENEWAL - CK			
						O&M-WWTP-DUES, SUBSCR			
Invoice: 112021CK-A				252215	112021CK-A	11/20/2021		USB1121	102.12
				102.12	73425358 549100	PW/DOE/TP CERT RENEWAL - MA			
						O&M-WWTP-DUES, SUBSCR			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL			
Invoice: 112021CK-B				252216	112021CK-B	11/20/2021		USB1121	102.12
				102.12	73425358 549100	PW/DOE/TP CERT RENEWAL - RS O&M-WWTP-DUES, SUBSCR			
Invoice: 112021CK-C				252217	112021CK-C	11/20/2021		USB1121	102.12
				102.12	73425358 549100	PW/DOE/TP CERT RENEWAL - DF O&M-WWTP-DUES, SUBSCR			
Invoice: 111921CK				252218	111921CK	11/19/2021		USB1121	42.00
				42.00	73411345 549100	PW/GRC/DOH CERT RENEWAL - RN DUES/SUBSCRIPTIONS			
Invoice: 111921CK-A				252219	111921CK-A	11/19/2021		USB1121	42.00
				42.00	73411345 549100	PW/GRC/DOH CERT RENEWAL - NP DUES/SUBSCRIPTIONS			
Invoice: 111921CK-B				252220	111921CK-B	11/19/2021		USB1121	42.00
				42.00	73411345 549100	PW/GRC/DOH CERT RENEWAL - CK DUES/SUBSCRIPTIONS			
Invoice: 111921CK-C				252221	111921CK-C	11/19/2021		USB1121	42.00
				42.00	73411345 549100	PW/GRC/DOH CERT RENEWAL - DF DUES/SUBSCRIPTIONS			
Invoice: 112421CK				252222	112421CK	11/24/2021		USB1121	64.00
				64.00	73501448 664000	PW/DOL/VEHICLE REGISTRATION ER&R-MACHINERY & EQUIPMENT			
Invoice: 112321DH				252254	112321DH	11/23/2021		USB1121	570.75
				570.75	21011125 531100	CRT/ALCORPRO/BEATHALYZER FAST SENSOR COURT - SUPPLIES			
Invoice: 102521DP				252255	102521DP	10/25/2021		USB1121	150.00
				150.00	41011144 443410	FIN/UNIV OF WA BOTHELL/PROF ETHICS CLASS - DP FIN - C/E TRAINING			
Invoice: 110421DP				252256	110421DP	11/04/2021		USB1121	359.09
				169.99	41011141 542500	FIN/CLICK2MAIL/JAN 2022 SALES TAX NOTIFICATION			
				189.10	41011141 541100	FIN-C/E-ADM-POSTAGE/SHIPPING FIN - C/E ADMIN PROF SERVICES			
Invoice: 110121KB				252257	110121KB	11/01/2021		USB1121	225.00
				225.00	33011161 544000	HR/NEOGOV/JOB AD HR ANALYST HR-C/E-ADVERTISING			
Invoice: 111121KB				252258	111121KB	11/11/2021		USB1121	62.50
				62.50	33011161 541100	HR/FMCSA/DRIVER QUERIES HR-C/E-PROF SVCS			
Invoice: 111521KB				252259	111521KB	11/15/2021		USB1121	135.00
				135.00	33011161 544000	HR/CRAIGSLIST/JOB AD UTILITIES TECHNICIAN HR-C/E-ADVERTISING			

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CASH ACCOUNT: 635 111100 CASH
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VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 111621KB	252260 111621KB	11/16/2021		USB1121	125.00
	125.00 33011161 544000	HR/NEOGOV/JOB AD PAYROLL SPECIALIST		HR-C/E-ADVERTISING	
Invoice: 111721KB	252261 111721KB	11/17/2021		USB1121	90.00
	90.00 33011161 544000	HR/CRAIGSLIST/JOB AD PAYROLL SPECIALIST		HR-C/E-ADVERTISING	
Invoice: 112221KB	252262 112221KB	11/22/2021		USB1121	500.00
	500.00 33011161 53110000302	HR/BARBACOA/YEAR END STAFF LUNCH DEPOSIT		EMPLOYEE RECOG-HR-C/E-SUPPLIES	
Invoice: 112421KB	252263 112421KB	11/24/2021		USB1121	135.00
	135.00 33011161 544000	HR/CRAIGSLIST/JOB AD TEMP ADMIN SPEC		HR-C/E-ADVERTISING	
Invoice: 112621KB	252264 112621KB	11/26/2021		USB1121	308.40
	308.40 33011161 544000	HR/LINKEDIN/JOB AD PAYROLL SPECIALIST		HR-C/E-ADVERTISING	
Invoice: 111621SM	252280 111621SM	11/16/2021		USB1121	478.00
	478.00 21011125 549100	COURT/WSBA/BAR ASSOCIATION LICENSE FEE		COURT-DUES/SUBSCR/MEMBERSHIPS	
Invoice: 111621SM-A	252281 111621SM-A	11/16/2021		USB1121	11.95
	11.95 21011125 549100	CRT/WSBA/CREDIT CARD SERVICE FEE		COURT-DUES/SUBSCR/MEMBERSHIPS	
Invoice: 103021KD	252282 103021KD	10/30/2021		USB1121	9.99
	9.99 31011572 549100	EX/KITSAP SUN/ONLINE SUBSCRIPTION		OUTREACH DUES, SUBS& MEMBER	
Invoice: 110821KD	252283 110821KD	11/08/2021		USB1121	78.46
	78.46 31011572 531100	EX/AMAZON/EXTERNAL DRIVE & CASE		EX-GF-OUTREACH-SUPPLIES	
Invoice: 110821KD-A	252284 110821KD-A	11/08/2021		USB1121	76.30
	76.30 31011572 549100	EX/CONSTANT CONTACT/CITY MNGR REPORT SUBSCRIPTION		OUTREACH DUES, SUBS& MEMBER	
Invoice: 112021KD	252285 112021KD	11/20/2021		USB1121	50.81
	50.81 31011572 549100	EX/CANVA/CANVA PRO SUBSCRIPTION		OUTREACH DUES, SUBS& MEMBER	
Invoice: 112121KD	252286 112121KD	11/21/2021		USB1121	63.71
	63.71 31011572 531100	EX/AMAZON/EXTERNAL DRIVE VIDEO PROJECTS		EX-GF-OUTREACH-SUPPLIES	
Invoice: 112421KD	252287 112421KD	11/24/2021		USB1121	16.98
	16.98 31011572 542500	EX/USPS/POSTAGE		EX-GF-OUTREACH-POSTAGE	

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
Invoice: 102621MD				252292 102621MD	10/26/2021		USB1121	93.70
				93.70 81011881 535500	IT/AMAZON.ROKU FOR POLICE & O&M			
					IT - C/E COMPUTER PARTS & EQ			
Invoice: 102621MD-A				252293 102621MD-A	10/26/2021		USB1121	57.76
				57.76 81011881 535100	IT/ADOBE/CREATIVE CLOUD SUBSCRIPTION			
					IT - C/E COMPUTER SOFTWARE			
Invoice: 102721MD				252294 102721MD	10/27/2021		USB1121	-76.23
				-76.23 81011881 535500	IT/AMAZON/CREDIT ROKU FOR POL & O&M			
					IT - C/E COMPUTER PARTS & EQ			
Invoice: 110121MD				252295 110121MD	11/01/2021		USB1121	2,005.13
				2,005.13 81011252 53510001069	IT/ZOOM/VIDEOCONFERENCING			
					COVID19-SOFTWARE			
Invoice: 110321MD				252296 110321MD	11/03/2021		USB1121	-968.88
				-968.88 81011881 535100	IT/ADOBE/CREDIT CREATIVE CLOUD SW ANNUAL FEE			
					IT - C/E COMPUTER SOFTWARE			
Invoice: 110421MD				252297 110421MD	11/04/2021		USB1121	120.98
				120.98 81011881 531100	IT/CDW/PRIT CARTRIDGES			
					IT - C/E SUPPLIES			
Invoice: 110421MD-A				252298 110421MD-A	11/04/2021		USB1121	359.94
				359.94 81011252 53550001069	IT/AMAZON/CONFERENCE ROOM CAMERAS POL, O&M			
					COVID19-COMPUTER HARDWARE			
Invoice: 110221MD				252299 110221MD	11/02/2021		USB1121	106.80
				106.80 81011881 535500	IT/AMAZON/KEYBOARD, SPEAKERS			
					IT - C/E COMPUTER PARTS & EQ			
Invoice: 110921MD				252300 110921MD	11/09/2021		USB1121	25.05
				25.05 81011881 535500	IT/AMAZON/WIFI ADAPTERS FOR PC			
					IT - C/E COMPUTER PARTS & EQ			
Invoice: 111621MD				252301 111621MD	11/16/2021		USB1121	149.04
				149.04 81011881 535500	IT/AMAZON/DISPLAY PORT ADAPTERS, IPAD CHARGER			
					IT - C/E COMPUTER PARTS & EQ			
Invoice: 111621MD-A				252302 111621MD-A	11/16/2021		USB1121	166.21
				166.21 81011881 535500	IT/AMAZON/DISPLAY PORT ADAPTERS, IPAD CHARGER			
					IT - C/E COMPUTER PARTS & EQ			
Invoice: 111621MD-B				252303 111621MD-B	11/16/2021		USB1121	130.79
				130.79 81011881 535500	IT/COSTCO/1TB SOLID STATE DRIVE			
					IT - C/E COMPUTER PARTS & EQ			
Invoice: 111621MD-C				252304 111621MD-C	11/16/2021		USB1121	44.64
				44.64 81011881 531100	IT/AMAZON/CALENDAR, PLANNER			
					IT - C/E SUPPLIES			

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CASH ACCOUNT: 635 111100 CASH
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VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC	
Invoice: 111721MD	252305 111721MD	11/17/2021		USB1121	520.58
	520.58 81011881 535100	IT/ANYDESK SOFTWARE/REMOTE HELP DESK SW IT - C/E COMPUTER SOFTWARE			
Invoice: 111721MD-A	252306 111721MD-A	11/17/2021		USB1121	1,019.15
	1,019.15 81011881 535100	IT/NEWEGG/LATITUDE 7414 RUGGED LAPTOP - JR IT - C/E COMPUTER SOFTWARE			
Invoice: 111721MD-B	252307 111721MD-B	11/17/2021		USB1121	125.30
	125.30 81011881 535500	IT/AMAZON/WIRELESS ADAPTERS IT - C/E COMPUTER PARTS & EQ			
Invoice: 111621MD-D	252308 111621MD-D	11/16/2021		USB1121	59.94
	59.94 81011881 531100	IT/AMAZON/WHITEBOARD FOR IT IT - C/E SUPPLIES			
Invoice: 110421ZB	252338 110421ZB	11/04/2021		USB1121	15.60
	15.60 53011212 54110000962	POL/SALTY DOG WASH/K9 NAIL TRIM, BATH TRACKING CANINE-PROF SVCS			
Invoice: 1111321ZB	252339 1111321ZB	11/13/2021		USB1121	64.37
	64.37 53011212 53110000962	POL/CHEWY/K9 FOOD TRACKING CANINE-SUPPLIES			
Invoice: 111221ZB	252340 111221ZB	11/12/2021		USB1121	31.99
	31.99 53011212 443410	POL/WINGSTOP/MEAL POLICE - C/E PATROL TRAINING			
Invoice: 102921BB	252341 102921BB	10/29/2021		USB1121	343.82
	214.60 51011211 520000	POL/NEXT DAY DRY CLEANERS/LAUNDRY, DRY CLEAN SRVCS			
	73.79 52011212 520000	PD-C/E ADMIN-BENEFITS			
	55.43 53011212 520000	POLICE - C/E INVEST BENEFITS POLICE - C/E PATROL BENEFITS			
Invoice: 110121BB	252342 110121BB	11/01/2021		USB1121	-258.00
	-258.00 53011212 443410	POL/SAVAGE TRAINING GRP/TRAINING REGIST REFUND POLICE - C/E PATROL TRAINING			
Invoice: 110221BB	252343 110221BB	11/02/2021		USB1121	176.00
	176.00 91011215 542500	POL/USPS.COM/3 ROLLS POSTAGE STAMPS GG-C/E-PD-POSTAGE			
Invoice: 110221BB-A	252344 110221BB-A	11/02/2021		USB1121	376.00
	376.00 53011212 545000	POL/RELIABLE STORAGE/STORAGE UNIT RENT POLICE - C/E PATROL RENTS			
Invoice: 111021BB	252345 111021BB	11/10/2021		USB1121	87.91
	87.91 51011211 53110000589	POL/TOWN&COUNTRY MARKET/APPLE CIDER, COOKIES PD-COMM OUTREACH-SUPPLIES			
	252347 111021BB-A	11/10/2021		USB1121	339.75

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
Invoice: 111021BB-A								
				65.36 51011211 531100	POL/POCKET PRESS/CRIMINAL & TRAFFIC LAW BOOKS			
				274.39 53011212 531100	PD-C/E-ADM-SUPPLIES			
					PD-C/E-PATROL SUPPLIES			
Invoice: 112021BB				252348 112021BB	11/20/2021	USB1121		129.71
				129.71 55011757 520000	POL/KUHL.COM/UNIFORM PANTS FOR HARBORMASTER			
					PD-HARBORMASTER-BENEFITS			
Invoice: 111121BB				252349 111121BB	11/11/2021	USB1121		17.42
				17.42 51011211 531100	POL/AMAZON/PICTURE HANGING KIT			
					PD-C/E-ADM-SUPPLIES			
Invoice: 111421BB				252350 111421BB	11/14/2021	USB1121		40.00
				40.00 52011212 443410	POL/GOOD2GO/TRANSPONDER ACCT REPLENISHMENT			
					POLICE - C/E INVEST TRAINING			
Invoice: 112821BB				252351 112821BB	11/28/2021	USB1121		36.05
				36.05 51011211 531100	POL/STAPLES/DR GRIP REFILLS, PAPER PLATES			
					PD-C/E-ADM-SUPPLIES			
Invoice: 112021BB-A				252352 112021BB-A	11/20/2021	USB1121		92.63
				92.63 51011211 531100	POL/STAPLES/DIVIDERS			
					PD-C/E-ADM-SUPPLIES			
Invoice: 112221BB				252353 112221BB	11/22/2021	USB1121		40.80
				40.80 51011211 53110000589	POL/SLUYS BAKERY/DONUTS FOR MR LEMIEUX'S CLASS			
					PD-COMM OUTREACH-SUPPLIES			
Invoice: 112421BB				252354 112421BB	11/24/2021	USB1121		136.90
				136.90 53011212 531100	POL/AMAZON/BATTERIES			
					PD-C/E-PATROL SUPPLIES			
Invoice: 112521BB				252355 112521BB	11/25/2021	USB1121		10.00
				10.00 55011757 54110100954	POL/KITSAP PUB HEALTH DIST/FOOR HANDLERS CARD - TA			
					DOCK PAY STATION-CC FEES			
Invoice: 112421BB-A				252356 112421BB-A	11/24/2021	USB1121		238.40
				238.40 55011757 520000	POL/DUCKFEET/FOOTWEAR, TAMI ALLEN			
					PD-HARBORMASTER-BENEFITS			
Invoice: 110121JC				252358 110121JC	11/01/2021	USB1121		7.38
				7.38 91011215 542500	POL/USPS/CERTIFIED MAIL			
					GG-C/E-PD-POSTAGE			
Invoice: 110521JC				252359 110521JC	11/05/2021	USB1121		22.14
				22.14 91011215 542500	POL/USPS/CERTIFIED MAIL			
					GG-C/E-PD-POSTAGE			
Invoice: 110321JF				252360 110321JF	11/03/2021	USB1121		14.67
				14.67 53011212 443410	POL/TACOS GUAYMAS/MEAL			
					POLICE - C/E PATROL TRAINING			

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
Invoice: 110221JF				252361 110221JF	11/02/2021		USB1121	9.23
				9.23 53011212 443410	POL/CHIK-FIL-A/MEAL	POLICE - C/E PATROL TRAINING		
Invoice: 110421JF				252362 110421JF	11/04/2021		USB1121	14.67
				14.67 53011212 443410	POL/TACOS GUAYMAS/MEAL	POLICE - C/E PATROL TRAINING		
Invoice: 110321JF-A				252363 110321JF-A	11/03/2021		USB1121	32.72
				32.72 53011212 443410	POL/SHELL/FUEL	POLICE - C/E PATROL TRAINING		
Invoice: 110421JF-A				252364 110421JF-A	11/04/2021		USB1121	3.30
				3.30 53011212 443410	POL/7-ELEVEN/SNACK	POLICE - C/E PATROL TRAINING		
Invoice: 110521JF				252365 110521JF	11/05/2021		USB1121	16.98
				16.98 53011212 443410	POL/JIMMY JOHNS/MEAL	POLICE - C/E PATROL TRAINING		
Invoice: 110521JF-A				252366 110521JF-A	11/05/2021		USB1121	49.56
				49.56 53011212 443410	POL/SHELL/FUEL	POLICE - C/E PATROL TRAINING		
Invoice: 112221JF				252367 112221JF	11/22/2021		USB1121	73.21
				73.21 52011212 531100	POL/AMAZON/HOLSTER FOR DETECTIVE HUSKA	POLICE - C/E INVEST SUPPLIES		
Invoice: 112321JF				252368 112321JF	11/23/2021		USB1121	63.24
				63.24 52011212 531100	POL/AMAZON/CONCEALED HOLSTER HUSKA	POLICE - C/E INVEST SUPPLIES		
Invoice: 112321JF-A				252369 112321JF-A	11/23/2021		USB1121	67.47
				67.47 52011212 531100	POL/AMAZON/CUFF, MAG POUCH - HUSKA	POLICE - C/E INVEST SUPPLIES		
Invoice: 111121GK				252370 111121GK	11/11/2021		USB1121	39.13
				39.13 51011211 531100	POL/STARBUCKS/2 BOXES COFFEE ENGET EVENT	PD-C/E-ADM-SUPPLIES		
Invoice: 110121WS				252371 110121WS	11/01/2021		USB1121	51.95
				51.95 53011212 443410	Pol/M&M MARKET/FUEL FOR EVOC	POLICE - C/E PATROL TRAINING		
Invoice: 110221WS				252372 110221WS	11/02/2021		USB1121	63.43
				63.43 53011212 443410	POL/SHELL/FUEL FOR EVOC	POLICE - C/E PATROL TRAINING		
Invoice: 111121WS				252373 111121WS	11/11/2021		USB1121	131.14
				131.14 53011212 443410	POL/GALLS/TRAINING CUFFS X 2	POLICE - C/E PATROL TRAINING		

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
Invoice: 110421JC				252374 110421JC	11/04/2021		USB1121	-425.00
				-425.00 51011214 443410		POL/IACP/CONFERENCE REFUND - JC		
						PD-C/E-ADMIN-TRAINING		
Invoice: 111521JC				252375 111521JC	11/15/2021		USB1121	2.00
				2.00 51011211 543100		POL/PORT CASCADE LOCKS, BRIDGE TOLL		
						PD-C/E-ADM-TRAVEL/MEALS/LODGIN		
Invoice: 111521JC-A				252376 111521JC-A	11/15/2021		USB1121	2.00
				2.00 51011211 543100		POL/PORT CASCADE LOCKS, BRIDGE TOLL		
						PD-C/E-ADM-TRAVEL/MEALS/LODGIN		
Invoice: 111621JC				252377 111621JC	11/16/2021		USB1121	76.32
				76.32 51011211 532000		POL/CHEVRON/FUEL		
						PDADM-C/E-FUEL		
Invoice: 111621JC-A				252378 111621JC-A	11/16/2021		USB1121	2.00
				2.00 51011211 543100		POL/PORT CASCADE LOCKS/BRIDGE TOLL		
						PD-C/E-ADM-TRAVEL/MEALS/LODGIN		
Invoice: 111721JC				252379 111721JC	11/17/2021		USB1121	2.00
				2.00 51011211 543100		POL/PORT CASCADE LOCKS/BRIDGE TOLL		
						PD-C/E-ADM-TRAVEL/MEALS/LODGIN		
Invoice: 111721JC-A				252380 111721JC-A	11/17/2021		USB1121	2.00
				2.00 51011211 543100		POL/PORT CASCADE LOCKS/BRIDGE TOLL		
						PD-C/E-ADM-TRAVEL/MEALS/LODGIN		
Invoice: 111821JC				252381 111821JC	11/18/2021		USB1121	415.29
				415.29 51011211 543100		POL/BEST WESTERN PLUS/LODGING 3 NIGHTS		
						PD-C/E-ADM-TRAVEL/MEALS/LODGIN		
Invoice: 111812JC-A				252382 111812JC-A	11/18/2021		USB1121	2.00
				2.00 51011211 543100		POL/PORT CASECADE LOCKS/BRIDGE TOLL		
						PD-C/E-ADM-TRAVEL/MEALS/LODGIN		
Invoice: 111821JC-B				252383 111821JC-B	11/18/2021		USB1121	2.00
				2.00 51011211 543100		POL/PORT CASCADE LOCKS/BRIDGE TOLL		
						PD-C/E-ADM-TRAVEL/MEALS/LODGIN		
Invoice: 110221MS				252384 110221MS	11/02/2021		USB1121	148.13
				148.13 61011581 531100		PCD/AMAZON/WHITEBOARD, MAGNETS		
						PCD - C/E ADMIN SUPPLIES		
Invoice: 110221MS-A				252385 110221MS-A	11/02/2021		USB1121	900.00
				900.00 61470581 545000		PCD/PY STORAGE/ANNUAL ARCHIVE STORAGE FEES		
						PCD - DEV ADMIN RENTS & LEASES		
Invoice: 110821MS				252386 110821MS	11/08/2021		USB1121	30.00
				30.00 61470581 549100		PCD/DOL/NOTARY LICENSE RENEWAL		
						PCD - DEV ADMIN DUES/SUBSCR		

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
Invoice: 111121MS				252387 111121MS	11/11/2021		USB1121	52.71
				52.71 61011581 531100	PCD/AMAZON/DRY ERASE MARKERS, WEEKLY PLANNER PCD - C/E ADMIN SUPPLIES			
Invoice: 111521MS				252388 111521MS	11/15/2021		USB1121	21.74
				21.74 61011581 531100	PCD/AMAZON/CUSTOM TALKING BUTTON PCD - C/E ADMIN SUPPLIES			
Invoice: 111521MS-A				252389 111521MS-A	11/15/2021		USB1121	23.96
				23.96 61011581 531100	PCD/COSTCO/STORAGE BINS PCD - C/E ADMIN SUPPLIES			
Invoice: 111921MS				252390 111921MS	11/19/2021		USB1121	32.55
				32.55 61011581 531100	PCD/AMAZON/ERASABLE CALENDAR PCD - C/E ADMIN SUPPLIES			
Invoice: 111921MS-A				252391 111921MS-A	11/19/2021		USB1121	25.60
				25.60 61011581 531100	PCD/AMAZON/RETRACTABLE BELT BARRIER PCD - C/E ADMIN SUPPLIES			
Invoice: 112221MS				252392 112221MS	11/22/2021		USB1121	215.44
				215.44 61011581 531100	PCD/AMAZON/OFFICE CHAIR PCD - C/E ADMIN SUPPLIES			
Invoice: 112221MS-A				252393 112221MS-A	11/22/2021		USB1121	40.30
				40.30 61011581 531100	PCD/AMAZON/DRY ERASE MAGNETIC SHEET PCD - C/E ADMIN SUPPLIES			
Invoice: 102621JR				252394 102621JR	10/26/2021		USB1121	378.00
				378.00 61011584 443410	PCD/FRED PRYOR/PRYOR PLUS SEMINARS - MD PCD - C/E ADM TRAINING			
Invoice: 103121JR				252395 103121JR	10/31/2021		USB1121	114.38
				114.38 61011581 531100	PCD/CENTRAL MARKET/FLOWERS WRIGHT, SCHUBERT PCD - C/E ADMIN SUPPLIES			
Invoice: 110121JR				252396 110121JR	11/01/2021		USB1121	49.99
				49.99 61011581 531100	PCD/SAFEWAY/CUPCAKES FOR WRIGHT, LAUNCH PCD - C/E ADMIN SUPPLIES			
Invoice: 111221JR				252397 111221JR	11/12/2021		USB1121	166.35
				166.35 63470586 544000	PCD/CLICK2MAIL/LEGAL NOTICING PLN13551 CUR-DEV-ZONING-ADV			
Invoice: 111721JR				252398 111721JR	11/17/2021		USB1121	68.63
				68.63 63470586 544000	PCD/CLICK2MAIL/LEGAL NOTICING PLN551836 CUR-DEV-ZONING-ADV			
Invoice: 111721JR-A				252399 111721JR-A	11/17/2021		USB1121	23.42
				23.42 63470586 544000	PCD/CLICK2MAIL/LEGAL NOTICING PLN51901 CUR-DEV-ZONING-ADV			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
252400	111721JR-B	11/17/2021		USB1121	11.01
11.01	63470586 544000	PCD/CLICK2MAIL/LEGAL NOTICING PLN52093			
		CUR-DEV-ZONING-ADV			
252401	111721JR-C	11/17/2021		USB1121	33.04
33.04	63470586 544000	PCD/CLICK2MAIL/LEGAL NOTICING PLN50453B			
		CUR-DEV-ZONING-ADV			
252402	112421JR	11/24/2021		USB1121	259.14
259.14	63470586 544000	PCD/CLICK2MAIL/LEGAL NOTICING			
		CUR-DEV-ZONING-ADV			
		CHECK	357887	TOTAL:	26,091.84
	NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***		26,091.84
		<u>COUNT</u>		<u>AMOUNT</u>	
	TOTAL PRINTED CHECKS	1		26,091.84	
			*** GRAND TOTAL ***		26,091.84

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JOURNAL ENTRIES TO BE CREATED

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CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2021 12	121										
APP 001-213000			12/14/2021	USB1121	121421			GENERAL - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		23,224.37	
APP 635-111100			12/14/2021	USB1121	121421			CASH AP CASH DISBURSEMENTS JOURNAL			26,091.84
APP 301-213000			12/14/2021	USB1121	121421			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		62.07	
APP 101-213000			12/14/2021	USB1121	121421			STREETS - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		213.33	
APP 401-213000			12/14/2021	USB1121	121421			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		418.00	
APP 402-213000			12/14/2021	USB1121	121421			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		618.48	
APP 501-213000			12/14/2021	USB1121	121421			ER&R-ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		64.00	
APP 407-213000			12/14/2021	USB1121	121421			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		1,491.59	
GENERAL LEDGER TOTAL										26,091.84	26,091.84
APP 631-130000			12/14/2021	USB1121	121421			DUE TO/FROM CLEARING		26,091.84	
APP 001-130000			12/14/2021	USB1121	121421			GENERAL - DUE TO/FROM CLEARING			23,224.37
APP 301-130000			12/14/2021	USB1121	121421			DUE TO/FROM CLEARING			62.07
APP 101-130000			12/14/2021	USB1121	121421			STREETS - DUE TO/FROM CLEARING			213.33
APP 401-130000			12/14/2021	USB1121	121421			DUE TO/FROM CLEARING			418.00
APP 402-130000			12/14/2021	USB1121	121421			DUE TO/FROM CLEARING			618.48
APP 501-130000			12/14/2021	USB1121	121421			ER&R-DUE TO/FROM CLEARING			64.00
APP 407-130000			12/14/2021	USB1121	121421			DUE TO/FROM CLEARING			1,491.59
SYSTEM GENERATED ENTRIES TOTAL										26,091.84	26,091.84
JOURNAL 2021/12/121 TOTAL										52,183.68	52,183.68

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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2021 12	121	12/14/2021	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	23,224.37	23,224.37
				FUND TOTAL	23,224.37	23,224.37
101 STREET FUND 101-130000 101-213000	2021 12	121	12/14/2021	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	213.33	213.33
				FUND TOTAL	213.33	213.33
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2021 12	121	12/14/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	62.07	62.07
				FUND TOTAL	62.07	62.07
401 WATER OPERATING FUND 401-130000 401-213000	2021 12	121	12/14/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	418.00	418.00
				FUND TOTAL	418.00	418.00
402 SEWER OPERATING FUND 402-130000 402-213000	2021 12	121	12/14/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	618.48	618.48
				FUND TOTAL	618.48	618.48
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2021 12	121	12/14/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,491.59	1,491.59
				FUND TOTAL	1,491.59	1,491.59
501 EQUIPMENT RENTAL & REVOLVING 501-130000 501-213000	2021 12	121	12/14/2021	ER&R-DUE TO/FROM CLEARING ER&R-ACCOUNTS PAYABLE	64.00	64.00
				FUND TOTAL	64.00	64.00
631 CLEARING FUND 631-130000 635-111100	2021 12	121	12/14/2021	DUE TO/FROM CLEARING CASH	26,091.84	26,091.84
				FUND TOTAL	26,091.84	26,091.84

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		23,224.37
101	STREET FUND		213.33
301	CAPITAL CONSTRUCTION FUND		62.07
401	WATER OPERATING FUND		418.00
402	SEWER OPERATING FUND		618.48
407	BUILDING & DEVELOPMENT FUND		1,491.59
501	EQUIPMENT RENTAL & REVOLVING		64.00
631	CLEARING FUND		
		26,091.84	
	TOTAL	26,091.84	26,091.84

** END OF REPORT - Generated by Jacob Kines **

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME					
INVOICE DTL DESC								
357888	12/15/2021	PRTD	9924 CUNNANE, BERYL	252459	98200	12/15/2021	12/19/21	208.24
	Invoice: 98200			208.24	411	122100	UB 10124 1524 ARTHUR PLACE WATER ACCOUNTS RECEIVABLE	
							CHECK 357888 TOTAL:	208.24
357889	12/15/2021	PRTD	9923 GOLDSBERRY, KATY	252458	98199	12/15/2021	12/19/21	290.66
	Invoice: 98199			290.66	411	122100	UB 11327 1006 CHERRY AVENUE NE WATER ACCOUNTS RECEIVABLE	
							CHECK 357889 TOTAL:	290.66
357890	12/15/2021	PRTD	9922 ROBERTS JEWELERS	252457	98198	12/15/2021	12/19/21	582.58
	Invoice: 98198			582.58	411	122100	UB 11190 194 WINSLOW WAY E WATER ACCOUNTS RECEIVABLE	
							CHECK 357890 TOTAL:	582.58
357891	12/15/2021	PRTD	9925 WHITE, KEITH	252460	98201	12/15/2021	12/19/21	167.99
	Invoice: 98201			167.99	421	122100	UB 13271 4847 DOTSON LOOP SEWER ACCOUNTS RECEIVABLE	
							CHECK 357891 TOTAL:	167.99
			NUMBER OF CHECKS	4			*** CASH ACCOUNT TOTAL ***	1,249.47
						<u>COUNT</u>	<u>AMOUNT</u>	
			TOTAL PRINTED CHECKS			4	1,249.47	
							*** GRAND TOTAL ***	1,249.47

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

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YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2021	12	137									
APP	401-213000		12/15/2021	12/19/21	121521			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		1,081.48	
APP	635-111100		12/15/2021	12/19/21	121521			CASH AP CASH DISBURSEMENTS JOURNAL			1,249.47
APP	402-213000		12/15/2021	12/19/21	121521			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		167.99	
GENERAL LEDGER TOTAL										1,249.47	1,249.47
APP	631-130000		12/15/2021	12/19/21	121521			DUE TO/FROM CLEARING		1,249.47	
APP	401-130000		12/15/2021	12/19/21	121521			DUE TO/FROM CLEARING			1,081.48
APP	402-130000		12/15/2021	12/19/21	121521			DUE TO/FROM CLEARING			167.99
SYSTEM GENERATED ENTRIES TOTAL										1,249.47	1,249.47
JOURNAL 2021/12/137 TOTAL										2,498.94	2,498.94

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
401 WATER OPERATING FUND 401-130000 401-213000	2021 12	137	12/15/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,081.48	1,081.48
				FUND TOTAL	1,081.48	1,081.48
402 SEWER OPERATING FUND 402-130000 402-213000	2021 12	137	12/15/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	167.99	167.99
				FUND TOTAL	167.99	167.99
631 CLEARING FUND 631-130000 635-111100	2021 12	137	12/15/2021	DUE TO/FROM CLEARING CASH	1,249.47	1,249.47
				FUND TOTAL	1,249.47	1,249.47

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
401	WATER OPERATING FUND		1,081.48
402	SEWER OPERATING FUND		167.99
631	CLEARING FUND	1,249.47	
TOTAL		1,249.47	1,249.47

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
357892	12/15/2021	PRTD	1235 AT&T ONENET SERVICE	252420	1274701806			
	Invoice: 1274701806					12/01/2021	M121521	16.80
				16.80	91011215 542100	POL/FAX LONG DIST GG-C/E-PD-PHONE		
	Invoice: 1274709848			252421	1274709848	12/01/2021	M121521	.68
				.68	91011189 542100	PCD/FAX LONG DIST GG-C/E-CITY HALL-PHONE		
						CHECK	357892 TOTAL:	17.48
357893	12/15/2021	PRTD	551 CENTURYLINK	252422	0225DEC21			
	Invoice: 0225DEC21					12/02/2021	M121521	127.84
				127.84	91011897 542100	O&M FIRE ALARM MONIT GG-C/E-O&M YARD FAC-PHONE		
	Invoice: 0399NOV21			252424	0399NOV21	11/23/2021	M121521	3,046.98
				1,571.86	91425358 542100	CITYWIDE TELEMETRY & FAX SERVICE		
				850.29	91411891 542100	GG-WWTP-TELEPHONE/FAX		
				78.54	91011755 542100	GG-WTR-FAC-PHONE		
				160.81	91011189 542100	GG-C/E-COMMONS-PHONE		
				245.55	91011897 542100	GG-C/E-CITY HALL-PHONE		
				76.22	91011255 542100	GG-C/E-O&M YARD FAC-PHONE		
				63.71	91011215 542100	GG-C/E-COURT BLDG-PHONE		
	Invoice: 0456DEC21			252425	0456DEC21	12/02/2021	M121521	84.99
				84.99	91421891 542100	VILLAGVE SEWER PUMP GG-SWR-FAC-PHONE		
	Invoice: 0754DEC21			252426	0754DEC21	12/02/2021	M121521	65.94
				65.94	91411891 542100	FLETCHER BAY WELL TELEM GG-WTR-FAC-PHONE		
	Invoice: 1745DEC21			252427	1745DEC21	12/02/2021	M121521	60.31
				60.31	91011189 542100	CH ELEVATOR SRVC LINE GG-C/E-CITY HALL-PHONE		
	Invoice: 3736DEC21			252428	3736DEC21	12/02/2021	M121521	127.84
				127.84	91011189 542100	CH FIRE ALARM MONIT GG-C/E-CITY HALL-PHONE		
	Invoice: 5211DEC21			252429	5211DEC21	12/02/2021	M121521	218.04
				218.04	91011215 542100	POL PHN SVCS GG-C/E-PD-PHONE		
	Invoice: 8731DEC21			252430	8731DEC21	12/02/2021	M121521	66.55
				66.55	91011755 542100	COMMONS FIRE ALARM MONIT GG-C/E-COMMONS-PHONE		
	Invoice: 8834DEC21			252431	8834DEC21	12/02/2021	M121521	84.99
				84.99	91411891 542100	259 FERNCLIFF PRV TELEM GG-WTR-FAC-PHONE		

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
252432	9136DEC21	12/02/2021		M121521	165.95
165.95	91011189 542100	CH SECURITY ALARM MONIT GG-C/E-CITY HALL-PHONE			
252433	9791DEC21	12/02/2021		M121521	137.80
137.80	91011215 542100	POL TI MANDUS GG-C/E-PD-PHONE			
252434	9840DEC21	12/02/2021		M121521	65.94
65.94	91411891 542100	HEAD OF BAY WELL TELEM GG-WTR-FAC-PHONE			
252435	9858DEC21	12/02/2021		M121521	50.35
50.35	91411891 542100	SANDS AVE WELL TELEM GG-WTR-FAC-PHONE			
		CHECK	357893	TOTAL:	4,303.52
357894	12/15/2021 PRTD Invoice: 12152021	9921 DANIEL MILLER	252436	12152021	1,626.32
1,626.32	33011161 53110000302	HR/EMPLOYEE APPRECIATION TACO TRUCK EMPLOYEE RECOG-HR-C/E-SUPPLIES		M121521	
		CHECK	357894	TOTAL:	1,626.32
357895	12/15/2021 PRTD Invoice: 121021	318 KC ALCOHOLISM SPECIA	252437	121021	2,052.03
2,052.03	91011660 553000	Q3 2021 ALCOHOLISM SVCS EXEC - C/E DETOX		M121521	
		CHECK	357895	TOTAL:	2,052.03
357896	12/15/2021 PRTD Invoice: NOV21	1505 KITSAP COUNTY TREASU	252438	NOV21	39.15
32.15	41612860 586000	NOV 2021 OUT COURT REMIT CRIME VICTIMS-OUT		M121521	
7.00	41613860 586000	COUNTY LAW LIB - DISB OUT			
		CHECK	357896	TOTAL:	39.15
357897	12/15/2021 PRTD Invoice: 9894136088	1485 VERIZON WIRELESS	252439	9894136088	5,451.54
1,278.46	91011189 54210001069	CITY WIDE WIRELESS SERVCS COVID19-ADD'L CELL PHONES		M121521	
120.03	73411345 542100	O&M-WTR MAINT-PHONE/POSTAGE			
92.90	72637319 54210000809	WATER QUAL FLOW MONIT-MODEM			
3,960.15	91011189 542100	GG-C/E-CITY HALL-PHONE			
252440	9894136089	12/01/2021		M121521	78.85
78.85	72637319 54210000809	ENG/MODEM LINES: C BERG PRJ WATER QUAL FLOW MONIT-MODEM			

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
							CHECK 357897 TOTAL:	5,530.39
357898	12/15/2021	PRTD	2251 WA ST TREASURER	252441	NOV21 SBCC	12/09/2021	M121521	326.50
Invoice: NOV21 SBCC				326.50	41612860	586000	NOV 2021 OUT COURT REMIT - SBCC	
				252442	NOV21	12/09/2021	M121521	2,193.41
Invoice: NOV21				839.24	41611860	586000	NOV 2021 OUT COURT REMIT	
				6.84	41610860	586000	PSEA 60% OUT	
				135.67	41616860	586000	PSEA 30% OUT	
				66.17	41616860	586000	THEFT PRV&TR BRAIN INJ-OUT	
				344.04	41614860	586000	THEFT PRV&TR BRAIN INJ-OUT	
				.07	41615860	586000	JUDICIAL INFO SYST.-OUT	
				.42	41615860	586000	BREATH TEST-CUSTODIAL	
				67.71	41618860	586000	BREATH TEST-CUSTODIAL	
				105.73	41618860	586000	TRAUMA CARE-OUT	
				22.18	41618860	586000	TRAUMA CARE-OUT	
				125.99	41618860	586000	TRAUMA CARE-OUT	
				36.68	41615860	586961	TRAUMA CARE-OUT	
				442.67	41610860	586000	STATE CRIME LAB	
							PSEA 30% OUT	
							CHECK 357898 TOTAL:	2,519.91
357899	12/15/2021	PRTD	9907 WINN, SCOTT	252443	12132021	12/14/2021	M121521	4,431.25
Invoice: 12132021				4,431.25	31011572	44341001064	HR/RACIAL EQUITY TRAINING	
							RETF-TRAINING	
							CHECK 357899 TOTAL:	4,431.25
				NUMBER OF CHECKS	8	*** CASH ACCOUNT TOTAL ***		20,520.05
						COUNT	AMOUNT	
				TOTAL PRINTED CHECKS	8	8	20,520.05	
							*** GRAND TOTAL ***	20,520.05

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JOURNAL ENTRIES TO BE CREATED

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YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2021 12	138										
APP 001-213000			12/15/2021	M121521	121521			GENERAL - ACCOUNTS PAYABLE		14,894.85	
APP 635-111100			12/15/2021	M121521	121521			AP CASH DISBURSEMENTS JOURNAL CASH			20,520.05
APP 402-213000			12/15/2021	M121521	121521			AP CASH DISBURSEMENTS JOURNAL ACCOUNTS PAYABLE		1,656.85	
APP 401-213000			12/15/2021	M121521	121521			AP CASH DISBURSEMENTS JOURNAL ACCOUNTS PAYABLE		1,237.54	
APP 650-213000			12/15/2021	M121521	121521			AP CASH DISBURSEMENTS JOURNAL ACCOUNTS PAYABLE		2,559.06	
APP 631-213000			12/15/2021	M121521	121521			AP CASH DISBURSEMENTS JOURNAL ACCOUNTS PAYABLE		171.75	
GENERAL LEDGER TOTAL										20,520.05	20,520.05
APP 631-130000			12/15/2021	M121521	121521			DUE TO/FROM CLEARING		20,348.30	
APP 001-130000			12/15/2021	M121521	121521			GENERAL - DUE TO/FROM CLEARING			14,894.85
APP 402-130000			12/15/2021	M121521	121521			DUE TO/FROM CLEARING			1,656.85
APP 401-130000			12/15/2021	M121521	121521			DUE TO/FROM CLEARING			1,237.54
APP 650-130000			12/15/2021	M121521	121521			DUE TO/FROM CLEARING			2,559.06
SYSTEM GENERATED ENTRIES TOTAL										20,348.30	20,348.30
JOURNAL 2021/12/138 TOTAL										40,868.35	40,868.35

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL
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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2021 12	138	12/15/2021	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	14,894.85	14,894.85
				FUND TOTAL	14,894.85	14,894.85
401 WATER OPERATING FUND 401-130000 401-213000	2021 12	138	12/15/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,237.54	1,237.54
				FUND TOTAL	1,237.54	1,237.54
402 SEWER OPERATING FUND 402-130000 402-213000	2021 12	138	12/15/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,656.85	1,656.85
				FUND TOTAL	1,656.85	1,656.85
631 CLEARING FUND 631-130000 631-213000 635-111100	2021 12	138	12/15/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	20,348.30 171.75	20,520.05
				FUND TOTAL	20,520.05	20,520.05
650 AGENCY FUND 650-130000 650-213000	2021 12	138	12/15/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	2,559.06	2,559.06
				FUND TOTAL	2,559.06	2,559.06

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		14,894.85
401	WATER OPERATING FUND		1,237.54
402	SEWER OPERATING FUND		1,656.85
631	CLEARING FUND	20,348.30	
650	AGENCY FUND		2,559.06
	TOTAL	20,348.30	20,348.30

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
357900	12/20/2021	PRTD	551 CENTURYLINK	252548	4953DEC21	12/07/2021	M122021	84.99
	Invoice: 4953DEC21			84.99	91421891 542100	310 MADISON AVE SLS TELEM GG-SWR-FAC-PHONE		
	Invoice: 5127DEC21			252549	5127DEC21	12/07/2021	M122021	198.92
				198.92	71011183 54210000724	8804 MADISON AVE PD/COURT BLDG NON CAP-PHONE		
	Invoice: 5996DEC21			252550	5996DEC21	12/07/2021	M122021	100.30
				100.30	91011757 542100	E-PHONE @ WFP DOCK GG-GF-WFP DOCK-PHONE		
						CHECK	357900 TOTAL:	384.21
357901	12/20/2021	PRTD	4112 PROTHMAN COMPANY	252551	2021-7657	12/13/2021	M122021	9,167.00
	Invoice: 2021-7657			4,125.15	61011581 510000	PCD/INTERIM PCD DIRECTOR MARK HOFMAN		
				3,666.80	61470581 510000	PCD - C/E ADMIN SALARY		
				1,375.05	61470581 510000	PCD - DEV ADMIN SALARY		
	Invoice: 2021-7639			252552	2021-7639	11/29/2021	M122021	7,637.45
				3,436.85	61011581 510000	PCD/INTERIM PCD DIRECTOR MARK HOFMAN		
				3,054.98	61470581 510000	PCD - C/E ADMIN SALARY		
				1,145.62	61470581 510000	PCD - DEV ADMIN SALARY		
						CHECK	357901 TOTAL:	16,804.45
357902	12/20/2021	PRTD	1205 PUGET SOUND ENERGY	252553	1716NOV21	12/10/2021	M122021	17.12
	Invoice: 1716NOV21			17.12	91415345 547100	ROCKAWAY INTERITE PRV GG-ROCKAWAY BCH-UTILITIES		
						CHECK	357902 TOTAL:	17.12
						NUMBER OF CHECKS	3	*** CASH ACCOUNT TOTAL ***
						COUNT	3	AMOUNT
						TOTAL PRINTED CHECKS	3	17,205.78
						*** GRAND TOTAL ***		17,205.78

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JOURNAL ENTRIES TO BE CREATED

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YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2021	12	196									
APP	402-213000		12/20/2021	M122021	122021			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		84.99	
APP	635-111100		12/20/2021	M122021	122021			CASH AP CASH DISBURSEMENTS JOURNAL			17,205.78
APP	001-213000		12/20/2021	M122021	122021			GENERAL - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		7,861.22	
APP	407-213000		12/20/2021	M122021	122021			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		9,242.45	
APP	401-213000		12/20/2021	M122021	122021			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		17.12	
GENERAL LEDGER TOTAL										17,205.78	17,205.78
APP	631-130000		12/20/2021	M122021	122021			DUE TO/FROM CLEARING		17,205.78	
APP	402-130000		12/20/2021	M122021	122021			DUE TO/FROM CLEARING			84.99
APP	001-130000		12/20/2021	M122021	122021			GENERAL - DUE TO/FROM CLEARING			7,861.22
APP	407-130000		12/20/2021	M122021	122021			DUE TO/FROM CLEARING			9,242.45
APP	401-130000		12/20/2021	M122021	122021			DUE TO/FROM CLEARING			17.12
SYSTEM GENERATED ENTRIES TOTAL										17,205.78	17,205.78
JOURNAL 2021/12/196 TOTAL										34,411.56	34,411.56

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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2021 12	196	12/20/2021	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	7,861.22	7,861.22
				FUND TOTAL	7,861.22	7,861.22
401 WATER OPERATING FUND 401-130000 401-213000	2021 12	196	12/20/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	17.12	17.12
				FUND TOTAL	17.12	17.12
402 SEWER OPERATING FUND 402-130000 402-213000	2021 12	196	12/20/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	84.99	84.99
				FUND TOTAL	84.99	84.99
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2021 12	196	12/20/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	9,242.45	9,242.45
				FUND TOTAL	9,242.45	9,242.45
631 CLEARING FUND 631-130000 635-111100	2021 12	196	12/20/2021	DUE TO/FROM CLEARING CASH	17,205.78	17,205.78
				FUND TOTAL	17,205.78	17,205.78

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		7,861.22
401	WATER OPERATING FUND		17.12
402	SEWER OPERATING FUND		84.99
407	BUILDING & DEVELOPMENT FUND		9,242.45
631	CLEARING FUND	17,205.78	
	TOTAL	17,205.78	17,205.78

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC			
357903	12/29/2021	PRTD	9888 JOSHUA J SCHULZ	252486	12092021		12/09/2021	12/26/21	738.48
	Invoice: 12092021			738.48	73431835	531100	PW/PLASMA CUTTING OFFICE SUPPLIES		
							CHECK	357903 TOTAL:	738.48
357904	12/29/2021	PRTD	5 ACE HARDWARE	252487	498931		12/02/2021	12/26/21	53.07
	Invoice: 498931			53.07	73411345	531100	PW/PLUMBING SUPPLIES, HOSE CLAMP OFFICE SUPPLIES		
	Invoice: 499051			252488	499051		12/03/2021	12/26/21	34.83
				34.83	73111264	531100	MAXFIT POWER BIT, NUT DRIVER O&M-STREET-TRAF CONTROL-SUPPLY		
	Invoice: 499361			252489	499361		12/08/2021	12/26/21	43.94
				43.94	73425358	531100	PW/SCOUR PAD, SPONGE, LIME REMOVER O&M-WWTP-SUPPLIES		
	Invoice: 499401			252490	499401		12/08/2021	12/26/21	39.15
				39.15	73411345	531100	PW/PLASTIC BUCKET, LID OFFICE SUPPLIES		
	Invoice: 499501			252491	499501		12/09/2021	12/26/21	47.81
				47.81	73421355	531100	PW/CALBETIE, CLEANER, FLUOR WIN COLL-SUPPLIES		
	Invoice: 499531			252492	499531		12/09/2021	12/26/21	34.87
				34.87	73111262	531100	PW/DEMOLITION 12PC SAWZALL O&M-RDS-TRAILS-SUPPLIES		
	Invoice: 499551			252493	499551		12/10/2021	12/26/21	40.30
				40.30	73411345	531100	PW/SHOP TOWELS, ISOPROPYL ALCOHOL OFFICE SUPPLIES		
	Invoice: 499761			252494	499761		12/13/2021	12/26/21	80.37
				80.37	73411345	531100	PW/CLEANING TOWELS, FREEZER BAGS OFFICE SUPPLIES		
							CHECK	357904 TOTAL:	374.34
357905	12/29/2021	PRTD	8057 AD PLANET, INC	252463	15679		12/14/2021	12/26/21	686.26
	Invoice: 15679			686.26	31011131	531100	EX/CUSTOM BRANDED DIE CUT MAGNETS EX-GF-SUPPLIES		
							CHECK	357905 TOTAL:	686.26
357906	12/29/2021	PRTD	7994 PENINSULA SERVICES	252444	97319B		11/30/2021	12/26/21	32.00
	Invoice: 97319B			32.00	21011125	541100	CRT/DOCUMENT SHREDDING SRVC COURT - PROFESSIONAL SERVICES		

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
					CHECK	357906	TOTAL:	32.00
357907	12/29/2021	PRTD	9853 ALTEC INDUSTRIES INC	252538	11746082	09/27/2021	20210047 12/26/21	698.99
			Invoice: 11746082					
				698.99	73111944	66400000985	PW/BUCKET TRUCK UPFIT	
				.00	73111944	66400000985	2019 MAN LIFT-EQ PURCHASE	
							2019 MAN LIFT-EQ PURCHASE	
				252540	11746967	09/28/2021	20210047 12/26/21	3,829.50
			Invoice: 11746967					
				3,829.50	73111944	66400000985	PW/BUCKET TRUCK UPFIT	
							2019 MAN LIFT-EQ PURCHASE	
				252541	11757247	10/12/2021	20210047 12/26/21	653.79
			Invoice: 11757247					
				653.79	73111944	66400000985	PW/BUCKET TRUCK UPFIT	
							2019 MAN LIFT-EQ PURCHASE	
							CHECK	357907 TOTAL:
								5,182.28
357908	12/29/2021	PRTD	29 PNWS-AWWA	252514	4119	11/29/2021	12/26/21	250.00
			Invoice: 4119					
				250.00	73637892	549100	PW/WWUC DUES 2022	
							O&M-ALLOC-WTR-DUES/SUBSCR	
							CHECK	357908 TOTAL:
								250.00
357909	12/29/2021	PRTD	7821 ARAMARK	252495	512000196328	11/25/2021	12/26/21	60.36
			Invoice: 512000196328					
				60.36	73638893	589310	PW/COAT LAB SPUN, COVR FR	
							LAUNDRY SERVICES	
				252496	512000201322	12/02/2021	12/26/21	60.36
			Invoice: 512000201322					
				60.36	73638893	589310	PW/COAT LUB SPUN, COVR FR	
							LAUNDRY SERVICES	
							CHECK	357909 TOTAL:
								120.72
357910	12/29/2021	PRTD	2922 ARXCIS INC	252497	1002002	08/13/2021	12/26/21	9,766.50
			Invoice: 1002002					
				9,766.50	73637891	541100	PW/INSPECT, TEST, CERTIFICATIONS	
							PROFESSIONAL SERVICES	
							CHECK	357910 TOTAL:
								9,766.50
357911	12/29/2021	PRTD	9830 ASPHALT PATCH SYSTEM	252403	PAYREQ1-FINAL-01039	12/09/2021	12/26/21	75,050.00
			Invoice: PAYREQ1-FINAL-01039					
				75,050.00	73111261	54810001039	PW/CONCRETE SIDEWALK REPLACEMENTS	
							SIDEWALK ASSESS & RPR-REPAIRS	
							CHECK	357911 TOTAL:
								75,050.00

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
357912	12/29/2021	PRTD	6420 AT&T MOBILITY	252563	287287004732X121921	12/11/2021	12/26/21	2,152.38
			Invoice: 287287004732X121921			POL, EOC/WIRELESS CHARGES		
				2,044.09	91011215	542100		
				108.29	31011256	542100		
						GG-C/E-PD-PHONE		
						EX-GF-EMERG PREP-PHONE		
						CHECK	357912 TOTAL:	2,152.38
357913	12/29/2021	PRTD	4861 AXON ENTERPRISE, INC	252462	INUS036638	12/01/2021	12/26/21	42,183.00
			Invoice: INUS036638			POL/FLEET SYSTEM YEAR 4		
				42,183.00	53011212	535100		
						PD-C/E-PATROL-SOFTWARE		
						CHECK	357913 TOTAL:	42,183.00
357914	12/29/2021	PRTD	4861 AXON ENTERPRISES, IN	252470	INUS039118	12/01/2021	12/26/21	2,384.92
			Invoice: INUS039118			POL/INTERVIEW ROOM YEAR 4		
				1,621.92	53011212	54850000956		
				763.00	53011212	53510000956		
						AXON CAMERA SYSTEMS-MAINT		
						AXON CAMERA SYSTEMS-SOFTWARE		
						CHECK	357914 TOTAL:	2,384.92
357915	12/29/2021	PRTD	55 SOUND PUBLISHING, IN	252404	BIR942600	11/12/2021	12/26/21	148.75
			Invoice: BIR942600			PCD/NOA PLN 13551 FSUBA		
				148.75	63470586	544000		
						CUR-DEV-ZONING-ADV		
			Invoice: BIR943104			11/19/2021	12/26/21	99.17
				99.17	63470586	544000		
						PCD/NOA PLN504583B SSDE		
						CUR-DEV-ZONING-ADV		
			Invoice: BIR943109			11/19/2021	12/26/21	92.08
				92.08	63470586	544000		
						PD/NOA PLN52093 SSDE		
						CUR-DEV-ZONING-ADV		
			Invoice: BIR943107			11/19/2021	12/26/21	86.42
				86.42	63470586	544000		
						PCD/NOA PLN51901 SSDE		
						CUR-DEV-ZONING-ADV		
			Invoice: BIR943709			11/26/2021	12/26/21	96.33
				96.33	63470586	544000		
						PCD/NOA PLN51796 SPR		
						CUR-DEV-ZONING-ADV		
			Invoice: BIR943988			12/03/2021	12/26/21	86.42
				86.42	63470586	544000		
						PCD/ PLN52044 SSDE		
						CUR-DEV-ZONING-ADV		
			Invoice: BIR943990			12/03/2021	12/26/21	85.00
				85.00	63470586	544000		
						PCD/PLN52022 SSDE		
						CUR-DEV-ZONING-ADV		

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
Invoice: BIR944172				252502	BIR944172	12/03/2021	12/26/21	80.40
				80.40	63470586 544000	PCD/NOA PLN51796 SPR CUR-DEV-ZONING-ADV		
						CHECK	357915 TOTAL:	774.57
357916	12/29/2021	PRTD	64 BAINBRIDGE ISLAND AR	252542	2065	11/22/2021	12/26/21	5,000.00
Invoice: 2065				5,000.00	91140573 541100	CERTIFIED CREATIVE DISTRICT GG-TOUR-PROF SERVICES		
Invoice: 2067				252543	2067	12/07/2021	12/26/21	5,000.00
				5,000.00	31011732 54110000297	EX/2020-21 CULTURAL FUNDING: OPER EX-GF-CULTURAL ARTS & SCIENCES		
Invoice: 2068				252544	2068	12/16/2021	12/26/21	1,500.00
				1,500.00	31011732 54110000297	EX/2020-21 CULTURAL FUNDING: OPER EX-GF-CULTURAL ARTS & SCIENCES		
						CHECK	357916 TOTAL:	11,500.00
357917	12/29/2021	PRTD	360 BUILDERS FIRSTSOURCE	252503	84588170	12/07/2021	12/26/21	22.89
Invoice: 84588170				22.89	73431835 531100	PW/REGULAR BLOCK, REBAR OFFICE SUPPLIES		
						CHECK	357917 TOTAL:	22.89
357918	12/29/2021	PRTD	1052 CANON FINANCIAL SERV	252569	27809672	12/12/2021	12/26/21	482.62
Invoice: 27809672				482.62	81011881 545000	IT/MONTHLY OCE PRINTER PLOTTER LEASE IT - C/E RENTS & LEASES		
						CHECK	357918 TOTAL:	482.62
357919	12/29/2021	PRTD	8253 CHS NORTHWEST	252504	43792/H	12/03/2021	12/26/21	912.24
Invoice: 43792/H				912.24	73637892 531100	PW/SALT BAG EX COARSE X98 O&M-ALLOC-WTR-CONSUMABLES		
						CHECK	357919 TOTAL:	912.24
357920	12/29/2021	PRTD	8491 ROSSMAN ENTERPRISESE	252445	1068631-0	12/07/2021	12/26/21	530.76
Invoice: 1068631-0				530.76	21011125 531100	CRT/TONER CARTRIDGES, PACKAGING TAPE COURT - SUPPLIES		
						CHECK	357920 TOTAL:	530.76

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
357921	12/29/2021	PRTD	634 CITY OF BAINBRIDGE I	252515	BLD26126-GAF	12/16/2021	12/26/21	33.14
Invoice: BLD26126-GAF						ENG/BUILDING PERMIT BLD26126-GAF		
				33.14	72431835	54980001174	2021 ANNUAL DRAIN PRGM-PERMITS	
						CHECK	357921 TOTAL:	33.14
357922	12/29/2021	PRTD	102 CITY OF BAINBRIDGE I	252410	RETREQ1-FINAL-01039	12/09/2021	20210043 12/26/21	3,950.00
Invoice: RETREQ1-FINAL-01039						PW/ASPHALT PATCH SYSTEMS RETAINAG		
				3,950.00	73111261	54810001039	SIDEWALK ASSESS & RPR-REPAIRS	
						CHECK	357922 TOTAL:	3,950.00
357923	12/29/2021	PRTD	7509 CONSTRUCTION PARTS L	252505	34757	12/01/2021	12/26/21	2,992.05
Invoice: 34757						PW/SUPERIOR CONTR POLY 96" TB		
				2,992.05	73111256	53110001054	2020 STORM PREP-STRT-SUPPLIES	
						CHECK	357923 TOTAL:	2,992.05
357924	12/29/2021	PRTD	142 COPIERS NORTHWEST IN	252568	INV2401234	12/21/2021	12/26/21	636.23
Invoice: INV2401234						EX,FIN/COPIER LEASE		
				318.11	31011131	545000	EX-GF-RENTS & LEASES	
				318.12	41011141	545000	FIN - C/E ADMIN RENTS & LEASES	
						CHECK	357924 TOTAL:	636.23
357925	12/29/2021	PRTD	152 DAILY JOURNAL OF COM	252411	3373642	12/01/2021	12/26/21	309.60
Invoice: 3373642						PW/WINSLOW WWTP UPGRADES		
				309.60	73425358	54400001187	WWTP CAPACITY UPGR-ADV	
				252412	3373643			
Invoice: 3373643						PW/WASTEWATER RE-USE		
				218.05	71425352	54400001192	WW BEN REUSE-ADV	
						CHECK	357925 TOTAL:	527.65
357926	12/29/2021	PRTD	5060 DARREL EMEL'S TREE S	252506	5175	12/03/2021	12/26/21	5,041.25
Invoice: 5175						PW/10256 HYL AVE TREE SERVICES		
				5,041.25	73111427	548100	O&M-ACCESS RDSIDE R&M	
						CHECK	357926 TOTAL:	5,041.25
357927	12/29/2021	PRTD	7144 DTMICRO, INC	252565	5892	11/15/2021	12/26/21	136.25
Invoice: 5892						POLICE FIBER CONNECTION TO KITSAP COUNTY		
				136.25	91011215	542100	GG-C/E-PD-PHONE	

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CASH ACCOUNT: 635
CHECK NO CHK DATE

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TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

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INVOICE DTL DESC

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
								CHECK 357927 TOTAL:	136.25
357928	12/29/2021	PRTD	8816 ECOANALYSTS, INC.	252507	3267	12/07/2021		12/26/21	900.00
	Invoice: 3267			900.00	73425358 541100	PW/4TH QTR DAPHNID TESTING O&M-WWTP-PROF SVCS			
								CHECK 357928 TOTAL:	900.00
357929	12/29/2021	PRTD	8955 GRANICUS	252415	146754	12/15/2021		12/26/21	19,266.86
	Invoice: 146754			19,266.86	81011881 535100	IT/ANNUAL GRANICUS SOFTWARE IT - C/E COMPUTER SOFTWARE			
								CHECK 357929 TOTAL:	19,266.86
357930	12/29/2021	PRTD	863 INTERSTATE BATTERIES	252510	22069286	12/02/2021		12/26/21	138.38
	Invoice: 22069286			138.38	73111256 531100	PW/MTP-780T #2 SANDER O&M-STREET-EM PREP-SUPPLIES			
								CHECK 357930 TOTAL:	138.38
357931	12/29/2021	PRTD	9928 PAUL J JOSE	252517	12-0413	12/14/2021		12/26/21	250.00
	Invoice: 12-0413			250.00	21011155 541100	CRT/INSPECT COURT ENTRY N/A-USE ORG 21011125			
								CHECK 357931 TOTAL:	250.00
357932	12/29/2021	PRTD	9798 MIKE JUNEAU	252562	10112021	10/11/2021		12/26/21	250.00
	Invoice: 10112021			250.00	31011131 531100	EX/2020 BANNER INSTALLATION EX-GF-SUPPLIES			
								CHECK 357932 TOTAL:	250.00
357933	12/29/2021	PRTD	2306 KITSAP COUNTY PROSEC	252417	DEC21	12/07/2021		12/26/21	9,346.71
	Invoice: DEC21			9,346.71	32011521 541112	LEGAL/PROSECUTION SRVCS DEC21 LGL-OUTSIDE PROSECUTOR			
								CHECK 357933 TOTAL:	9,346.71
357934	12/29/2021	PRTD	338 KITSAP COUNTY SHERIF	252555	20210081	12/16/2021		12/26/21	6,412.35
	Invoice: 20210081			6,412.35	51011236 551000	POL/PRISONER BOARD/NOV POLICE - C/E PRISONER DETENT'N			
								CHECK 357934 TOTAL:	6,412.35

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
357935	12/29/2021	PRTD	8549 KINGWEST, LLC	252509	835592	12/09/2021	12/26/21	3,161.00
	Invoice: 835592			3,161.00	73111427	541100	PW/11150 BARNACLE LN NE TREE SRVCS O&M-ACCESS RDSIDE PROF SVCS	
							CHECK 357935 TOTAL:	3,161.00
357936	12/29/2021	PRTD	9852 KISSLER ENTERPRISES	252416	9958	09/14/2021	12/26/21	7,253.40
	Invoice: 9958			7,253.40	73425358	54790100551	PW/WWTP TO BARR-TECH COMP BIOSOLIDS WASTE DISPOSAL	
							CHECK 357936 TOTAL:	7,253.40
357937	12/29/2021	PRTD	579 KITSAP SUN	252419	0004223303	11/30/2021	12/26/21	538.15
	Invoice: 0004223303			538.15	33011161	544000	HR/DIGITAL RECRUITMENT UTILITIES TECHNICIAN HR-C/E-ADVERTISING	
							CHECK 357937 TOTAL:	538.15
357938	12/29/2021	PRTD	579 KITSAP SUN	252418	0004223215	11/30/2021	12/26/21	125.40
	Invoice: 0004223215			125.40	11011113	544000	CC/CIVIL SERVICE COMMISSION ADS COUNCIL - LEGAL NOTICES	
							CHECK 357938 TOTAL:	125.40
357939	12/29/2021	PRTD	1652 KITSAP TOWING & ROAD	252520	21-28554992	12/01/2021	12/26/21	316.14
	Invoice: 21-28554992			316.14	51011215	548100	POL/'17 CHEVROLET TAHOE TOWING SERVICE POLICE - C/E FACIL REPAIRS	
							CHECK 357939 TOTAL:	316.14
357940	12/29/2021	PRTD	8803 LAKE UNION DEVELOPME	252559	BLD25838	12/20/2021	12/26/21	30.00
	Invoice: BLD25838			23.50	47148	322100	PERMIT BLD25838 R-REF/CABIN REROOF REFUND FEE BUILDINGS, STRUCT. & EQ	
				6.50	65238	386000	SBCC - SBCC FEE	
							CHECK 357940 TOTAL:	30.00
357941	12/29/2021	PRTD	4224 L.E.I.R.A.	252556	1261	12/17/2021	12/26/21	50.00
	Invoice: 1261			50.00	51011211	549100	POL/ANNUAL DUES/BB PD-C/E-ADM-DUES/SUBCR/MEMBRSH	
				252557	1262			
	Invoice: 1262			50.00	51011120	549100	POL/ANNUAL DUES/KE PD-CLERKS-DUES/MEMBERSHIPS	

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
Invoice: 1263				252558 1263	12/17/2021		12/26/21	50.00
				50.00 51011191 549100	POL/ANNUAL DUES/JC			
					PD-C/E-PROP RM-DUES/MEMBERSHIP			
					CHECK	357941	TOTAL:	150.00
357942	12/29/2021	PRTD	2132 MCKINSTRY CO LLC	252464 10159424	11/09/2021	20210029	12/26/21	7,849.00
					PW/FACILITY TESTING			
				1,915.00 73011183 54110001081	FIRE SPRINK/ALARM TEST-CH			
				2,479.00 73011189 54110001081	FIRE SPRINK/ALARM TEST-O&M			
				293.00 73011215 54110001081	FIRE SPRINK/ALARM TEST-OLD PD			
				904.00 73011755 54110001081	FIRE SPRINK/ALARM TEST-COMMONS			
				2,258.00 73011831 54110001081	FIRE SPRINK/ALARM TEST-NEW PD			
					CHECK	357942	TOTAL:	7,849.00
357943	12/29/2021	PRTD	8642 MULTICARE CENTERS OF	252521 150414	12/01/2021		12/26/21	110.00
					PW/RAY NAVARETEE EXAM-DOT			
				110.00 73637891 541100	PROFESSIONAL SERVICES			
					CHECK	357943	TOTAL:	110.00
357944	12/29/2021	PRTD	2430 OGDEN MURPHY WALLACE	252451 857536	12/10/2021		12/26/21	4,496.80
					LEGAL/PROFESSIONAL SRVCS NOV 2021			
				126.00 32011152 54111101156	LIT-NEAL PRA SUIT			
				338.80 32011152 54111001131	ETHICS BOARD LEGAL ADVISOR			
				3,339.00 32011152 541110	LGL-GF-LEGAL ADVICE			
				567.00 91011211 541110	GG-C/E-CIVIL SVC-LEGAL ADVICE			
				126.00 32470152 54111100897	PRES RESP SHORE(CT OF APPEALS)			
					CHECK	357944	TOTAL:	4,496.80
357945	12/29/2021	PRTD	8286 SUPERINTENDENT OF P	252465 16990	12/06/2021		12/26/21	271.50
					POL/FINGERPRINTING			
				271.50 41654861 586110	FINGERPRINT DISB TO SPI			
					CHECK	357945	TOTAL:	271.50
357946	12/29/2021	PRTD	408 ROLLING BAY COMMERC	252452 885579	12/06/2021		12/26/21	4,366.88
					CRT/JAN 2022 COURT HOUSE RENT			
				4,366.88 21011125 545000	COURT - RENTS & LEASES - OPER			
					CHECK	357946	TOTAL:	4,366.88

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CASH ACCOUNT: 635
CHECK NO CHK DATE

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TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

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INVOICE DTL DESC

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
357947	12/29/2021	PRTD	9926 SEGALL, MATTHEW	252466	12092021	12/09/2021		12/26/21	1.75	
	Invoice: 12092021			1.75	01132	322900	POL/REFUND ON OVERPAYMENT OTHER NON-BUS.LICENSES/PERMITS			
							CHECK	357947 TOTAL:	1.75	
357948	12/29/2021	PRTD	4689 SITESTAR.NET	252566	6896015	12/21/2021		12/26/21	6,170.00	
	Invoice: 6896015			6,170.00	81011881	548500	IT/INTERNET CONNECTION FOR WAN IT - C/E COMPUTER SUPPORT			
							CHECK	357948 TOTAL:	6,170.00	
357949	12/29/2021	PRTD	2467 STAPLES	252453	8064402580	11/27/2021		12/26/21	1,568.05	
	Invoice: 8064402580			8.68	31011131	531100	EX,FIN,CC,LEG/9 VOLT BATTERY, CALENDARS, LABELS			
				8.69	41011141	531100	EX-GF-SUPPLIES			
				16.34	41011141	531100	FIN - C/E ADMIN SUPPLIES			
				45.38	31011131	531100	FIN - C/E ADMIN SUPPLIES			
				127.36	31011131	531100	EX-GF-SUPPLIES			
				13.07	36011143	531100	EX-GF-SUPPLIES			
				13.07	36011143	531100	CLERK-C/E SUPPLIES			
				27.24	36011143	531100	CLERK-C/E SUPPLIES			
				41.83	31011131	531100	EX-GF-SUPPLIES			
				42.85	41011141	531100	FIN - C/E ADMIN SUPPLIES			
				433.24	32011152	531100	LGL-GF-SUPPLIES			
				216.00	31011131	531100	EX-GF-SUPPLIES			
				394.48	41011141	531100	FIN - C/E ADMIN SUPPLIES			
				8.34	31011131	531100	EX-GF-SUPPLIES			
				8.35	41011141	531100	FIN - C/E ADMIN SUPPLIES			
				88.10	31011131	531100	EX-GF-SUPPLIES			
				88.10	41011141	531100	FIN - C/E ADMIN SUPPLIES			
				252523	8064402600			11/27/2021	12/26/21	113.42
	Invoice: 8064402600			113.42	72011321	531100	ENG/3 MONTH WALL CALENDAR, FACIAL TISSUE ENG - C/E ADMIN SUPPLIES			
							CHECK	357949 TOTAL:	1,681.47	
357950	12/29/2021	PRTD	9358 STRUCTURED COMMUNICA	252454	0218576-IN	12/11/2021		12/26/21	5,224.05	
	Invoice: 0218576-IN			5,224.05	81011881	535500	IT/NETWORK SWITCH IT - C/E COMPUTER PARTS & EQ			
							CHECK	357950 TOTAL:	5,224.05	
357951	12/29/2021	PRTD	7095 SUPERIOR SAW & SUPPL	252524	155272	12/07/2021		12/26/21	43.60	
	Invoice: 155272			43.60	73111427	548100	PW/SHARPEN SAW CHAINS SRVC O&M-ACCESS RDSIDE R&M			

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
					CHECK	357951	TOTAL:	43.60
357952	12/29/2021	PRTD	9295 TOOLE DESIGN GROUP,	252455 70170_NOV03	12/08/2021		12/26/21	12,473.50
		Invoice: 70170_NOV03				ENG/MADISON AVE SIDEWALKS SURVEY		
				12,473.50	72334561	64110001088	MAD AVE SIDEWALK IMPR-PROF SVC	
					CHECK	357952	TOTAL:	12,473.50
357953	12/29/2021	PRTD	4126 VIKING FENCE COMPANY	252527 10044	12/03/2021		12/26/21	367.86
		Invoice: 10044				PW/SEDGE END BLACK, SLEEVE BLACK, ALUM BLACK		
				367.86	73011189	531100	O&M - C/E FACIL OFC SUPPLIES	
					CHECK	357953	TOTAL:	367.86
357954	12/29/2021	PRTD	5402 VIRTUAL GRAFFITI INC	252456 1165512	12/10/2021		12/26/21	15,487.00
		Invoice: 1165512				IT/EMAIL MESSAGE ARCHIVING APPLIANCE		
				15,487.00	81011881	535500	IT - C/E COMPUTER PARTS & EQ	
					CHECK	357954	TOTAL:	15,487.00
357955	12/29/2021	PRTD	4010 WA ASSOC OF SHERIFFS	252467 INV030162	12/07/2021		12/26/21	1,095.40
		Invoice: INV030162				POL/REACCREDITATION		
				1,095.40	51011211	541100	PD-C/E-ADM-PROF SVCS	
					CHECK	357955	TOTAL:	1,095.40
357956	12/29/2021	PRTD	4513 WASTE MANAGEMENT	252529 0039460-1048-9	12/01/2021		12/26/21	24.92
		Invoice: 0039460-1048-9				PW/7305 HIDDEN COVE RD WASTE DISPOSAL		
				24.92	73425358	54790100551	BIOSOLIDS WASTE DISPOSAL	
					CHECK	357956	TOTAL:	24.92
357957	12/29/2021	PRTD	9614 WAXIE SANITARY SUPP	252546 80533944	12/17/2021		12/26/21	16,283.64
		Invoice: 80533944				PW/HC5/SC5.5 DOUBLE STATION, SW LICENSE		
				16,283.64	73011189	531100	O&M - C/E FACIL OFC SUPPLIES	
					CHECK	357957	TOTAL:	16,283.64
357958	12/29/2021	PRTD	8759 WHISTLE WORKWEAR	252535 282745	12/09/2021		12/26/21	257.69
		Invoice: 282745				PW/HOODED SHELL JACKET, SHELL PANTS - FRANTZ		
				257.69	73425358	531100	O&M-WWTP-SUPPLIES	
					CHECK	357958	TOTAL:	257.69

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CITY OF BAINBRIDGE ISLAND
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NUMBER OF CHECKS 56 *** CASH ACCOUNT TOTAL *** 290,803.98

	<u>COUNT</u>	<u>AMOUNT</u>
TOTAL PRINTED CHECKS	56	290,803.98

*** GRAND TOTAL *** 290,803.98

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JOURNAL ENTRIES TO BE CREATED

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CLERK: jkines

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2021 12	213								
APP 403-213000	12/29/2021	12/26/21	122921			ACCOUNTS PAYABLE		794.51	
						AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	12/29/2021	12/26/21	122921			CASH			290,803.98
						AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000	12/29/2021	12/26/21	122921			ACCOUNTS PAYABLE		212.89	
						AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000	12/29/2021	12/26/21	122921			STREETS - ACCOUNTS PAYABLE		95,628.26	
						AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000	12/29/2021	12/26/21	122921			ACCOUNTS PAYABLE		9,055.41	
						AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000	12/29/2021	12/26/21	122921			GENERAL - ACCOUNTS PAYABLE		155,277.88	
						AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000	12/29/2021	12/26/21	122921			ACCOUNTS PAYABLE		11,159.46	
						AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000	12/29/2021	12/26/21	122921			ACCOUNTS PAYABLE		924.07	
						AP CASH DISBURSEMENTS JOURNAL			
APP 104-213000	12/29/2021	12/26/21	122921			CIVIC IMPR - ACCOUNTS PAYABLE		5,000.00	
						AP CASH DISBURSEMENTS JOURNAL			
APP 650-213000	12/29/2021	12/26/21	122921			ACCOUNTS PAYABLE		278.00	
						AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000	12/29/2021	12/26/21	122921			ACCOUNTS PAYABLE		12,473.50	
						AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								290,803.98	290,803.98
APP 631-130000	12/29/2021	12/26/21	122921			DUE TO/FROM CLEARING		279,644.52	
APP 403-130000	12/29/2021	12/26/21	122921			DUE TO/FROM CLEARING			794.51
APP 401-130000	12/29/2021	12/26/21	122921			DUE TO/FROM CLEARING			212.89
APP 101-130000	12/29/2021	12/26/21	122921			STREETS - DUE TO/FROM CLEARING			95,628.26
APP 402-130000	12/29/2021	12/26/21	122921			DUE TO/FROM CLEARING			9,055.41
APP 001-130000	12/29/2021	12/26/21	122921			GENERAL - DUE TO/FROM CLEARING			155,277.88
APP 407-130000	12/29/2021	12/26/21	122921			DUE TO/FROM CLEARING			924.07
APP 104-130000	12/29/2021	12/26/21	122921			CIVIC IMPR DUE TO/FROM CLEAR'G			5,000.00
APP 650-130000	12/29/2021	12/26/21	122921			DUE TO/FROM CLEARING			278.00
APP 301-130000	12/29/2021	12/26/21	122921			DUE TO/FROM CLEARING			12,473.50

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
SYSTEM GENERATED ENTRIES TOTAL										279,644.52	279,644.52
JOURNAL 2021/12/213 TOTAL										570,448.50	570,448.50

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2021 12	213	12/29/2021	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	155,277.88	155,277.88
				FUND TOTAL	155,277.88	155,277.88
101 STREET FUND 101-130000 101-213000	2021 12	213	12/29/2021	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	95,628.26	95,628.26
				FUND TOTAL	95,628.26	95,628.26
104 CIVIC IMPROVEMENT FUND 104-130000 104-213000	2021 12	213	12/29/2021	CIVIC IMPR DUE TO/FROM CLEAR'G CIVIC IMPR - ACCOUNTS PAYABLE	5,000.00	5,000.00
				FUND TOTAL	5,000.00	5,000.00
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2021 12	213	12/29/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	12,473.50	12,473.50
				FUND TOTAL	12,473.50	12,473.50
401 WATER OPERATING FUND 401-130000 401-213000	2021 12	213	12/29/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	212.89	212.89
				FUND TOTAL	212.89	212.89
402 SEWER OPERATING FUND 402-130000 402-213000	2021 12	213	12/29/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	9,055.41	9,055.41
				FUND TOTAL	9,055.41	9,055.41
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2021 12	213	12/29/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	794.51	794.51
				FUND TOTAL	794.51	794.51
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2021 12	213	12/29/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	924.07	924.07
				FUND TOTAL	924.07	924.07
631 CLEARING FUND	2021 12	213	12/29/2021			

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
	631-130000					DUE TO/FROM CLEARING	279,644.52	
	631-213000					ACCOUNTS PAYABLE	11,159.46	
	635-111100					CASH		290,803.98
						FUND TOTAL	290,803.98	290,803.98
650	AGENCY FUND	2021	12	213	12/29/2021			
	650-130000					DUE TO/FROM CLEARING		278.00
	650-213000					ACCOUNTS PAYABLE	278.00	
						FUND TOTAL	278.00	278.00

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		155,277.88
101	STREET FUND		95,628.26
104	CIVIC IMPROVEMENT FUND		5,000.00
301	CAPITAL CONSTRUCTION FUND		12,473.50
401	WATER OPERATING FUND		212.89
402	SEWER OPERATING FUND		9,055.41
403	STORM & SURFACE WATER FUND		794.51
407	BUILDING & DEVELOPMENT FUND		924.07
631	CLEARING FUND	279,644.52	
650	AGENCY FUND		278.00
	TOTAL	279,644.52	279,644.52

** END OF REPORT - Generated by Jacob Kines **

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: December 20, 2021 - January 03, 2022

CITY COUNCIL: December 21, 2021 - January 04, 2022

Last check from previous run: 357958 dated 12/29/2021 issued to Whistle Workwear for \$257.69

Last ACH from previous run: 543 dated 12/29/2021 issued to Westbay Auto Parts for \$193.48

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
Manual	12/30/2021	357959	PW/Island Hands/Janitorial Services	13,870.09

Total Manual Checks and Electronic Disbursements	13,870.09
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Regular Run Checks	01/12/2022	357960-357999		Total Regular Check Run	334,359.62
Regular Run ACH	01/12/2022	544-557		Total Regular ACH Run	16,295.21
				Total Disbursements	364,524.92

Retainage Release	N/A	N/A			
Travel Advance	N/A	N/A			

Prepared and Reviewed by _____ Jacob Kines, Senior Accounting Technician

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

Karl R. Shaw

Karl R. Shaw, Accounting Manager

1/7/2022

Date

JK

12/30/2021 11:09
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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

357959	12/30/2021	PRTD	8646 ISLAND HANDS	252590	3030		12/17/2021		M123021	13,870.09
	Invoice: 3030						2020-2023 JANITORIAL CONTRACT			
				13,662.93	73011183	54110000269	JANITORIAL CONTRACT-PRO SVCS			
				207.16	73425358	54110000269	JANITORIAL CONTRACT-PRO SVCS			
							CHECK	357959	TOTAL:	13,870.09
							NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***	13,870.09
								<u>COUNT</u>	<u>AMOUNT</u>	
							TOTAL PRINTED CHECKS	1	13,870.09	
									*** GRAND TOTAL ***	13,870.09

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CITY OF BAINBRIDGE ISLAND
 A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2021 12	266										
APP 001-213000			12/30/2021	M123021	123021			GENERAL - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		13,662.93	
APP 635-111100			12/30/2021	M123021	123021			CASH AP CASH DISBURSEMENTS JOURNAL			13,870.09
APP 402-213000			12/30/2021	M123021	123021			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		207.16	
GENERAL LEDGER TOTAL										13,870.09	13,870.09
APP 631-130000			12/30/2021	M123021	123021			DUE TO/FROM CLEARING		13,870.09	
APP 001-130000			12/30/2021	M123021	123021			GENERAL - DUE TO/FROM CLEARING			13,662.93
APP 402-130000			12/30/2021	M123021	123021			DUE TO/FROM CLEARING			207.16
SYSTEM GENERATED ENTRIES TOTAL										13,870.09	13,870.09
JOURNAL 2021/12/266 TOTAL										27,740.18	27,740.18

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2021 12	266	12/30/2021	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	13,662.93	13,662.93
				FUND TOTAL	13,662.93	13,662.93
402 SEWER OPERATING FUND 402-130000 402-213000	2021 12	266	12/30/2021	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	207.16	207.16
				FUND TOTAL	207.16	207.16
631 CLEARING FUND 631-130000 635-111100	2021 12	266	12/30/2021	DUE TO/FROM CLEARING CASH	13,870.09	13,870.09
				FUND TOTAL	13,870.09	13,870.09

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		13,662.93
402	SEWER OPERATING FUND		207.16
631	CLEARING FUND		
		13,870.09	
	TOTAL	13,870.09	13,870.09

** END OF REPORT - Generated by Jacob Kines **

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
544	01/12/2022	EFT	8991 ALLIANCE 2020, INC	252598 5834970	12/31/2021		01/09/22	649.61
				Invoice: 5834970		HR/BACKGROUND CHECKS		
				649.61 33011161 549100		HR-C/E-DUES & SUBSCRIPTIONS		
						CHECK	544 TOTAL:	649.61
545	01/12/2022	EFT	4365 AUTOMATIC FUNDS TRAN	252570 122642	12/13/2021		01/09/22	9.66
				Invoice: 122642		FIN/FINAL BILL: PRINT AND MAIL		
				1.65 43411341 541100		FIN - WATER ADMIN PROF SERVICE		
				1.65 43421351 541100		FIN - SEWER ADMIN PROF SERVICE		
				3.18 91411891 542500		GG-WTR-FAC-POSTAGE		
				3.18 91421891 542500		GG-SWR-FAC-POSTAGE		
						CHECK	545 TOTAL:	9.66
546	01/12/2022	EFT	55 SOUND PUBLISHING, IN	252599 8047149	11/30/2021		01/09/22	254.50
				Invoice: 8047149		CC/CIVIL SERVICE COMMISSION ADS		
				254.50 11011116 531100		COUNCIL - SUPPLIES		
						CHECK	546 TOTAL:	254.50
547	01/12/2022	EFT	55 SOUND PUBLISHING, IN	252573 BIR944683	12/10/2021		01/09/22	39.60
				Invoice: BIR944683		CC/CONTRACT 2020055 COMPLETION NOTICE		
				39.60 11011113 544000		COUNCIL - LEGAL NOTICES		
				Invoice: BIR942463				
				252601 BIR942463		11/12/2021	01/09/22	46.75
				46.75 11011113 544000		CC/DRY FIRE SPRINKLER REPLACEMENT		
						COUNCIL - LEGAL NOTICES		
				Invoice: BIR942346				
				252639 BIR942346		11/12/2021	01/09/22	205.20
				205.20 73425358 54400001187		PW/WINSLOW TREATMENT PLANT UPGRADE		
						WWTP CAPACITY UPGR-ADV		
				Invoice: BIR943158				
				252640 BIR943158		11/19/2021	01/09/22	308.83
				308.83 72413434 64400000988		ENG/WINSLOW WATER TANK REPLACEMENT RFQ		
						NEW WATER TANKS-ADV		
				Invoice: BIR943173				
				252641 BIR943173		11/19/2021	01/09/22	237.60
				237.60 72431832 54400001031		ENG/STORMWATER SYSTEM PLAN RFQ		
						ISLANDWIDE SSWM STUDY-ADV		
				Invoice: BIR943175				
				252642 BIR943175		11/19/2021	01/09/22	320.17
				320.17 71425352 54400001192		PW/WASTEWATER RE-USE ANALYSIS RFQ		
						WW BEN REUSE-ADV		
						CHECK	547 TOTAL:	1,158.15

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME					
					INVOICE DTL	DESC		
548	01/12/2022	EFT	9449 CASCADE COLUMBIA DIS	252618 823549	12/02/2021		01/09/22	859.27
			Invoice: 823549			PW/SODIUM FLUORIDE 50# BAGS		
				859.27 73411345 531100		OFFICE SUPPLIES		
						CHECK	548 TOTAL:	859.27
549	01/12/2022	EFT	705 FCS GROUP	252610 3153-22112062	12/17/2021		01/09/22	2,610.00
			Invoice: 3153-22112062			PCD/100% FEE COST RECOVERY STUDY		
				2,610.00 61470581 541100		PCD - DEV ADMIN PROF SERVICES		
						CHECK	549 TOTAL:	2,610.00
550	01/12/2022	EFT	6940 FREMONT ANALYTICAL	252648 2110260	12/21/2021		01/09/22	770.00
			Invoice: 2110260			ENG/00485 & 00809 SURFACE & GROUND		
				385.00 72011322 54110000485		GROUNDWTR MNGT PRGM-PROF SVCS		
				385.00 72411342 54110000485		GROUNDWTR MNGT PRGM-PRO SVCS		
						CHECK	550 TOTAL:	770.00
551	01/12/2022	EFT	1851 KRAZAN & ASSOCIATES	252585 J602902-5873	11/30/2021		01/09/22	150.00
			Invoice: J602902-5873			ENG/ONCALL SERVICES CONTRACT FOR T		
				150.00 72011252 54110001055		STORM RESP-GF-PROF SVCS		
						CHECK	551 TOTAL:	150.00
552	01/12/2022	EFT	4111 OLYMPIC SPRINGS INC	252655 344421	12/31/2021		01/09/22	34.66
			Invoice: 344421			PW/5 GAL PURIFIED WATER X4		
				34.66 73425358 531100		O&M-WWTP-SUPPLIES		
						CHECK	552 TOTAL:	34.66
553	01/12/2022	EFT	4112 PROTHMAN COMPANY	252625 2021-7675	12/28/2021		01/09/22	8,137.00
			Invoice: 2021-7675			PCD/MARK HOFMAN INTERIM PCD DIRECTOR		
				3,661.65 61011581 510000		PCD - C/E ADMIN SALARY		
				3,254.80 61470581 510000		PCD - DEV ADMIN SALARY		
				1,220.55 61470581 510000		PCD - DEV ADMIN SALARY		
						CHECK	553 TOTAL:	8,137.00
554	01/12/2022	EFT	2203 PST INVESTIGATIONS	252626 2021-780	12/27/2021		01/09/22	279.00
			Invoice: 2021-780			SUBSCRIPTION FEES Q4 2021		
				279.00 91011211 549100		GG-C/E-CIVIL SVC-DUES/SUBS		

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CITY OF BAINBRIDGE ISLAND
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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
						CHECK	554 TOTAL:	279.00
555	01/12/2022	EFT	7435 RANDY KAN PORTABLE R	252627 1936996	12/02/2021		01/09/22	180.00
		Invoice: 1936996		180.00 73011768 545000		PW/PORTABLE RESTROOMS EAGLE HARBOR DR		
						O&M-C/E-PARKS-OP LEASES		
		Invoice: 1936997		252628 1936997	12/02/2021		01/09/22	90.00
				90.00 73011768 545000		PW/PORTABLE RESTROOMS CRESOTE PLACE NE		
						O&M-C/E-PARKS-OP LEASES		
		Invoice: 1936998		252629 1936998	12/02/2021		01/09/22	90.00
				90.00 73435838 545000		PW/PORTABLE RESTROOMS NE VINCENT RD		
						O&M-DECANT-RENTS		
		Invoice: 1937007		252630 1937007	12/02/2021		01/09/22	90.00
				90.00 73011897 545000		PW/PORTABLE RESTROOMS HIDDEN COVE RD		
						O&M-C/E-PWYD FAC-RENTS		
						CHECK	555 TOTAL:	450.00
556	01/12/2022	EFT	553 UTILITIES UNDERGROUN	252664 1110121	11/30/2021		01/09/22	261.87
		Invoice: 1110121		261.87 73637893 54110000393		PW/203 EXCAVATION NOTIFICATIONS NOV 21		
						O&M ALLOC-LOCATING SVCS		
						CHECK	556 TOTAL:	261.87
557	01/12/2022	EFT	499 WESTBAY AUTO PARTS I	252635 675972	11/03/2021		01/09/22	671.49
		Invoice: 675972		671.49 73638935 531100		PW/BLOCK HEATERS		
						O&M-STD ALLOCATION-SUPPLIES		
						CHECK	557 TOTAL:	671.49
						NUMBER OF CHECKS	14	*** CASH ACCOUNT TOTAL ***
						COUNT	AMOUNT	16,295.21
						TOTAL EFT'S	14	16,295.21
						*** GRAND TOTAL ***		16,295.21

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CLERK: jkines

YEAR PER	JNL						ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2022 1 25										
APP 001-213000	01/12/2022	01/09/22	011222			GENERAL - ACCOUNTS PAYABLE			5,826.11	
						AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100	01/12/2022	01/09/22	011222			CASH				16,295.21
						AP CASH DISBURSEMENTS JOURNAL				
APP 401-213000	01/12/2022	01/09/22	011222			ACCOUNTS PAYABLE			1,557.93	
						AP CASH DISBURSEMENTS JOURNAL				
APP 402-213000	01/12/2022	01/09/22	011222			ACCOUNTS PAYABLE			564.86	
						AP CASH DISBURSEMENTS JOURNAL				
APP 403-213000	01/12/2022	01/09/22	011222			ACCOUNTS PAYABLE			327.60	
						AP CASH DISBURSEMENTS JOURNAL				
APP 407-213000	01/12/2022	01/09/22	011222			ACCOUNTS PAYABLE			7,085.35	
						AP CASH DISBURSEMENTS JOURNAL				
APP 631-213000	01/12/2022	01/09/22	011222			ACCOUNTS PAYABLE			933.36	
						AP CASH DISBURSEMENTS JOURNAL				
GENERAL LEDGER TOTAL									16,295.21	16,295.21
APP 631-130000	01/12/2022	01/09/22	011222			DUE TO/FROM CLEARING			15,361.85	
APP 001-130000	01/12/2022	01/09/22	011222			GENERAL - DUE TO/FROM CLEARING				5,826.11
APP 401-130000	01/12/2022	01/09/22	011222			DUE TO/FROM CLEARING				1,557.93
APP 402-130000	01/12/2022	01/09/22	011222			DUE TO/FROM CLEARING				564.86
APP 403-130000	01/12/2022	01/09/22	011222			DUE TO/FROM CLEARING				327.60
APP 407-130000	01/12/2022	01/09/22	011222			DUE TO/FROM CLEARING				7,085.35
SYSTEM GENERATED ENTRIES TOTAL									15,361.85	15,361.85
JOURNAL 2022/01/25 TOTAL									31,657.06	31,657.06

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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2022 1	25	01/12/2022	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	5,826.11	5,826.11
				FUND TOTAL	5,826.11	5,826.11
401 WATER OPERATING FUND 401-130000 401-213000	2022 1	25	01/12/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,557.93	1,557.93
				FUND TOTAL	1,557.93	1,557.93
402 SEWER OPERATING FUND 402-130000 402-213000	2022 1	25	01/12/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	564.86	564.86
				FUND TOTAL	564.86	564.86
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2022 1	25	01/12/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	327.60	327.60
				FUND TOTAL	327.60	327.60
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2022 1	25	01/12/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	7,085.35	7,085.35
				FUND TOTAL	7,085.35	7,085.35
631 CLEARING FUND 631-130000 631-213000 635-111100	2022 1	25	01/12/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	15,361.85 933.36	16,295.21
				FUND TOTAL	16,295.21	16,295.21

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		5,826.11
401	WATER OPERATING FUND		1,557.93
402	SEWER OPERATING FUND		564.86
403	STORM & SURFACE WATER FUND		327.60
407	BUILDING & DEVELOPMENT FUND		7,085.35
631	CLEARING FUND		
		15,361.85	
	TOTAL	15,361.85	15,361.85

** END OF REPORT - Generated by Jacob Kines **

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
357960	01/12/2022	PRTD	5 ACE HARDWARE	252636	495021	09/24/2021	01/09/22	16.48
	Invoice: 495021			16.48	73411345	531100	PW/SINGLE CUT KEY, PLASTIC BUCKET OFFICE SUPPLIES	
							CHECK 357960 TOTAL:	16.48
357961	01/12/2022	PRTD	4710 ASSOCIATED PETROLEU	252617	0413238-IN	11/30/2021	01/09/22	1,074.17
	Invoice: 0413238-IN			185.03	73638893	532000	PW/DIESEL AND REGULAR FUEL O&M-FUEL USE-ALLOCATION	
				889.14	73638932	532000	O&M-FUEL ALLOC TO OTH DEPTS	
	Invoice: 0414203-IN			252637	0414203-IN	12/02/2021	01/09/22	756.84
				192.44	73638893	532000	PW/DIESEL AND REGULAR FUEL O&M-FUEL USE-ALLOCATION	
				564.40	73638932	532000	O&M-FUEL ALLOC TO OTH DEPTS	
	Invoice: 0414787-IN			252638	0414787-IN	12/07/2021	01/09/22	2,183.51
				980.74	73638932	532000	PW/DIESEL AND REGULAR FUEL O&M-FUEL ALLOC TO OTH DEPTS	
				1,202.77	73638893	532000	O&M-FUEL USE-ALLOCATION	
							CHECK 357961 TOTAL:	4,014.52
357962	01/12/2022	PRTD	762 ASSOCIATION OF WASHI	252594	93935	12/16/2021	01/09/22	19,304.00
	Invoice: 93935			19,304.00	91011199	549100	2022 AWC CITY MEMBERSHIP EXEC - C/E GEN'L GOV'T DUES	
							CHECK 357962 TOTAL:	19,304.00
357963	01/12/2022	PRTD	3390 BAINBRIDGE SELF STOR	252593	4180	12/30/2021	01/09/22	1,181.00
	Invoice: 4180			1,181.00	36011143	541100	EXCC/JAN-FEB 2022 RENT FOR FILE STORAGE CLERK-C/E-PROF SVCS	
							CHECK 357963 TOTAL:	1,181.00
357964	01/12/2022	PRTD	5202 BAINBRIDGE ARTS & CR	252571	Q1-Q4 2021	12/03/2021	01/09/22	6,792.81
	Invoice: Q1-Q4 2021			6,792.81	91140573	541100	OFF-ISLAND ADVERTISING PACKAGE GG-TOUR-PROF SERVICES	
							CHECK 357964 TOTAL:	6,792.81
357965	01/12/2022	PRTD	9504 CASTUS CORPORATION	252602	1457	12/22/2021	01/09/22	5,000.00
	Invoice: 1457			5,000.00	81031881	53550000567	IT/ANNUAL MAINTENANCE CLOSED CAPTION SYSTEM PEG CAP FUNDING-NON CAP ITEMS	

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
					CHECK		357965 TOTAL:	5,000.00
357966	01/12/2022	PRTD	9908 CINTAS CORPORATION #	252603	5089497671	12/29/2021	01/09/22	62.34
			Invoice: 5089497671			CITY HALL FIRST AID RESTOCK		
				62.34	91011183	531100	GG-C/E-CH CLEANING-SUPPLIES	
					CHECK		357966 TOTAL:	62.34
357967	01/12/2022	PRTD	102 CITY OF BAINBRIDGE I	252624	RETREQ1-FINAL-01166	12/21/2021	20210058 01/09/22	7,439.00
			Invoice: RETREQ1-FINAL-01166			ENG/GEOSTAB INTL - RETAINAGE		
				7,439.00	72321953	66300001166	YEOMALT DR SLIDE-CONSTR	
					CHECK		357967 TOTAL:	7,439.00
357968	01/12/2022	PRTD	102 CITY OF BAINBRIDGE I	252643	RETREQ2-00987	12/20/2021	20210024 01/09/22	666.65
			Invoice: RETREQ2-00987			PW/JMG CONSTRUCTORS - RETAINAGE		
				666.65	73414434	66300000987	CHLORINE GEN UPGRADE-CONSTR	
					CHECK		357968 TOTAL:	666.65
357969	01/12/2022	PRTD	104 CITY OF BREMERTON	252574	BPD0002785	12/13/2021	01/09/22	400.00
			Invoice: BPD0002785			POL/RANGE RENTAL		
				400.00	53011212	545000	POLICE - C/E PATROL RENTS	
					CHECK		357969 TOTAL:	400.00
357970	01/12/2022	PRTD	112 CODE PUBLISHING COMP	252604	GC0005946	12/31/2021	01/09/22	965.40
			Invoice: GC0005946			EXCC/MUNICIPAL CODE WEB UPDATE		
				965.40	36011143	541100	CLERK-C/E-PROF SVCS	
					CHECK		357970 TOTAL:	965.40
357971	01/12/2022	PRTD	6920 COMCAST	252592	JAN22	12/20/2021	01/09/22	11.23
			Invoice: JAN22			POL/HD CONVERTER BOX		
				11.23	51011211	545000	PD-C/E-ADMIN RENTS/LEASE	
					CHECK		357971 TOTAL:	11.23
357972	01/12/2022	PRTD	5132 CRYSTAL SPRINGS	252575	5228674 121521	12/15/2021	01/09/22	31.36
			Invoice: 5228674 121521			CRT/BOTTOM LOAD HOT AND COLD COOLER		
				31.36	21011125	531100	COURT - SUPPLIES	
					CHECK		357972 TOTAL:	31.36

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
357973	01/12/2022	PRTD	6854 CUES, INC.	252645	600902	11/30/2021	01/09/22	708.23
			Invoice: 600902	708.23	73421355	531100	PW/KIT, SPARE, IGGY, CONNECTOR WIN COLL-SUPPLIES	
							CHECK 357973 TOTAL:	708.23
357974	01/12/2022	PRTD	9931 DORSETT, CANDACE	252605	BLD25485	12/31/2021	01/09/22	3,790.65
			Invoice: BLD25485	2,057.75	47148	322100	PERMIT BLD25485 R-SFR REFUND FEES BUILDINGS, STRUCT. & EQ	
				6.50	65238	386000	SBCC - SBCC FEE	
				1,726.40	17334	345840	TIF FUND-TRANSP IMPACT FEE	
							CHECK 357974 TOTAL:	3,790.65
357975	01/12/2022	PRTD	7144 DTMICRO, INC	252607	5940	12/15/2021	01/09/22	136.25
			Invoice: 5940	136.25	91011215	542100	POLICE FIBER CONNECTION TO COUNTY GG-C/E-PD-PHONE	
							CHECK 357975 TOTAL:	136.25
357976	01/12/2022	PRTD	9000 DUDE SOLUTIONS, INC	252609	INV-101979	11/30/2021	01/09/22	4,185.60
			Invoice: INV-101979	4,185.60	61011581	541100	PD/ONLINE PERMITTING CONFIGURATIO PCD - C/E ADMIN PROF SVCS	
							CHECK 357976 TOTAL:	4,185.60
357977	01/12/2022	PRTD	1953 FERGUSON ENTERPRISES	252646	1051740	11/19/2021	01/09/22	817.50
			Invoice: 1051740	817.50	73411345	531100	PW/ANDROID APP INSTALLATION OFFICE SUPPLIES	
			Invoice: 1044451	252654	1044451			237.08
				237.08	73411345	531100	PW/BLT GSKT PK GLAND, FLG COUP ADPT OFFICE SUPPLIES	
							CHECK 357977 TOTAL:	1,054.58
357978	01/12/2022	PRTD	8709 FRAMEWORK CULTURAL P	252576	11-2021	10/31/2021	01/09/22	4,990.00
			Invoice: 11-2021	4,990.00	61011586	54110000930	PCD/UPDATE OF CITY'S DESIGN GUIDEL COMP PLAN IMPL-PROF SVCS	
							CHECK 357978 TOTAL:	4,990.00
357979	01/12/2022	PRTD	9906 GEOSTABILIZATION INT	252622	PAYREQ1-FINAL-01166	12/21/2021	01/09/22	141,341.00
			Invoice: PAYREQ1-FINAL-01166	141,341.00	72321953	66300001166	ENG/YEOMALT PT DR SLIDE REPAIR CON YEOMALT DR SLIDE-CONSTR	

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CASH ACCOUNT: 635	111100	CASH										
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET			
											INVOICE DTL DESC	
											CHECK 357979 TOTAL:	141,341.00
357980	01/12/2022	PRTD	253 HACH COMPANY	252649	12781013	12/07/2021		01/09/22	1,119.61			
	Invoice: 12781013			1,119.61	73425358 531100	PW/LDO PROBE, RUGGED, W/5M CABLE						
											O&M-WWTP-SUPPLIES	
											CHECK 357980 TOTAL:	1,119.61
357981	01/12/2022	PRTD	9932 HOW, JAIMIE	252612	BLD26024	12/31/2021		01/09/22	35.89			
	Invoice: BLD26024			35.89	47148 322100	PERMIT BLD26024 REFUND FEES						
											BUILDINGS, STRUCT. & EQ	
											CHECK 357981 TOTAL:	35.89
357982	01/12/2022	PRTD	6857 INGERSOLL RAND COMPA	252620	25887875	11/22/2021		01/09/22	470.54			
	Invoice: 25887875			470.54	73425358 531100	PW/STANDARD DUST PARTICULATE FILTER						
											O&M-WWTP-SUPPLIES	
											CHECK 357982 TOTAL:	470.54
357983	01/12/2022	PRTD	9699 JMG CONSTRUCTORS, LL	252650	PAYREQ2-00987	12/20/2021		01/09/22	13,866.32			
	Invoice: PAYREQ2-00987			13,866.32	73414434 66300000987	PW/CHLORINE GENERATOR UPGRADES -						
											CHLORINE GEN UPGRADE-CONSTR	
											CHECK 357983 TOTAL:	13,866.32
357984	01/12/2022	PRTD	4109 KITSAP COUNTY AUDITO	252613	12/31/21	12/31/2021		01/09/22	69,002.32			
	Invoice: 12/31/21			69,002.32	91011118 551000	2021 VOTER REGISTRATION COSTS						
											COUNCIL - VOTER REGISTRATION	
				252615	12/30/2021	12/30/2021		01/09/22	22,514.87			
	Invoice: 12/30/2021			22,514.87	91011117 551000	2021 GENERAL ELECTIONS COST						
											COUNCIL - ELECTION SERVICES	
											CHECK 357984 TOTAL:	91,517.19
357985	01/12/2022	PRTD	4168 KITSAP COUNTY SHERIF	252577	2021-23	12/21/2021		01/09/22	289.32			
	Invoice: 2021-23			289.32	53011212 443410	POL/EVOC TRAINING X7						
											POLICE - C/E PATROL TRAINING	
											CHECK 357985 TOTAL:	289.32

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
357986	01/12/2022	PRTD	1971 KELLEY CONNECT	252578	30653880			
						12/13/2021	01/09/22	316.10
						PCD/COPIER LEASE		
				316.10	61470581	545000		
						PCD - DEV ADMIN RENTS & LEASES		
				252579	30653883			
						12/13/2021	01/09/22	215.66
						CRT/COPIER LEASE		
				215.66	21011125	545000		
						COURT - RENTS & LEASES - OPER		
				252581	IN956625			
						12/28/2021	01/09/22	113.47
						PCD/COPIER LEASE		
				113.47	61470581	545000		
						PCD - DEV ADMIN RENTS & LEASES		
				252582	IN956626			
						12/28/2021	01/09/22	248.13
						PCD/COPIER LEASE		
				248.13	61470581	545000		
						PCD - DEV ADMIN RENTS & LEASES		
				252583	30653882			
						12/13/2021	01/09/22	360.80
						PCD/COPIER LEASE		
				360.80	61470581	545000		
						PCD - DEV ADMIN RENTS & LEASES		
				252614	30653881			
						12/13/2021	01/09/22	318.28
						ENG/COPIER LEASE		
				318.28	72011321	545000		
						ENG - C/E ADMIN RENTS & LEASES		
				252651	IN957635			
						12/30/2021	01/09/22	182.26
						ENG/COPIER LEASE		
				182.26	72011321	545000		
						ENG - C/E ADMIN RENTS & LEASES		
						CHECK	357986 TOTAL:	1,754.70
357987	01/12/2022	PRTD	9929 KIRKLAND, CAREY J	252584	PLN50453B			
						12/21/2021	01/09/22	1,336.00
						PERMIT PLN50453B SSDE REFUND		
				1,336.00	47047	345890		
						OTHER PLANNING/DEVELOPM		
						CHECK	357987 TOTAL:	1,336.00
357988	01/12/2022	PRTD	8546 KITSAP 911 PUBLIC AU	252591	BIPD2022-01			
						12/15/2021	01/09/22	10,737.00
						POL/CALL CENTER SERVICES		
				7,515.90	53011286	551000		
				3,221.10	52011286	551000		
						POLICE - C/E PATROL CENCOM		
						POLICE - C/E - INVEST CENCOM		
						CHECK	357988 TOTAL:	10,737.00
357989	01/12/2022	PRTD	4702 MITHUN	252586	107168			
						12/17/2021	01/09/22	4,882.50
						DESIGN SRVS - ADDTNL OFFICE AN		
				4,882.50	72011182	54110001181		
						CH MINOR RETROFITS-PROF SVCS		

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
						CHECK	357989 TOTAL:	4,882.50
357990	01/12/2022	PRTD	8286 SUPERINTENDENT OF P	252587 17014	12/15/2021		01/09/22	316.75
						POL/FINGERPRINTING		
						FINGERPRINT DISB TO SPI		
				316.75 41654861 586110				
				252616 17028	12/22/2021		01/09/22	45.25
						POL/FINGERPRINTING		
						FINGERPRINT DISB TO SPI		
				45.25 41654861 586110				
						CHECK	357990 TOTAL:	362.00
357991	01/12/2022	PRTD	8922 REXEL USA INC.	252652 2H34205	12/06/2021		01/09/22	175.27
						PW/LGD-LED 8130M-50 150W		
						O&M-C/E-PWY FAC-SUPPLIES		
				175.27 73011897 531100				
				252656 2H53423	12/06/2021		01/09/22	-186.23
						PW/LGD LED 823M50 95W		
						O&M-C/E-PWY FAC-SUPPLIES		
				-186.23 73011897 531100				
				252657 2H74920	12/09/2021		01/09/22	1,226.90
						PW/LDG LED 8130M-50 150W		
						O&M-C/E-PWY FAC-SUPPLIES		
				1,226.90 73011897 531100				
						CHECK	357991 TOTAL:	1,215.94
357992	01/12/2022	PRTD	9349 PROPANE NORTHWEST	252658 1505480042	12/01/2021		01/09/22	1.10
						ANNUAL TANK RENTAL		
						GG-C/E-O&M YARD FAC-PROPANE		
				1.10 91011897 547200				
						CHECK	357992 TOTAL:	1.10
357993	01/12/2022	PRTD	9787 BROOKS M RAYMOND	252588 21-321	12/19/2021		01/09/22	250.00
						POL/POLYGRAPH SERVICES		
						POLICE - C/E INVEST PROF SVCS		
				250.00 52011212 541100				
						CHECK	357993 TOTAL:	250.00
357994	01/12/2022	PRTD	5251 ROTARY CLUB OF BAINB	252631 10308	12/21/2021		01/09/22	183.00
						EX/QUARTERLY DUES, NEW MEMBER FEE		
						EX-GF-DUES/SUBCR/MEMBERSH		
				183.00 31011131 549100				
						CHECK	357994 TOTAL:	183.00

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CASH ACCOUNT: 635		111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME						
INVOICE DTL DESC									
357995	01/12/2022	PRTD	8132 SPECTRA LABORATORIES	252661	21-09153	12/09/2021		01/09/22	21.60
	Invoice: 21-09153								
				21.60	73415345 54110000391	PW/TOTAL COLIFORM, E COLI TESTING			
						LAB SVCS-WATER ROCKAWAY			
				252662	21-09154	12/09/2021		01/09/22	21.16
	Invoice: 21-09154								
				21.16	73011897 54110000391	PW/TOTAL COLIFORM, E COLI TESTING			
						LAB SVCS-PWY FAC			
				252663	21-09155	12/09/2021		01/09/22	211.60
	Invoice: 21-09155								
				211.60	73411345 54110000391	PW/TOTAL COLIFORM, E COLI TESTING			
						LAB SVCS-WATER			
						CHECK	357995	TOTAL:	254.36
357996	01/12/2022	PRTD	2190 UNITED PARCEL SERVIC	252589	000028Y3Y1511	12/18/2021		01/09/22	29.83
	Invoice: 000028Y3Y1511								
				29.83	91011215 542500	POL/SHIPPING			
						GG-C/E-PD-POSTAGE			
				252632	000028Y3Y1521	12/25/2021		01/09/22	10.49
	Invoice: 000028Y3Y1521								
				10.49	91011215 542500	POL/SHIPPING			
						GG-C/E-PD-POSTAGE			
						CHECK	357996	TOTAL:	40.32
357997	01/12/2022	PRTD	5402 VIRTUAL GRAFFITI INC	252633	1165512-2	12/10/2021		01/09/22	1,393.84
	Invoice: 1165512-2								
				1,393.84	81011881 535500	IT/TAX ON BARRACUDA MESSAGE ARCHIVER			
						IT - C/E COMPUTER PARTS & EQ			
						CHECK	357997	TOTAL:	1,393.84
357998	01/12/2022	PRTD	8896 VISIT KITSAP PENINSU	252634	11411	12/17/2021		01/09/22	2,500.00
	Invoice: 11411								
				2,500.00	91140573 541100	12-MONTH LODGING & TOURISM MAR			
						GG-TOUR-PROF SERVICES			
						CHECK	357998	TOTAL:	2,500.00
357999	01/12/2022	PRTD	522 WA ST DEPT OF TRANSP	252666	RE-313-ATB11213136	12/13/2021	20210030	01/09/22	58.89
	Invoice: RE-313-ATB11213136								
				58.89	72334562 66300001077	ENG/WSDOT ADMIN FEES - EH PH 2			
						C40-EAGLE HARBOR PH2-CONSTR			
						CHECK	357999	TOTAL:	58.89

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NUMBER OF CHECKS 40 *** CASH ACCOUNT TOTAL *** 334,359.62

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	40	334,359.62

*** GRAND TOTAL *** 334,359.62

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022	1		24								
APP	401-213000		01/12/2022	01/09/22	011222			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		15,837.23	
APP	635-111100		01/12/2022	01/09/22	011222			CASH AP CASH DISBURSEMENTS JOURNAL			334,359.62
APP	631-213000		01/12/2022	01/09/22	011222			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		4,014.52	
APP	001-213000		01/12/2022	01/09/22	011222			GENERAL - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		147,514.75	
APP	104-213000		01/12/2022	01/09/22	011222			CIVIC IMPR - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		9,292.81	
APP	301-213000		01/12/2022	01/09/22	011222			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		148,838.89	
APP	402-213000		01/12/2022	01/09/22	011222			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		2,298.38	
APP	407-213000		01/12/2022	01/09/22	011222			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		4,468.14	
APP	650-213000		01/12/2022	01/09/22	011222			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		368.50	
APP	173-213000		01/12/2022	01/09/22	011222			TIF FUND-ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		1,726.40	
GENERAL LEDGER TOTAL										334,359.62	334,359.62
APP	631-130000		01/12/2022	01/09/22	011222			DUE TO/FROM CLEARING		330,345.10	
APP	401-130000		01/12/2022	01/09/22	011222			DUE TO/FROM CLEARING			15,837.23
APP	001-130000		01/12/2022	01/09/22	011222			GENERAL - DUE TO/FROM CLEARING			147,514.75
APP	104-130000		01/12/2022	01/09/22	011222			CIVIC IMPR DUE TO/FROM CLEAR'G			9,292.81
APP	301-130000		01/12/2022	01/09/22	011222			DUE TO/FROM CLEARING			148,838.89
APP	402-130000		01/12/2022	01/09/22	011222			DUE TO/FROM CLEARING			2,298.38
APP	407-130000		01/12/2022	01/09/22	011222			DUE TO/FROM CLEARING			4,468.14
APP	650-130000		01/12/2022	01/09/22	011222			DUE TO/FROM CLEARING			368.50
APP	173-130000		01/12/2022	01/09/22	011222			TIF FUND-DUE TO/FROM CLEARING			1,726.40
SYSTEM GENERATED ENTRIES TOTAL										330,345.10	330,345.10
JOURNAL 2022/01/24 TOTAL										664,704.72	664,704.72

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2022	1	24	01/12/2022	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	147,514.75	147,514.75
					FUND TOTAL	147,514.75	147,514.75
104 CIVIC IMPROVEMENT FUND 104-130000 104-213000	2022	1	24	01/12/2022	CIVIC IMPR DUE TO/FROM CLEAR'G CIVIC IMPR - ACCOUNTS PAYABLE	9,292.81	9,292.81
					FUND TOTAL	9,292.81	9,292.81
173 TRANSPORTATION IMPACT FEE FUND 173-130000 173-213000	2022	1	24	01/12/2022	TIF FUND-DUE TO/FROM CLEARING TIF FUND-ACCOUNTS PAYABLE	1,726.40	1,726.40
					FUND TOTAL	1,726.40	1,726.40
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2022	1	24	01/12/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	148,838.89	148,838.89
					FUND TOTAL	148,838.89	148,838.89
401 WATER OPERATING FUND 401-130000 401-213000	2022	1	24	01/12/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	15,837.23	15,837.23
					FUND TOTAL	15,837.23	15,837.23
402 SEWER OPERATING FUND 402-130000 402-213000	2022	1	24	01/12/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	2,298.38	2,298.38
					FUND TOTAL	2,298.38	2,298.38
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2022	1	24	01/12/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	4,468.14	4,468.14
					FUND TOTAL	4,468.14	4,468.14
631 CLEARING FUND 631-130000 631-213000 635-111100	2022	1	24	01/12/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	330,345.10 4,014.52	334,359.62
					FUND TOTAL	334,359.62	334,359.62

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CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
650	AGENCY FUND	2022	1	24	01/12/2022	DUE TO/FROM CLEARING		368.50
	650-130000					ACCOUNTS PAYABLE	368.50	
	650-213000							
FUND TOTAL							368.50	368.50

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		147,514.75
104	CIVIC IMPROVEMENT FUND		9,292.81
173	TRANSPORTATION IMPACT FEE FUND		1,726.40
301	CAPITAL CONSTRUCTION FUND		148,838.89
401	WATER OPERATING FUND		15,837.23
402	SEWER OPERATING FUND		2,298.38
407	BUILDING & DEVELOPMENT FUND		4,468.14
631	CLEARING FUND	330,345.10	
650	AGENCY FUND		368.50
	TOTAL	330,345.10	330,345.10

** END OF REPORT - Generated by Jacob Kines **

PAYROLL

PAYROLL CHECK RUN: 12 - 20 - 2021

Run Type	Run Date	Check # Sequence	Comments	Amount
Normal	12/20/2021	52809 - 52940	Regular check run (Direct Dep)	354,260.26
Normal	12/20/2021	109752	Regular check run (Paper Checks)	2,402.79
Vendor	12/20/2021	109753 -109759	Vendor check run (Paper Checks)	115,086.42
EFTPS	12/20/2021	N/A	Federal Tax Electronic Transfer	126,265.25
			TOTAL:	598,014.72

Prepared and Reviewed by:  Date 12-17-21
 Brenda Landolt, Payroll Specialist

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

 Date 12/17/2021
 Kim Dunscombe, Budget Manager


PAYROLL

PAYROLL CHECK RUN: 1 -05 - 2022

Run Type	Run Date	Check # Sequence	Comments	Amount
Misc	12/31/2021	109760	Misc check run (Vendor)	9,443.50
Normal	1/5/2021	52941 - 53070	Regular check run (Direct Dep)	322,566.11
Normal	1/5/2021	109761	Regular check run (Paper Checks)	2,054.00
Vendor	1/5/2021	109762 - 109771	Vendor check run (Paper Checks)	342,491.68
EFTPS	1/5/2021	N/A	Federal Tax Electronic Transfer	120,851.00
			TOTAL:	797,406.29

Prepared and Reviewed by:  Date 1/4/2022
 Brenda Landolt, Payroll Specialist

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

 Date 1/4/2022
 Kimberly M. Dunscombe, Budget Manager



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 11, 2022

ESTIMATED TIME:

AGENDA ITEM: Approve City Council Meeting Minutes,

SUMMARY: Council will consider approval of meeting minutes.

AGENDA CATEGORY: Minutes

PROPOSED BY: Executive

RECOMMENDED MOTION: Approve City Council meeting minutes.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[City Council Study Session Minutes, December 7, 2021.pdf](#)

[City Council Regular Business Meeting Minutes, December 14, 2021.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

CITY COUNCIL STUDY SESSION
TUESDAY, DECEMBER 7, 2021

MEETING MINUTES

1) [CALL TO ORDER / ROLL CALL](#)

Deputy Mayor Pollock called the meeting to order at 6:00 p.m. on the Zoom webinar platform.

Deputy Mayor Pollock, and Councilmembers Deets, Hytopoulos, Quitslund, and Schneider were present. Mayor Nassar and Councilmember Fantroy-Johnson were absent and excused.

2) [INTRODUCE COUNCILMEMBER QUILSLUND AND PRESENT OATHS OF OFFICE](#)

2.A [Present Oaths of Office for Councilmember Quitslund and Judge McCulloch](#)
[Cover Page](#)

A video of the Oath of Office for Municipal Court Judge McCulloch was presented, and Judge McCulloch provided remarks.

A video of the Oath of Office for Councilmember Quitslund was presented, and Councilmember Quitslund provided remarks.

3) [APPROVAL OF AGENDA/ CONFLICT OF INTEREST DISCLOSURE](#)

Councilmember Deets moved and Councilmember Schneider seconded to approve the agenda as presented. The motion carried unanimously, 5 - 0.

There were no conflicts of interest disclosed.

4) [UNFINISHED BUSINESS](#)

4.A [Discuss Building and Development Fee Study Follow-Up - Finance](#)
[Cover Page](#)
[1. Transmittal Memo](#)
[2. Follow-up Council Presentation](#)
[3a. EXHIBIT A - 3-YEAR PHASE-IN FEES 12.01.2021](#)
[3b. EXHIBIT B - COS FEES 12.01.2021](#)
[Agenda Packet - Merged 12.01.2021](#)
[Bainbridge Island Development Fee Study REVISED FINAL REPORT.pdf](#)

City Manager King introduced the agenda item.

Finance Director Pitts provided additional information and introduced Martin Chaw from FCS Group. Mr. Chaw provided a presentation. Paul Quinn from FCS Group also joined the discussion.

Council discussed the proposed fees. The agenda item will return for further discussion at a future business meeting.

5) NEW BUSINESS

5.A Review Draft Ordinance No. 2021-35, Related to Extending and Amending of BIMC 2.16.020.S. Housing Design Demonstration Projects (HDDP) Program - Planning

[Cover Page](#)

[HDDP Program Summary Presentation.pptx](#)

[Draft Ordinance No. 2021-35 - Extending HDDP Program.docx](#)

[Exhibit A BIMC 2.16.020.S HDDP.docx](#)

[Comp Plan Goals and Polices to support HDDP](#)

City Manager King introduced the agenda item. Senior Planner Sutton provided additional information.

MOTION: I move to direct the City Manager to prepare an ordinance for consideration at the December 14, 2021, City Council meeting to extend the Housing Design Demonstration Projects program in its current form for one year.

Schneider/Deets: The motion carried 4 – 1.

AYES: Joe Deets, Leslie Schneider, Kirsten Hytopoulos, Jon Quitslund

NOES: Michael Pollock

ABSENT: Rasham Nassar, Brenda Fantroy-Johnson

ABSTAIN: None

MOTION: I move to direct the City Manager to prepare an agenda item for the December 14, 2021, City Council Meeting to set a public hearing for February 8, 2022, regarding draft Ordinance No. 2021-35.

Schneider/Hytopoulos: The motion carried unanimously, 5 - 0.

6) ADJOURNMENT

Deputy Mayor Pollock adjourned the meeting at 7:53 p.m.

Mayor

Christine Brown, MMC, City Clerk



CITY OF
BAINBRIDGE ISLAND

CITY COUNCIL BUSINESS MEETING
TUESDAY, DECEMBER 14, 2021

MEETING MINUTES

1) [CALL TO ORDER/ROLL CALL](#)

Mayor Nassar called the meeting to order at 6:01 p.m. on the Zoom webinar platform.

Mayor Nassar, Deputy Mayor Pollock, and Councilmembers Deets, Fantroy-Johnson, Hytopoulos, Quitslund, and Schneider were present.

2) [RECOGNIZE SERVICE OF MAYOR NASSAR](#)

2.A Recognize Service of Mayor Nassar
[Cover Page](#)

City Manager King thanked Mayor Nassar for her service. Mayor Nassar provided remarks on her term, and Councilmembers thanked her for her service.

3) [PRESENT OATH OF OFFICE FOR COUNCILMEMBER FANTROY-JOHNSON](#)

3.A Present Oath of Office for Councilmember Fantroy-Johnson
[Cover Page](#)

City Manager King introduced the agenda item. The video of the Oath of Office was presented, and Councilmember Fantroy-Johnson provided remarks.

4) [APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE](#)

City Manager King noted that item 9.A will be rescheduled in January. Deputy Mayor Pollock moved and Councilmember Deets seconded to approve the agenda as modified by the City Manager. The motion carried unanimously, 7 - 0.

There were no conflicts of interest disclosed.

5) [PUBLIC COMMENT](#)

5.A Instructions and Guidelines for Providing Public Comment at Remote Meetings - City Clerk
[Cover Page](#)
[Instructions for Providing Public Comment at Remote Meetings.pdf](#)

Lisa Neal spoke about Mayor Nassar's service.

James Friday thanked Mayor Nassar for her service.

Ron Peltier thanked Mayor Nassar for her service.

Steve Matthews commented on the Madison Avenue project.

Jonathon Davis spoke in favor of extending the Housing Design Demonstration Program project.

Savanna Rovelstad thanked Mayor Nassar for her service.

6) CONSENT AGENDA

6.A Agenda Bill for Consent Agenda
[Cover Page](#)

Councilmember Fantroy-Johnson asked to pull 6.D and 6.I. from the Consent Agenda.

MOTION: I move to approve the Consent Agenda as modified.

Pollock/Deets: The motion carried unanimously, 7 - 0.

6.B Approve Accounts Payable and Payroll

[Cover Page](#)

[PR Council Report 11-20-21.pdf](#)

[PR Council Report 12-6-21.pdf](#)

[AP Report to Council of Cash Disbursements 11-24-21.pdf](#)

[AP Report to Council of Cash Disbursements 12-15-21.pdf](#)

6.C Approve City Council Meeting Minutes

[Cover Page](#)

[City Council Regular Business Meeting Minutes, November 9, 2021.pdf](#)

6.E Adopt Resolution No. 2021-19 Authorizing Use of the Kitsap County Investment Pool and Amending the City's Investment Policy, Delegating Authority to Make Investments to Additional, Specific, City Positions - Finance

[Cover Page](#)

[Resolution No. 2021-19.docx](#)

6.F Adopt Resolution No. 2021-18 Updating City Procedure for Surplus and Sale of City-Owned Property - Finance

[Cover Page](#)

[Resolution No. 2021-18 Updating Procedures for Surplus and Sale of City-Owned Real Property.docx](#)

6.G Adopt Ordinance No. 2021-36 Amending Chapter 3.84 BIMC to Update the Job Titles Authorized to Sign Checks, Expand the Forms of Payment Allowed Per the Code, and Update the Title of the Chapter to Reflect Those Changes - Finance

[Cover Page](#)

[Ordinance No. 2021-36.docx](#)

- 6.H Approve Annual Drainage Project Contract Award and Authorize the City Manager to Execute a Related Contract in the amount of \$268,655.00 - Public Works**
[Cover Page](#)
[2021 DRAINAGE SWR CONTRACT.docx](#)
[Bid Form.docx](#)
[2021 Annual Drainage Map.pdf](#)
- 6.J Authorize a Professional Services Agreement with Toole Design for the Madison Avenue Sidewalk Project, and Prepare a Related Budget Amendment (\$130,000) - Public Works**
[Cover Page](#)
[Madison Contract 20211101.pdf](#)
[Bicycle Counts Map 2021.pdf](#)
- 6.K Adopt Ordinance No. 2021-32 Relating to Unnamed Path, 1912 Chautauqua Replat Street Vacation - Public Works**
[Cover Page](#)
[Ordinance No. 2021-32.docx](#)
[2021 Ordinance 2021-32 Road Vacation BIMC 12.34.150 City Treasurer Report of Payment.docx](#)
- 6.L Adopt Ordinance No. 2021-33 – Revisions and Updates to Chapter 16.32 BIMC (Protection of Landmark Trees) - Planning**
[Cover Page](#)
[Staff Memo re Ordinance No. 2021-33 - 11052021.docx](#)
[Ordinance No. 2021-33 - Chapter 16.32 BIMC - 11052021.docx](#)
[Exhibit A to Ordinance No. 2021-33 - Chapter 16.32 BIMC Protection of Landmark Trees - 11052021.docx](#)
[Landmark Tree Ordinance slide 11022021.pptx](#)
- 6.M Adopt Ordinance No. 2021-12, Code Changes Related to Improving the Land Use Preapplication Phase - Planning**
[Cover Page](#)
[PC_Recommendation_20210714.pdf](#)
[Ordinance No. 2021-12_110521.docx](#)
[Exhibit A to Ordinance No. 2021-12_Design for Bainbridge.pdf](#)
[Summary of Revisions to Design for Bainbridge 110521.docx](#)
[Project Review Flow Chart_07012021.pdf](#)
- 6.N Adopt Resolution No. 2021-07, Update to Public Participation Meeting Process Related to improving the Land Use Preapplication Phase - Planning**
[Cover Page](#)
[Resolution No. 2021-07 - Public Participation Program_110521.docx](#)
[Exhibit A to Resolution No. 2021-07_110521.docx](#)
- 6.O Adopt Resolution No. 2021-14, Amendment to the Administrative Manual to Support Code Changes Related to Improving the Land Use Preapplication Phase - Planning**
[Cover Page](#)
[Resolution No. 2021-14 - PCD Admin Manual Revisions_110521.docx](#)
[Exhibit A to Resolution No. 2021-14_Admin ManualUpdated_110521.docx](#)

- 6.P Authorize City Manager to Execute Amendment No. 2 to the Agreement for Professional Services with River Oaks Communications Corporation for Legal Services related to Ongoing Comcast Franchise Negotiations (\$14,073) - Executive**
[Cover Page](#)
[Amendment No. 2 to River Oaks PSA.docx](#)
[River Oaks PSA Amendment No. 1](#)
[River Oaks Communications PSA - 2020-21 Comcast Renewal.pdf](#)
- 6.Q Cancel December 21, 2021, December 28, 2021, and January 4, 2022, Council Meetings**
[Cover Page](#)
- 6.R Authorize the City Manager to Execute Supplemental Agreement No. 3 to the Consultant Agreement with Skillings, Inc. for the Sportsman Club and New Brooklyn Intersection Improvements Project (\$14,679.94) - Public Works**
[Cover Page](#)
[Supplemental Agreement 3.pdf](#)
[Background_Supplemental Agreement 2.pdf](#)
[Background_Supp Agrmt_2 Exhibit A-2.pdf](#)
[Background Bid Set Plan - Sportsman and New Brooklyn.pdf](#)
[Sportsman_New Brooklyn Rendering.jpg](#)
- 6.S Ratify City Staff's Department of Ecology Waste Reduction and Recycling Education Grant Application Relating to Waste Reduction Ordinance No. 2021-34 Seeking \$60,000 in grant funding and requiring \$20,000 in Matching Funds from the City - Executive (\$20,000)**
[Cover Page](#)
[WWRED Grant 1 General Info.pdf](#)
[WWRED Grant 2 Task 1 Pilot Program.pdf](#)
[WWRED Grant 3 Task 2 Recognition Program.pdf](#)
[WWRED Grant 4 Spending Plan.pdf](#)
[WWRED Grant 5 Letter of support COBI grant ap - ZeroWaste Bainbridge.pdf](#)
[WWRED Grant 6 BICC-DoE-grant-letter-1 | 2221.pdf](#)
- 6.T Set the Public Hearing on Ordinance No. 2022-01 (formerly Ordinance No. 2021-35) relating to revising the Housing Design Demonstration Projects Program - Planning**
[Cover Page](#)
[Public Hearing Draft Ordinance No. 2022-01 \(formerly No. 2021-35\) Revising HDDP Program.docx](#)
[Exhibit A to BIMC 2.16.020.S. HDDP.docx](#)
- 6.U Consider Approval of 2022-2023 Cultural Funding Recommendations Totaling \$300,000 – Executive**
[Cover Page](#)
[Recommendation for 2022-23 Cultural Funding.docx](#)
[Cultural Funding Pro Forma 2022-23.docx](#)
- 6.V Consider Approval of Lodging Tax Advisory Committee (LTAC) 2022 Funding Recommendations Totaling \$350,000 - Executive**
[Cover Page](#)
[2022 LTAC Funding Recommendations - Final.pdf](#)

[LTAC Awards 5-year summary](#)
[LTAC Contract Pro Forma 2022.docx](#)

AGENDA ITEMS REMOVED FROM THE CONSENT AGENDA

6.D Authorize the City Manager to Execute the Fourth Amendment of the Interlocal Agreement with Kitsap County for the Incarceration of City Prisoners - Police

[Cover Page](#)

[KC-233-17-D City of B Island 2022 \(4th Amendment\).docx](#)

[2018 KCSO Jail Contract - Fully Executed.pdf](#)

Councilmember Fantroy-Johnson asked for additional information. City Manager King provided information on the contract. Police Chief Clark provided additional background information.

MOTION: I make a motion that we authorize the City Manager to execute the Fourth Amendment of the Interlocal Agreement with Kitsap County for the Incarceration of City Prisoners.

Fantroy-Johnson/Pollock: The motion carried unanimously, 7 - 0.

6.I Authorize the City Manager to Execute the Third Contract Amendment to the Agreement for the Provision of Juvenile Detention Facilities - Police

[Cover Page](#)

[2019 Juvenile Detention Facilities ILA.pdf](#)

[2022 Third Amendment Juvenile Detention Facilities.docx](#)

Councilmember Fantroy-Johnson asked for additional information. Police Chief Clark provided statistics and background information.

MOTION: I make a motion to authorize the City Manager to execute the Third Contract Amendment to the Agreement for the Provision of Juvenile Detention Facilities with Kitsap County.

Fantroy-Johnson/Hytopoulos: The motion carried unanimously, 7 - 0.

7) COUNCIL ANNOUNCEMENTS

Councilmember Fantroy-Johnson reported on a City utility tour.

Councilmember Deets mentioned speaking at Bainbridge High School's Model United Nations group. He noted that he will attend the Re-Wire policy conference.

Councilmember Schneider reported on the American Transportation System conference.

Councilmember Fantroy-Johnson reported on the Kitsap County Council for Human Rights.

8) CITY MANAGER'S REPORT

8.A Receive Year-End Review - Executive

[Cover Page](#)

City Manager King presented a video with a year-end review. He also provided information on the Housing Design Demonstration Program project.

9) PRESENTATION(S)

9.A Receive presentation from Public Art Committee on Something New Rotating Public Art Display Program - Public Art Committee

[Cover Page](#)

[Something New Presentation](#)

This item was pulled from the agenda and will be rescheduled in January 2022.

10) NEW BUSINESS

10.A Confirm Process for Planning Commission Appointments

[Cover Page](#)

[Ordinance No. 2020-19 Addressing Diversity on Planning Commission Approved 082520.pdf](#)

[Bainbridge Municipal Code BIMC 2.01.015.docx](#)

City Manager King introduced the agenda item, and Council discussed the topic.

MOTION: I make a motion that we direct that an interview process for Planning Commissioners be conducted with the involvement of the full City Council.

Fantroy-Johnson/Deets: The motion carried 6 – 1.

AYES: Rasham Nassar, Joe Deets, Leslie Schneider, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund

NOES: Kirsten Hytopoulos

ABSENT: None

ABSTAIN: None

10.B Adopt Ordinance No. 2021-39 Extending the Housing Design Demonstration Projects (HDDP) Program - Planning

[Cover Page](#)

[Ordinance No. 2021-39 Extending HDDP Program.docx](#)

[\[For Background\] BIMC 2.16.020.S Housing Design Demonstration Projects.pdf](#)

City Manager King introduced the agenda item. Interim Planning Director Hofman provided additional information.

MOTION: I move to adopt Ordinance No. 2021-39 extending the Housing Design Demonstration Projects Program for one year.

Deets/Schneider: The motion carried 5 – 2.

AYES: Joe Deets, Leslie Schneider, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund

NOES: Rasham Nassar, Kirsten Hytopoulos

ABSENT: None

ABSTAIN: None

10.C Authorize City Manager to Execute Settlement Agreement with Kitsap County Sewer District No. 7 - Executive

[Cover Page](#)

[Settlement Agreement - COBI and KCSD 7 \(December 2021\)](#)

City Manager King introduced the agenda item.

MOTION: I move to authorize the City Manager to execute a settlement agreement with Kitsap County Sewer District No. 7 in substantially the form as the agreement that is included with this agenda item.

Fantroy-Johnson/Schneider: The motion carried unanimously, 7 - 0.

10.D Adopt Ordinance No. 2021-37 Relating to the 2021 4th Quarter Budget and Updated Capital Improvement Plan Amendments - Finance

[Cover Page](#)

[Staff Memo re 2021 4th QTR Budget Amendment.docx](#)

[Ordinance No. 2021-37 - 4th QTR Budget and CIP Amendments](#)

[Exhibit A to Ordinance No. 2021-37 - Total Expenditures by Fund](#)

[Exhibit B to Ordinance No. 2021-37 Q4 Budget Amendments.pdf](#)

City Manager King introduced the agenda item. Finance Director Pitts provided additional information.

MOTION: I move to adopt Ordinance No. 2021-37 relating to the 2021 4th Quarter Budget and Updated Capital Improvement Plan Amendments.

Schneider/Pollock: The motion carried unanimously, 7 - 0.

10.E Approve Recommended Appointment to the Utility Advisory Committee - Council

[Cover Page](#)

[Averill - UAC \(Redacted\).pdf](#)

Mayor Nassar introduced the agenda item.

MOTION: I move to approve the recommended reappointment of Charles Averill to the Utility Advisory Committee, Position 4, through June, 2024.

Pollock/Fantroy-Johnson: The motion carried unanimously, 7 - 0.

10.F Adopt Resolution No. 2021-20 Ratifying Updated Countywide Planning Policies - Planning

[Cover Page](#)

[Resolution No. 2021-20 Ratifying Updated Countywide Planning Policies.docx](#)

[Exhibit A Updated Countywide Planning Policies CPPs.pdf](#)

[Kitsap County Ord 601-2021.pdf](#)

[20210608 KRCC Public Review Draft CPPs Redlined.pdf](#)

City Manager King introduced the agenda item. Interim Planning Director Hofman provided additional information. Senior Planner Sutton provided a presentation, and Council discussed the policies.

MOTION: I move to adopt Resolution No. 2021-20 ratifying the 2021 amendments to the Countywide Planning Policies.

Deets/Schneider: The motion carried 4 – 3.

AYES: Joe Deets, Leslie Schneider, Brenda Fantroy-Johnson, Jon Quitslund

NOES: Rasham Nassar, Kirsten Hytopoulos, Michael Pollock

ABSENT: None

ABSTAIN: None

11) COMMUNICATIONS

11.A Receive Letter to Governor Inslee relating to the Derelict Vessel Program

Cover Page

Letter to Governor Inslee re DNR Derelict Vessel Program.pdf

City Manager King provided information on the agenda item.

11.B Consider Request for an Agenda Item to Discuss a Resolution declaring a Primary Care Crisis on Bainbridge Island - Councilmember Hytopoulos

Cover Page

Agenda Request from Councilmember Hytopoulos.pdf

Councilmember Hytopoulos introduced the agenda item, and Council discussed the proposal.

MOTION: I move to move this item forward for further examination and consideration on a future date.

Pollock/Deets: The motion carried unanimously, 7 - 0.

12) COMMITTEE REPORTS

There were no committee reports.

13) ADJOURNMENT

Mayor Nassar adjourned the meeting at 8:50 p.m.

Mayor

Christine Brown, MMC, City Clerk



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 11, 2022

ESTIMATED TIME:

AGENDA ITEM: Authorize Increase to the City Manager's Change Order Authority for the Eagle Harbor Phase II Non-Motorized Improvements Project from \$230,00 to \$403,000 to address drainage and general road and bike lane safety

SUMMARY: Staff is requesting an increase in the City Manager's change order authority for the Eagle Harbor Phase II Non-Motorized Improvement project up to \$403,000. Due to the inability to complete the project prior to the onset of wet weather conditions, a number of issues have developed. In order to address these issues in a complete and holistic fashion, it is recommended that the remaining project budget be used. Providing the City Manager with change order authority from \$230,000 to \$403,000 will allow staff to proceed with soil stabilization, landscaping, striping, and concrete swales.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Public Works

RECOMMENDED MOTION: Approve an increase in the City Manager's change order authority for the Eagle Harbor Phase II Non-Motorized Improvement project up to \$403,000.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	\$238,000
Ongoing Cost:	N/A
One-Time Cost:	\$238,000
Included in Current Budget?	Yes

BACKGROUND: City staff is requesting that the City Manager's change order authority for the Eagle Harbor Phase II Non-Motorized Improvement Project construction contract be expanded from the present \$230K to up to \$403K – within the approved budget – to address design challenges related to drainage and general road and bike lane safety conditions.

Work planned to address the observed issues include:

- * Clearing ditches and installing catch basins and other drainage improvements in select locations;
- * Adding mulch and landscaping to the larger separated areas;

- * Providing post and rail fence in select areas for safety;
- * Adding gravel or paving a portion of the narrow separation areas; and,
- * Corridor striping of the vehicular and bike lanes.

See the attached memo for additional information.

ATTACHMENTS:

[Eagle Harbor Phase II Council Memo 010622.docx](#)

FISCAL DETAILS: The current change order authority is \$281K (\$51K or 10% of original contract value + 230K approved by Council on 7/13/21).

An additional increase in change order authority of \$173K (from \$230 to up to \$403K) will allow the remaining project construction budget (\$238K) to be available for construction.

Fund Name(s): Streets Fund

Coding:



Department of Public Works Memorandum

Date: January 6, 2022
To: City Council; City Manager
From: Christopher Wierzbicki, Public Works Director
Subject: Eagle Harbor Phase II Non-Motorized Improvement Project Next Steps

Executive Summary

At the January 11, 2022 City Council meeting, the staff will be requesting that the City Manager's change order authority for the Eagle Harbor Phase II Non-Motorized Improvement Project construction contract be expanded from the present \$230K to up to \$403K – within the approved budget – to address design challenges related to drainage and general road and bike lane safety conditions.

Background

The Eagle Harbor Phase II Non-Motorized Improvement Project was originally developed over 5 years ago as a straight-forward bike lane/shoulder expansion project. Given the wide roadside conditions and right-of-way availability, the project was envisioned to be a “quick-win” project that could be accomplished on short notice when funding was made available, and without an extensive design or property acquisition phase. With that in mind, the project was placed on the Kitsap Regional Coordinating Committee's project “contingency” list for federal transportation funding that becomes available periodically when other regional funds are returned or not used in full. These “contingency” list projects must be able to take advantage of funding availability within a couple months of award.

Contingency funding was made available for the Eagle Harbor Phase II project in 2020 (\$700K), however, the City Council directed staff to ensure that the project would be designed to include physically separated bike lanes on both sides of the road to the extent possible. Without the benefit of time for design or right-of-way acquisition, and with limited funds to execute the project, the staff worked to “field direct” the project construction to ensure physical separation on both sides of the road. The final product – which was not completed in fall of 2021 due to early on-set wet weather conditions – has several post-construction challenges observed by the staff and the community that should be addressed for the safety of the travelling public.



Due to the significant amount of storm runoff, some areas of the corridor need catch basins and storm pipes to contain drainage and keep conditions safe for bicyclists.



Narrow grass strips areas between the roadway and the bike lanes require gravel for stabilization and safety for bicyclists and vehicles.

Next Steps

The project has remaining funds available in the active construction contract, and the approved project budget, to address some of the conditions identified above. The City Manager's change authority, which is capped at 10% of the contract value, needs to be increased to take advantage of the additional remaining budget. The original contract value was approximately \$512K, with \$216K worth of change order work occurring to date to secure the physical separated of the bike lane. In order to access the remaining project budget, which is approximately \$190K, the City Manager's change order authority needs to be increased from \$230K (approved by the Council on July 13) to up to \$403K.

Work planned to address the observed issues includes:

- Clearing ditches and installing catch basins and other drainage improvements in select locations;
- Adding mulch and landscaping to the larger separated areas;
- Providing post and rail fence in select areas for safety;
- Graveling or paving a portion of the narrow separation areas; and,
- Corridor striping of the vehicular and bike lanes.

Assuming the increase in change order authority is granted by the City Council, the staff estimate that the work could begin as soon as the late January.

Lastly, given the interest that the community has expressed in building more physically and vertically separated bike lanes in the future, the staff are working on a standard design approach for future facilities that will avoid some of the problems encountered with this project. An overview of those designs is planned along with the discussions on the Sustainable Transportation Plan.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 11, 2022

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Present Memorandum on 2022 Priority Projects for the Climate Officer,

SUMMARY: The attached memorandum on 2022 priority projects for the Climate Officer will be presented during the City Manager's report.

The Climate Action Plan Workplan was developed in cooperation with the Climate Change Advisory Committee. The City of Bainbridge Island's Climate Action Plan has establish a goal to reduce greenhouse gas from the baseline year of 2014 by 25% by 2025 (three-years), and 90% by 2045.

AGENDA CATEGORY: Report

PROPOSED BY: Executive

RECOMMENDED MOTION: Information only.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Priority Climate Officer Projects 2022 - Memo.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

EXECUTIVE DEPARTMENT MEMORANDUM

DATE: December 17, 2021
TO: Blair King, City Manager
FROM: Autumn Salamack, Climate Officer
SUBJECT: Proposed 2022 Work Plan and Budget

This memo outlines the proposed 2022 workplan and budget for the Climate Officer in support of efforts to implement the 2020 Climate Action Plan (CAP) and utilize the approximately \$500,000 allocated by Council in the 2021-22 budget for implementing the CAP. This work plan spreads staff and financial resources across three key areas of focus identified in the CAP:

- Mitigation: actions to reduce future greenhouse gas (GHG) emissions
- Adaptation: actions to prepare our community for climate change impacts
- Education & Outreach: actions to engage the community in taking individual action and supporting City of Bainbridge Island (COBI) policies, ordinances, and programs

Actions were selected based on a review of the following criteria:

- Feedback from COBI staff and the Climate Change Advisory Committee (CCAC)
- Alignment with the CAP or other ongoing COBI projects
- Potential to address a critical area of need/provide significant climate mitigation or adaptation benefits
- Ease of implementation
- Potential to initiate and substantially complete in one to two years
- Existing stakeholder interest and support
- Available staff and financial resources to support implementation

2022 PROPOSED WORK PLAN & BUDGET

The table below outlines specific actions and estimated costs for the proposed 2022 Climate Officer workplan. This includes actions to be both led and supported by the Climate Officer, with support in the form of staff time and/or funding for projects that are led by other staff or outside entities. Costs for known estimates to implement the actions in this work plan total approximately \$436,000. This cost does not include the personnel costs, which are budgeted separately. The as-yet unallocated amount from the \$500,000 original budget will be dedicated

to emerging issues, or provide additional support, as needed, to items planned and shown in the table below.

This work plan was designed to provide a holistic approach to climate action that addresses the three key focus areas identified in the CAP. Activities in 2022 were selected to start reducing GHG emissions, address vulnerabilities in our community associated with climate change impacts, increase renewable energy generation and resiliency, and develop a platform for community-wide actions in support of our climate goals.

This work plan was developed based on the priority recommendations from the 2020 Climate Action Plan, 2021 CCAC feedback, COBI staff feedback and consideration of current and planned initiatives by both COBI and external organizations. Specific activities related to green building incentives and code development are not currently included due to staffing constraints but will be reviewed with the new Planning and Community Development Director (when that position is filled) for consideration in late 2022.

Staff will provide City Council with updates on implementation of this work plan on a quarterly basis in 2022.

Action	Estimated Cost	Anticipated Timeline
Education & Outreach: \$95,000		
Create climate change-specific City website	Staff time	Q1
Create graphics and print/online communications in support of COBI climate action program (graphic designer services, printing, etc.)	\$10,000	Q1 – Q4
Develop monthly climate-centric communications	Staff time*	Q1 – Q4
Develop annual CAP progress report for Council/community	Staff time*	Q1 – Q2
Launch Community Climate Challenge (online engagement platform, part-time staffing, community events, etc.)	\$85,000	Q1 – Q4
Mitigation: \$280,000		
Municipal Operations		
Convert COBI landscape equipment to zero-emission tools	\$50,000	Q1 – Q3
Evaluate COBI fleet opportunities and fueling/infrastructure needs to transition to EVs/biofuels, complete necessary electrical upgrades and install charging stations	\$90,000	Q1 – Q4
Waste Reduction/Composting		
Provide educational and financial support for new plastic waste reduction ordinances	\$90,000**	Q1 – Q4
Provide resident education, programming, and tools to reduce waste and increase food waste diversion (in support of the new waste reduction ordinances)	\$50,000	Q2-Q4

Action	Estimated Cost	Anticipated Timeline
Waste Reduction/Composting (continued)		
Support development of a comprehensive solid waste program (including a potential biodigester)	Specific ask/costs TBD	Q1 – Q4
Energy, Green Building		
Work with PSE to implement the PSE/COBI Partnership Agreement (reduce demand, increase local generation/resiliency) and investigate future participation in their Green Direct Energy Partnership program	Specific ask/costs TBD	Q1 – Q4
Work with PSE to promote distributed energy resources and Green Power program participation	Staff time	Q1 – Q4
Review/develop code to support climate mitigation activities, including an EV-ready code for new construction and existing building remodels	Staff time*	Q2 – Q4
Transportation		
Support implementation of the Sustainable Transportation Plan (decreasing VMT and increasing walking, biking and transit)	Specific ask/costs TBD	Q2 – Q4
Work with the School District, Kitsap Transit and WA State Ferries to discuss low-carbon transportation and anti-idling opportunities (including development of an anti-idling ordinance)	Specific ask/costs TBD	Q3 – Q4
Adaptation/Resiliency: \$57,000		
Formalize use of EcoAdapt or other tool to apply climate lens for City projects (training, tool updates, GIS mapping)	\$7,000	Q1 – Q4
Create high-resolution sea level rise mapping/gather geographic-specific community feedback on vulnerabilities and next steps	\$50,000***	Q1 – Q4
Increase resiliency for at least one disaster hub (\$250,00 allocated in ARPA funds)	NA ⁺	Q1 – Q4
Create list of tree and plant species expected to be favored by climate change that can be used for forest management and restoration actions	Staff time	Q3
Increase the resiliency of COBI utility infrastructure, water, wastewater, and storm drainage (Under review in the Public Works Department to be requested for payment from non-CAP-related funds)	NA	Q1 – Q4
Other: \$4,000		
Develop cost estimates and staffing needs for priority actions in the CAP	Staff time	Q4 2021

Action	Estimated Cost	Anticipated Timeline
Other (continued)		
Develop equity lens for CAP implementation (w/the Race Equity Advisory Committee)	Staff time	Q1 – Q2
Update GHG Emissions Inventory (Note: this activity may be delayed to 2023)	ICLEI membership + staff time	Q2 – Q3
Coordinate with other island organizations, and Kitsap County jurisdictions, on climate change issues and opportunities	Staff time	Q1 – Q4
Assist with other items as needed <ul style="list-style-type: none"> Track climate-related legislation Provide support to City staff/projects 	Staff time	Q1 – Q4
Participate in regional and national workgroups/webinars and pay annual membership dues <ul style="list-style-type: none"> ICLEI for Local Governments Urban Sustainability Directors Network 	\$2,000 \$1,700	Q1

* Associated costs for educational materials included in “Create graphics and print/online communications” line item.

**A Department of Ecology grant was submitted to cover \$60,000 of the proposed cost. To be paid for with City funds if the grant application is not successful.

*** Staff anticipates \$50,000 will be needed in CAP funds to complete funding for this project, to complement \$100,000 in potential funding from the Department of Ecology (to be determined in late January 2022). The full \$150,000 could be paid for with City funds if needed.

+ A total of \$250,000 is currently available from American Rescue Plan Act (ARPA) funds to add solar panels at community disaster hubs. CAP funds could be used to cover additional costs associated with resiliency efforts at those disaster hubs.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 11, 2022

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Clarification of Countywide Planning Policies,

SUMMARY: The attached memorandum is to inform the Council of staff's initiative to confirm the city's understanding of the Countywide Planning Policies. Staff is writing Kitsap County to verify our understanding of definitions and intent of the Countywide Planning Policies in order to remove ambiguity and avoid future conflicts.

AGENDA CATEGORY: Report

PROPOSED BY: Executive

RECOMMENDED MOTION: Information only.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Update on Clarification of Countywide Planning Policies - King Memorandum.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

MEMORANDUM

TO: Honorable City Council
FROM: Blair King, City Manager
SUBJECT: Update on Clarification of Countywide Planning Policies
DATE: January 7, 2022

With regard to the Updated Countywide Planning Policies ratified by the City Council on December 14, 2021, City staff has been asked to clarify the intention of the document and certain terms. Staff is writing Kitsap County to verify our understanding of definitions and intent of the document in order to remove any ambiguity and avoid future conflict.

The response from Kitsap County will be shared with the City Council.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 11, 2022

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (7:15 PM) Consider Reversing the 2010 Decision to Declare as Surplus the City-Owned Shares at the Islander Mobile Home Park - Executive,

SUMMARY: In 2003, after 30 years of ownership by a private individual, the Islander Mobile Home Park property was put up for sale. In 2004, the City purchased seven shares in the Islander Residents Association for affordable and income qualified housing purposes. Since that time, the City has sold five shares as they became vacant in accordance with a surplus resolution passed in 2010. There are currently two shares remaining, one of which is associated with a vacant lot. The City Manager is recommending that the City retain ownership of the two remaining shares, based upon the principle that holding real estate for the long term will bank the asset and allow the City to maintain control of the long term use of the property.

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to direct the City Manager to proceed with steps to reverse the 2010 City Council decision to declare as surplus the City-owned shares at the Islander Mobile Home Park and to return to the Council with relevant legislation to effectuate that reversal.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: In 2003, after 30 years of ownership by a private individual, the Islander Mobile Home Park property, located in downtown Winslow and just north of City Hall, was put up for sale. Because of its size (6.43 acres), location in the downtown area, and potential for high-density redevelopment, the property was extremely desirable.

The mobile park residents purchased the property in late 2004, after many months of negotiations and the support of various organizations and community members. The Islander Residents Association is a non-profit corporation formed with the stated purpose of purchasing the majority of the Islander Mobile Home Park and then owning and operating it as a mobile home park in perpetuity. The City purchased seven shares in the association for affordability and income-qualified housing purposes. The City also supported the purchase

process by assisting in the preparation of legal documents and entering into a 50-year covenant related to the preservation of the park.

In 2010, stakeholders discussed the City's role in the mobile home park and recommended that the City divest itself of its interest in the mobile home park. The City Council made a policy decision to sell all 7 of the City's shares as they became available (i.e., when current residents moved away from the park). Via a resolution, the Council declared the shares as surplus to the City and directed that they be sold. (See attached Resolution No. 2010-24.)

Between 2010 and 2016, the City sold five City-owned shares. The prices ranged from roughly \$20,000 to \$164,000 based on the time of the sale and the housing market. The revenue from the sales was General Fund revenue. The City currently owns two shares, one of which is associated with a vacant lot.

In 2020, the City received an offer from Housing Resources Bainbridge (HRB) related to the vacant share. HRB requests that the City transfer the share to HRB at no cost, with the guarantee from HRB that the share will be ongoing affordable housing. The City has not responded to this offer, as the mobile home owned by the prior resident on that share has been removed and the share with a mobile home on the lot was thus not available for sale.

At this time, the City Manager recommends that the City Council reverse its previous policy direction and retain ownership of the two shares. The City can achieve its objectives, while land-banking the asset. The City would retain the underlying ownership, and if it wishes to provide the site as an affordable housing opportunity, the City can enter into a management agreement with a third-party for affordable housing purposes. As an alternative, a new proposed use has emerged worthy of Council consideration, that is to retain the site for non-subsidized City employee affordable housing. If the shares are retained, the City can begin to explore programs to offer housing to certain City employees. Employer Assisted Housing is a topic discussed in many communities, particularly ones in which the cost of real estate is high. Examples of public agencies that provide employee housing include Fairfax County, Virginia and Teton County, Wyoming. With Council direction, additional research can be provided on current examples that the City could consider.

If the Council wishes to retain ownership, the City would need to pass a new resolution to state the City's intention to retain the shares, and that they are no longer surplus to the City's needs.

ATTACHMENTS:

[Resolution 2010-24 Declaring City-owned Shares at IMHP Surplus](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

RESOLUTION NO. 2010-24

A RESOLUTION declaring seven City-owned shares in the Islander Mobile Home Park to be surplus to the needs of the City of Bainbridge Island and authorizing the sale of such shares as they become available.

WHEREAS, in 2003, after 30 years of ownership by a private individual, the Islander Mobile Home Park property, located in downtown Winslow and just north of City Hall, was put up for sale; and

WHEREAS, the residents formed the Islander Residents Association, a non-profit corporation with the stated purpose of purchasing the majority of the property and then owning and operating it as a mobile home park in perpetuity (the "Association"); and

WHEREAS, the City purchased seven shares in the Association for affordable and income qualified housing purposes (the "City's Shares"), all of which Shares were associated with residents who wanted to remain at the park but were financially unable to purchase a share in the Association; and

WHEREAS, on April 21, 2010, City Council passed a motion to authorize the City Manager to initiate the necessary steps to divest the City's interest in one City Share lot which is currently vacant, with the completed process of sale to be used as a model for divestiture of all City interest in the City's Shares as future opportunities arise; and

WHEREAS, the City Council wishes to affirm that the City's Shares shall be sold only as they become available, and current residents will be permitted to remain in accordance with the terms of their respective sublease agreements; and

WHEREAS, the City has conducted a public hearing on August 25, 2010 regarding the sale of the City's Shares; and

WHEREAS, the City Council finds that it is in the best interest of the City of Bainbridge Island to declare the City's Shares surplus and authorize their sale as they become available; now, therefore,

THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

1. The City's interest in the seven City-share lots at the Islander Mobile Home Park, as evidenced by the Share Certificates attached hereto as Exhibit A and made a part hereof by this reference, is hereby declared surplus to the needs of the City of Bainbridge Island.
2. It is in the best interest of the citizens of Bainbridge Island to sell said surplus City's Shares.
3. The City Council affirms that the City's Shares shall be sold only as current residents choose to vacate and the shares become available, and current residents will be permitted to remain in accordance with the terms of their respective sublease agreements.
4. Given the uniqueness of the nature of the property and the lack of any reliable comparables in the area, the sale price of the City's Shares will be generally calculated based upon the Multiple Listing Service data for

appreciation/depreciation rates of residential real estate in the City, from the date of the City's initial purchase of the City's Shares, which calculation the City generally accepts as a fair and accurate estimate of the "fair market value" of the City's Shares; *provided*, however, that the final sales price may be higher or lower than the MLS data referenced herein by a reasonable factor, dependent upon then-current market conditions and demands, and

5. The City Manager and/or her designee(s) is hereby authorized to take all necessary and appropriate steps to sell and transfer the City's Shares in accordance with applicable federal, state and local law, including negotiation and execution of all contracts, real estate purchase and sale agreements, and other legal documents required to sell the City's Shares, as they become available.


PASSED by the City Council this 25th day of August, 2010.

APPROVED by the Mayor this 31st day of August 2010.



Bob Scales, Mayor

ATTEST/AUTHENTICATE:



Rosalind D. Lassoff, City Clerk

FILED WITH THE CITY CLERK: July 27, 2010

PASSED BY THE CITY COUNCIL: August 25, 2010

RESOLUTION NO. 2010-24

EXHIBIT A

Copy of Share Certificates

Certificate Number
43

Lot Number
1

ISLANDER RESIDENTS ASSOCIATION
A Washington Non-Profit Corporation

MEMBERSHIP CERTIFICATE

This Certifies that _____ is/are

City of Bainbridge Island

Member(s) of Islander Residents Association and is entitled to the full benefits and privileges of such Membership in the Corporation, subject to the Bylaws and Articles of Incorporation of the Corporation. This Membership Certificate pertains to lot number 1 in Islander Home Park in Bainbridge Island, Washington.

In Witness Whereof, the Corporation has caused this certificate to be executed by its duly authorized officers this 29th day of October, 2004.

William Staley
PRESIDENT

Carol Hoch
SECRETARY

The rights of any holder of this Certificate of Membership are subject to the provisions of the Restated Articles of Incorporation, as they may be amended, and the Bylaws of the Islander Residents Association (the "Association"), as they may be amended, and all the terms, covenants, conditions and provisions of a certain proprietary lease made between the Association, as Lessor, and the person or persons in whose name or names this Certificate is issued, as Lessee, for a manufactured, modular or mobile home lot in Islander Manufactured Home Park, which is owned by the Association and operated as a cooperative, which Articles, Bylaws and proprietary lease, as amended, limit and restrict the title and rights of any transferee of this Certificate, impose a lien on this Certificate to secure payment of assessments, Common Expenses and other sums which may become due to the Association from the holder hereof, and provide for the right of the Association to charge a right of first refusal or transfer fee upon the transfer of the Membership.

COPY

Certificate Number

44

Lot Number

5

ISLANDER RESIDENTS ASSOCIATION

A Washington Non-Profit Corporation

MEMBERSHIP CERTIFICATE

This Certifies that City of Bainbridge Island is/are

Member(s) of Islander Residents Association and is/are entitled to the full benefits and privileges of such Membership in the Corporation, subject to the Articles and Bylaws thereof. This Membership Certificate pertains to lot number 5 in Islander Mobile Home Park in Bainbridge Island, Washington.

In Witness Whereof, the Corporation has caused this Certificate to be executed by its duly authorized officers this 29th day of October, 1988

COPY

William Staley
PRESIDENT

Carol Koch
SECRETARY

The rights of any holder of this Certificate of Membership are subject to the provisions of the Restated Articles of Incorporation, as they may be amended, and the Bylaws of the Islander Residents Association (the "Association"), as they may be amended, and all the terms, covenants, conditions and provisions of a certain proprietary lease made between the Association, as Lessor, and the person or persons in whose name or names this Certificate is issued, as Lessee, for a manufactured, modular or mobile home lot in Islander Manufactured Home Park, which is owned by the Association and operated as a cooperative, which Articles, Bylaws and proprietary lease, as amended, limit and restrict the title and rights of any transferee of this Certificate, impose a lien on this Certificate to secure payment of assessments, Common Expenses and other sums which may become due to the Association from the holder hereof, and provide for the right of the Association to charge a right of first refusal or transfer fee upon the transfer of the Membership.

1980

Certificate Number
45

Lot Number
7

ISLANDER RESIDENTS ASSOCIATION
A Washington Non-Profit Corporation

MEMBERSHIP CERTIFICATE

This Certifies that _____ is/are

City of Bainbridge Island

Member(s) of Islander Residents Association and is/are entitled to the full benefits and privileges of such membership in the Corporation, subject to the Articles and Bylaws thereof. This Membership Certificate pertains to lot number 7 in Islander Mobile Home Park in Bainbridge Island, Washington.

In Witness Whereof, the Corporation has caused this Certificate to be executed by its duly authorized officers this 19th day of October, 2014.

COPY

William Staley
PRESIDENT

Carol Hoch
SECRETARY

The rights of any holder of this Certificate of Membership are subject to the provisions of the Restated Articles of Incorporation, as they may be amended, and the Bylaws of the Islander Residents Association (the "Association"), as they may be amended, and all the terms, covenants, conditions and provisions of a certain proprietary lease made between the Association, as Lessor, and the person or persons in whose name or names this Certificate is issued, as Lessee, for a manufactured, modular or mobile home lot in Islander Manufactured Home Park, which is owned by the Association and operated as a cooperative, which Articles, Bylaws and proprietary lease, as amended, limit and restrict the title and rights of any transferee of this Certificate, impose a lien on this Certificate to secure payment of assessments, Common Expenses and other sums which may become due to the Association from the holder hereof, and provide for the right of the Association to charge a right of first refusal or transfer fee upon the transfer of the Membership.

COPIES

Certificate Number

46

Lot Number

31

ISLANDER RESIDENTS ASSOCIATION

A Washington Non-Profit Corporation

MEMBERSHIP CERTIFICATE

This Certifies that City of Bainbridge Island is/are

Member(s) of Islander Residents Association and is/are entitled to the full benefits and privileges of such Membership in the Corporation, subject to the Articles and Bylaws thereof. This Membership Certificate pertains to lot number 31 in Islander Mobile Home Park in Bainbridge Island, Washington.

In Witness Whereof, the Corporation has caused this certificate to be executed by its duly authorized officers this 29th day of October, 2018.

COPY

William S. Daley
PRESIDENT

Carol Hersh
SECRETARY

The rights of any holder of this Certificate of Membership are subject to the provisions of the Restated Articles of Incorporation, as they may be amended, and the Bylaws of the Islander Residents Association (the "Association"), as they may be amended, and all the terms, covenants, conditions and provisions of a certain proprietary lease made between the Association, as Lessor, and the person or persons in whose name or names this Certificate is issued, as Lessee, for a manufactured, modular or mobile home lot in Islander Manufactured Home Park, which is owned by the Association and operated as a cooperative, which Articles, Bylaws and proprietary lease, as amended, limit and restrict the title and rights of any transferee of this Certificate, impose a lien on this Certificate to secure payment of assessments, Common Expenses and other sums which may become due to the Association from the holder hereof, and provide for the right of the Association to charge a right of first refusal or transfer fee upon the transfer of the Membership.

1980

Certificate Number

47

Lot Number

48

ISLANDER RESIDENTS ASSOCIATION

A Washington Non-Profit Corporation

MEMBERSHIP CERTIFICATE

This Certifies that City of Bainbridge Island is/are

Member(s) of Islander Residents Association and is/are entitled to the full benefits and privileges of such Membership in the Corporation, subject to the Articles and Bylaws thereof. This Membership Certificate pertains to Lot number 48 in Islander Mobile Home Park in Bainbridge Island, Washington.

In Witness Whereof, the Corporation has caused this certificate to be executed by its duly authorized officers this 29th day of October.

William Staley
PRESIDENT

Carol Koch
SECRETARY

The rights of any holder of this Certificate of Membership are subject to the provisions of the Restated Articles of Incorporation, as they may be amended, and the Bylaws of the Islander Residents Association (the "Association"), as they may be amended, and all the terms, covenants, conditions and provisions of a certain proprietary lease made between the Association, as Lessor, and the person or persons in whose name or names this Certificate is issued, as Lessee, for a manufactured, modular or mobile home lot in Islander Manufactured Home Park, which is owned by the Association and operated as a cooperative, which Articles, Bylaws and proprietary lease, as amended, limit and restrict the title and rights of any transferee of this Certificate, impose a lien on this Certificate to secure payment of assessments, Common Expenses and other sums which may become due to the Association from the holder hereof, and provide for the right of the Association to charge a right of first refusal or transfer fee upon the transfer of the Membership.

10/10/00

Certificate Number
48

Lot Number
52

ISLANDER RESIDENTS ASSOCIATION
A Washington Non-Profit Corporation

MEMBERSHIP CERTIFICATE

This Certifies that City of Bainbridge Island is/are

Member(s) of Islander Residents Association and is/are entitled to the full benefits and privileges of such Membership in the Corporation, subject to the Articles and Bylaws thereof. This Membership Certificate pertains to lot number 52 in Islander Mobile Home Park in Bainbridge Island, Washington.

In Witness Whereof, the Corporation has caused this certificate to be executed by its duly authorized officers this 29th day of October.

William Staley
PRESIDENT

Carol Hoch
SECRETARY

The rights of any holder of this Certificate of Membership are subject to the provisions of the Restated Articles of Incorporation, as they may be amended, and the Bylaws of the Islander Residents Association (the "Association"), as they may be amended, and all the terms, covenants, conditions and provisions of a certain proprietary lease made between the Association, as Lessor, and the person or persons in whose name or names this Certificate is issued, as Lessee, for a manufactured, modular or mobile home lot in Islander Manufactured Home Park, which is owned by the Association and operated as a cooperative, which Articles, Bylaws and proprietary lease, as amended, limit and restrict the title and rights of any transferee of this Certificate, impose a lien on this Certificate to secure payment of assessments, Common Expenses and other sums which may become due to the Association from the holder hereof, and provide for the right of the Association to charge a right of first refusal or transfer fee upon the transfer of the Membership.

Certificate Number

49

Lot Number

77

ISLANDER RESIDENTS ASSOCIATION

A Washington Non-Profit Corporation

MEMBERSHIP CERTIFICATE

This Certifies that City of Bainbridge Island is/are

Member(s) of Islander Residents Association and is/are entitled to the full benefits and privileges of such Membership in the Corporation, subject to the Articles and Bylaws thereof. This Membership Certificate pertains to lot number 77 in Islander ~~Reserve~~ Home Park in Bainbridge Island, Washington.

In Witness Whereof, the Corporation has caused ~~an~~ certificate to be executed by its duly authorized officers this 29th day of October, 2004.

William D. Dley
PRESIDENT

Carol Hoch
SECRETARY

The rights of any holder of this Certificate of Membership are subject to the provisions of the Restated Articles of Incorporation, as they may be amended, and the Bylaws of the Islander Residents Association (the "Association"), as they may be amended, and all the terms, covenants, conditions and provisions of a certain proprietary lease made between the Association, as Lessor, and the person or persons in whose name or names this Certificate is issued, as Lessee, for a manufactured, modular or mobile home lot in Islander Manufactured Home Park, which is owned by the Association and operated as a cooperative, which Articles, Bylaws and proprietary lease, as amended, limit and restrict the title and rights of any transferee of this Certificate, impose a lien on this Certificate to secure payment of assessments, Common Expenses and other sums which may become due to the Association from the holder hereof, and provide for the right of the Association to charge a right of first refusal or transfer fee upon the transfer of the Membership.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 11, 2022

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (7:25 PM) Designate a Councilmember to Serve on the City Manager's Ad Hoc Waste Reduction Implementation Steering Committee,

SUMMARY: Over the past year, the City Council has adopted new regulations to reduce waste and plastics. Since the inception of the ordinances, the City Manager has met informally with a small group representing businesses and environmental interests to develop and implement strategies to effectuate the City Council's waste and plastics reduction ordinance(s). This group has developed the business ambassadors program, which provides individual education to businesses concerning the ordinance, and has helped to develop the public information campaign which has resulted in posters and table-top tent cards.

The City Council is invited to designate a member to participate with this informal ad hoc steering committee. This steering committee has no formal standing or authority and is merely a collaborative vehicle to implement the Council's policy objectives.

AGENDA CATEGORY: Appointment

PROPOSED BY: City Council

RECOMMENDED MOTION: I move to appoint _____ to serve on the City Manager's Ad Hoc Waste Reduction Implementation Steering Committee.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: The City Council has adopted regulations for single-use food service items that became effective January 1, 2022, and additional regulations that will become effective January 1, 2023. To implement the City Council's policy objectives, the City Manager has called upon the Chamber of Commerce, Bainbridge Island Downtown Association, and Sustainable Bainbridge/Zero Waste to assist with an outreach and public education campaign. This ad hoc informal collaborative steering committee meets as needed and has proven to be an effective vehicle to educate and inform the public.

The Council is invited to appoint a member to serve on the City Manager's steering committee. To provide for equal opportunity, the City Council collectively may designate a member to participate.

The committee meets as needed when called upon by the city manager. This working group is expected to meet during the course of 2022 to develop educational strategies for the implementation of regulations in January 2023.

ATTACHMENTS:

FISCAL DETAILS: Not applicable.

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 11, 2022

ESTIMATED TIME: 15 Minutes

AGENDA ITEM: (7:35 PM) Consider City Council Member Appointments to Boards, Committees, and Liaisons

SUMMARY: The City Council will review the roster of boards, committees, and liaisons, and after deliberation, allocate assignments. If the Council, wishes, it can continue its deliberation until January 25, 2022. However, some regional bodies may meet in the interim between January 11 and January 25.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: I move that the following Council Members be appointed or assigned to the board, committees, and liaisons as discussed and agreed upon.

Alternative Motion: I move to continue the discussion of appointments of City Council Members to boards, committees, and liaisons to February 25, 2022.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: No additional compensation is received from serving on the regional boards.

ATTACHMENTS:

[2022 Council Assignments.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

LOCAL AND REGIONAL BOARD / COMMITTEE ASSIGNMENTS

Group	Meeting Date	Time	Location	2021 Assignments	2022 Assignments
Hwy 305 Task Force	As called		Suquamish, usually	Schneider, Deets	
Housing Kitsap Board	1 st and 3 rd Tuesdays	3:15 pm/ 11:00 am	Bremerton	Fantroy-Johnson	
Intergovernmental Work Group (Bainbridge)	Quarterly; 3 rd Monday	5:30 PM	Bainbridge	Carr, Deets	
Suquamish Tribe Intergovernmental Work Group	TBD	TBD	TBD	N/A	
Kitsap 911 Policy Board	1 st Tuesday (some)	12:30 pm	Bremerton	Deets	
Kitsap Economic Development Alliance	3 rd Thursday on quarterly basis	3:00 – 6:00 p.m.	Various county locations	Deets, Fantroy-Johnson	
Kitsap Emergency Management Council	1 st Tuesday (some)	12:30 pm 2:00 pm	Bremerton	Deets	
Kitsap Public Health District Board	1 st Tuesday	Varies; 10:30 am or 12:30 pm	Bremerton	Hytopoulos	

LOCAL AND REGIONAL BOARD / COMMITTEE ASSIGNMENTS

Group	Meeting Date	Time	Location	2021 Assignments	2022 Assignments
Kitsap Regional Coordinating Council (KRCC) Executive Board	1 st Tuesday	10:15 a.m.	Bremerton	Deets, Schneider	
KRCC Transportation Policy Board (TransPOL)	3 rd Thursday (not every month)	3:15 p.m.	Bremerton	Schneider, Carr (alternate)	
KRCC Land Use Policy Board (PlanPOL)	3 rd Tuesday (not every month)	1:30 p.m.	Bremerton	Carr	
Kitsap Transit Board	1 st and 3 rd Tuesdays	8:30 am	Bremerton	Deets, Schneider	
Peninsula Regional Transportation Planning Organization Executive Board ¹	The 3 rd Friday every other month, starting in February	10 am to 12 pm	Zoom currently	No appointment made in 2020 or 2021	
Puget Sound Clean Air Agency Advisory Council	2 nd Wednesdays (5-8 meetings a year)	9:00 am	Seattle	Pollock	
Puget Sound Regional Council Transportation Policy Board ²	2 nd Thursday	9:30 am	Seattle	Schneider	

¹ Bainbridge Island is a member of the PRTPO, which became independent from WSDOT in 2019, but it did not appoint any representatives in 2020 or 2021. The website provides a good overview of PRTPO activities. It's found at PRTPO.org. The Peninsula region includes Clallam, Jefferson, Kitsap, and Mason Counties. It is a cooperative intergovernmental forum for coordinated transportation planning in the four-county region. Most important is having someone interested in inter-governmental and cross-disciplinary collaboration around transportation issues that are bigger than any one municipality. Marine highway concerns are a priority for the region.

² Council selects nominee; KRCC approves recommendation and notifies PSRC of representative to PSRC Transportation Policy Board.

Puget Sound Regional Council Growth Management Policy Board ³	1 st Thursdays with occasional 2 nd Thursday	10:00 am	Seattle	Carr	
West Central Local Integrating Organization	Varies	Varies	Bremerton	Deets	
West Sound Partners for EcoSystem Recovery (also known as West Sound Watersheds Council)	2 nd Tuesday every other month	9:30 am	Varies	Deets	
West Sound Alliance	As called		Bremerton	Fantroy-Johnson	

³ Council selects nominee; KRCC approves recommendation and notifies PSRC of representative to PSRC Growth Management Policy Board

CITY OF BAINBRIDGE ISLAND ADVISORY COMMITTEES AND COMMISSIONS

Group	Meeting Date	Time	2021 Assignments	2022 Assignments
Climate Change Advisory Committee	3 rd Wednesday	5:30 – 7:30 pm	Hytopoulos, Deets	
Cultural Funding Advisory Committee – Council member acts as liaison and non-voting Chair	Summer/autumn 2019	TBD	Fantroy-Johnson (Chair), Schneider (Co-chair)	
Design Review Board	1 st /3 rd Mondays	2:00 – 5:00 pm	Schneider	
Environmental Technical Advisory Committee	3 rd Thursday	3:00 – 5:00 pm	Carr	
Historic Preservation Commission	1 st Thursday	2:00 – 4:00 pm	Hytopoulos	
Human Services Funding Task Force	Summer/autumn 2020	TBD	Schneider, Carr	
Lodging Tax Advisory Committee (2023 Awards) – Council member acts as Chair; second Council member is non-voting Vice-Chair	Spring/Summer		Hytopoulos (Chair) Deets (Vice Chair)	
Planning Commission	2 nd /4 th Thursdays	7:00 pm	Carr	
Public Art Committee	First Monday	12:30 – 2:00 pm	Fantroy-Johnson	
Utility Advisory Committee	2 nd Wednesday	5:00 pm	Nassar	
Race Equity Advisory Committee – Council members are liaisons	1 st Thursday	6:30 p.m.	Nassar, Fantroy-Johnson	

CITY COUNCIL AD HOC COMMITTEES

Group	Meeting Date	Time	2021 Assignments	2022 Assignments
Economic Recovery			Deets, Schneider, Hytopoulos	
Public Farmland			Hytopoulos, Deets, Nassar	
Affordable Housing			Carr, Hytopoulos, Schneider	
Proclamations and Recognition Policy			Hytopoulos, Fantroy-Johnson	

CITY OF BAINBRIDGE ISLAND TASK FORCES

Group	Meeting Date	Time	2021 Assignments	2022 Assignments
Green Building Task Force	Varies	Varies	Deets	
Sustainable Transportation Task Force	Varies	Varies	Carr, Schneider, Fantroy-Johnson	
Plastic and Waste Reduction Task Force	TBD	TBD	Deets, Hytopoulos, Schneider	



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 11, 2022

ESTIMATED TIME: 20 Minutes

AGENDA ITEM: (7:50 PM) Discuss Setting Legislative Policy Guideline for the 2022 Legislative Agenda - Executive,

SUMMARY: The Legislative Policy Guidelines provide guidance from the City Council to the City Council, City staff, and the community on the City of Bainbridge Island's policy positions on various legislative issues. This guidance can then be used to frame comments to State and Federal legislative bodies.

The attached document provides a starting point based on other jurisdictions. The information has been reviewed by staff but not by City Advisory Groups.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: I move that the Council endorse the legislative policies as presented [amended] and authorize the City Manager to provide comment to the State or Federal legislative bodies consistent with this direction as appropriate and when timely.

or

I move that the Council refer the legislative policies as presented [amended] to relevant City Advisory Groups and request their comment be provided to the City Clerk no later than February 28, 2022.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: The Legislative Policy Guidelines (Guidelines) provide guidance from the City Council on the City of Bainbridge Island's policy positions on various legislative issues. The approved Guidelines then provide direction to staff and any legislative lobbyists working on behalf of the City. The policy statements established by the Council are the framework within which the City develops appropriate positions and forwards communication to members of both the State and Federal legislatures in urgent situations, as a timely response is often critical in impacting whether legislation is passed or defeated in a committee.

The City of Bainbridge Island has addressed decisions on providing comment to State and Federal legislative bodies in the past on an ad hoc basis. The attached positions provide overall guidance for staff to use for the 2022 legislative sessions. Throughout the year, staff will provide comment consistent with the stated positions.

ATTACHMENTS:

[Legislative Policy Guidelines for 2022 for CC 01112022](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

2022 LEGISLATIVE POLICY GUIDELINES

Approved: **January XX, 2022**

LOCAL GOVERNMENT FINANCE

A. State-Federal Mandated Programs

1. Support legislation requiring the State and Federal Government to provide full cost reimbursement to cities for all mandated programs and for all programs resulting in revenue losses.
2. Oppose legislation that fails to provide adequate funding for State and Federally mandated programs.
3. Support legislation that further protects local government revenue from being taken, confiscated, shifted, diverted or otherwise used to fund State government operations and responsibilities.

B. Long-Term Financing of Local Agencies

1. Support legislation to stabilize local government financing, to increase funding to local agencies and to permit the most cost-efficient management of State-mandated programs.
2. Oppose legislation which shifts revenue from local government to the State for any purpose or reduces local discretion in the use of local government revenues.
3. Oppose legislation that would punitively reduce local government funding for transportation or other discretionary funding for not meeting state-mandated growth allocations.

C. Revenues, Fees and Taxes

1. Support legislation which increases local revenues or improves local government's ability to generate revenue.
2. Oppose legislation that would change the property tax in a way that would result in less property tax to the City of Bainbridge Island.
3. Support legislation to protect critical local programs and services from State budget cuts during the current legislative session.

GENERAL GOVERNMENT

A. Workers' Compensation

1. Oppose legislation which would increase employee benefits without system reforms which would offset increased employer costs.
2. Support legislation which would reform the Workers' Compensation system to reduce employer costs through the reduction of system abuse.

B. Unemployment Compensation

1. Oppose legislation which would increase employer liability for unemployment compensation or which would reduce local discretion to manage this risk.

C. Labor Relations

1. Oppose legislation which would impede local administration of labor relations.
2. Oppose legislation which would require, impose, or expand compulsory binding arbitration for public employees.
3. Oppose legislation which would increase the cost of benefits and/or the cost of administering benefits.

D. State and Local Government Relations

1. Oppose legislative efforts that restrict the City from contacting or representing itself on issues of importance before state agencies and commissions.

PUBLIC PROTECTION

A. Crimes

1. Support legislation that would protect the public from the dangerous and improper use of weapons and enact necessary regulations to control their use.
2. Oppose legislation which would weaken the authority of local law enforcement to control the issuance of concealed weapon permits.
3. Support legislation that would protect the public from crimes, including identity theft, committed by use of computers, the Internet or other electronic means.
4. Support legislation that would provide funds for local law enforcement technology.
5. Support legislation that would require transient rental hosting platforms to report quarterly activities sufficient to enforce local regulations and zoning and allow for regulation of the businesses.

B. Medical Care

1. Support legislation protecting or increasing municipal discretion regarding the provision of emergency medical services.
2. Support legislation that provides State and Federal funding for primary health care operations.

C. Emergency Preparedness

1. Support establishment of a statewide earthquake early warning system.

TRANSPORTATION AND PUBLIC WORKS

A. Transportation

1. Support legislation which reaffirms State responsibility for highway funding and oppose legislation that would relinquish State Routes to local governments without appropriate consideration or concurrence.
2. Support legislation which assures Federal and State funding efforts for alternative forms of transportation.
3. Support legislation for active transportation methods and the implementation of complete streets in the City of Bainbridge Island to improve bikeability and walkability throughout the City.
4. Support legislation that enhances funding for commuter ferry service to and from Bainbridge Island.
5. Support protection for and expansion of funding for public transit and investments that support travel by walking, rolling, and biking.
6. Support legislation for transportation funding that aligns with state climate policy goals to accelerate the transition to electric vehicles and reduce miles travelled.
7. Consider specific legislative push, in concert with regional efforts, to advance improvements to State Route 305, including:
 - a. Funneling new federal infrastructure dollars into the suite of existing corridor projects, particularly the SR305/Day Road intersection improvements;
 - b. Funding for planning and construction of select portions of the Sound to Olympics Trail;
 - c. Replacement of the Agate Pass bridge with enhancements for non-motorized transportation and transit.

B. Solid Waste and Recycling

1. Support legislation encouraging active development of markets for recycled goods and a more circular economy.
2. Support legislation to simplify local control over recycling and disposal of organic waste consistent with an adopted Climate Action Plan.

3. Support policies for Extender Producer Responsibility, to increase the reuse and recycling rate of residential packaging and paper products across the state and reduce residential recycling costs for rate payers.

RESOURCES AND ENVIRONMENT

A. Shoreline

1. Support legislation to fund advance planning for the potential of sea-level rise.

B. Water

1. Support legislative efforts to feasibly improve the water quality in Puget Sound.
2. Support legislation that would advance the opportunity to secure and utilize reclaimed/recycled water.

C. Storm Drain and Sewer

1. Support legislation to provide funding for National Pollutant Discharge Elimination System (NPDES) permit compliance and other mitigation measures and projects to reuse, divert, or treat urban runoff.
2. Oppose legislation that imposes more stringent requirements on storm drain runoff without providing funding and/or consideration of the feasibility of monitoring and mitigation of such requirements.
3. Monitor any new or reviewed requirements by State or Federal agencies for testing water quality and water body closures.
4. Support legislation to fund programs for the proper disposal of prescription drugs.
5. Support funding for fish-passage culvert replacements, and low-impact stormwater retrofit projects.
6. Monitor any new or reviewed requirements by State or Federal agencies related to wastewater treatment and discharge requirements.

D. Regional Growth Management

1. Support legislation that would allow growth management policies to reflect local comprehensive plans.

E. Air Quality

1. Support legislation to feasibly improve the air quality in Kitsap County.
2. Support legislation that would provide funding for alternative fuel vehicles.
3. Support legislation that would provide funding for electric vehicle charging stations.
4. Support incentives and investments for electrification of public and private fleets.

5. Support policies that establish regulation of methane emissions based on best available science and technology.
6. Support policies that establish and use “cost of carbon” methods for analysis and decision-making.

F. Energy

1. Support legislation that allows local government to directly purchase renewable energy.
2. Support legislation that would provide funding for renewable energy sources, energy efficiency and conservation measures.
3. Support legislation that would allow local government to go beyond the state energy code for residential construction requirements (i.e., prohibiting fossil-fuel hookups in new residential development).
4. Support policies and funding that support the retrofit of existing building stock to lower the carbon footprint of existing residential and commercial buildings.

G. Land Use

1. Support legislation that allows mandatory green building programs.
2. Oppose legislation that takes a punitive approach if the City doesn't reach its assigned population growth allocation.
3. Oppose legislation that would eliminate single-family residential zoning.
4. Oppose legislation, or other agency actions, that would usurp local control of land use decision-making.
5. Oppose legislation that would impose State-mandated development standards or procedures that are contrary to the City of Bainbridge Island Comprehensive Plan or local land use policy.
6. Oppose legislation that would circumvent a local agency's land use authority by requiring a local agency to allow commercial uses in residential zones or residential uses in commercial zones.
7. Oppose legislation that is inflexible and cannot be modified through local review.
8. Oppose proposals that would alter air traffic that could result in negative impacts to the City of Bainbridge Island.
9. Support integration of climate considerations in the Growth Management act and comprehensive planning policies, including funding for related local government planning.
10. Support policies encouraging carbon sequestration.
11. Support policies encouraging the elimination vesting rights related to the creation of Urban Growth Areas.

HOUSING

A. Housing

1. Oppose legislation which restricts local discretion in the use of housing funds or in the assessment of housing needs.

RECREATION

1. Support legislation that would provide funds for local and regional recreation areas, facilities, and services.
2. Support legislation that provides funding the State, and/or the Federal Government to complete and maintain the Sound to Olympics Trail.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 11, 2022

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (8:00 PM) Consider Resolution No. 2022-01 Related to Revising the Appointment and Confirmation Process Regarding the Planning Commission - Executive,

SUMMARY: This item is for the City Council to consider a resolution to provide for a special appointment and confirmation process related to filling vacancies on the Planning Commission. Given the unique role of the Planning Commission in the land use process, the City Manager recommends this special process for Planning Commission appointments and confirmations. The revised process would allow Councilmembers to be more involved in reviewing and considering the qualifications of applicants for the Planning Commission, including through a Council Study Session at which Councilmembers would have the opportunity to ask questions to candidates who are seeking appointment to the Planning Commission. The revised process would also provide more transparency to the public regarding such appointments and confirmations.

AGENDA CATEGORY: Resolution

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to adopt Resolution No. 2022-01.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: See description above, as well as the attached Resolution No. 2022-01.

ATTACHMENTS:

[Resolution No. 2022-01 - Revising Process re Appointment of Planning Commissioners](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

RESOLUTION NO. 2022-01

A RESOLUTION of the City Council of Bainbridge Island, Washington, revising the process to appoint and confirm members of the Planning Commission.

WHEREAS, state law, specifically RCW 35.63.020, provides that members of the Planning Commission are to be appointed by the Mayor and confirmed by the City Council (see also, Chapter 35A.63 RCW, RCW 35A.63.020); and

WHEREAS, the Bainbridge Island Municipal Code (“BIMC”), specifically BIMC 2.14.020.C, provides that appointments and confirmations of Planning Commissioners shall be governed by Chapter 2.01 BIMC; and

WHEREAS, based on the unique role that the Planning Commission fulfills for the City and the City Council as part of the land use process, the City Manager recommends that the Council utilize a special process to appoint and confirm Planning Commissioners; and

WHEREAS, to that end, this Resolution sets forth and adopts a special selection process for the Council related to making appointments and confirmations to the Planning Commission.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND DOES RESOLVE AS FOLLOWS:

Section 1. Appointments to the Planning Commission shall be made by the Mayor, and confirmed by the City Council, after a review of applicants by the Council, in accordance with the process set forth in this Resolution.

Section 2. The following process shall be used to appoint and confirm members of the Planning Commission:

- A. The City will use a public solicitation process to inform the Bainbridge Island community that the City is seeking qualified applicants to express interest in serving on the Planning Commission. Applicants shall be required to submit a complete application based on an application form made available by the City.
- B. Upon the conclusion of such a solicitation process, candidates for the Planning Commission who provided the required application by the submittal date established by the City shall be invited to appear before the City Council at a City Council Study Session. The applications submitted by the candidates as above described will be provided to the Council as part of the materials for the Study Session.

- C. As part of the Study Session, such candidates shall be invited to provide a verbal presentation to the Council, which shall be no longer than five (5) minutes, regarding their interest, background, and qualifications to serve on the Planning Commission.
- D. Following the presentation by each candidate, a question and answer session shall occur in which each member of the Council, including the Mayor, may ask each candidate a question of their choice.
- E. At the conclusion of the presentations and the question and answer session, the Council shall commence with a ranking process related to the candidates. The ranking process shall occur in the following manner:
 - 1. Each Councilmember will be provided with a Candidate Rankings document (“ballot”) that will be used as a tool by each Councilmember as part of this process. Each ballot will have lines for Councilmembers to write and sign their name on the document, and the ballot will include lines for “1st Choice,” “2nd Choice,” “3rd Choice,” and “4th Choice.” The ballot is a public record, and Councilmembers will provide their ballots to the City Clerk at the conclusion of the meeting.
 - 2. Each Councilmember will use their ballot to indicate their first, second, third, and fourth choices for appointment to the Planning Commission. “First” means “top choice.” “Second” means second choice. “Third” means third choice. “Fourth” means fourth choice. If a lesser number of applicants have applied for the vacant position(s), the process will be adjusted accordingly.
 - 3. The Presiding Officer will ask each Councilmember, one by one, to publicly announce their first, second, third, and fourth choices. Each first place vote will award a candidate seven (7) points. Each second place vote will award a candidate five (5) points. Each third place vote will award a candidate three (3) points. Each fourth place vote will award a candidate one (1) point. A City staff member will utilize a computer to display on the screen a spreadsheet that includes a list of all of the candidates, and that staff member will keep a tally of the points for each of the candidates based on the choices announced by the Councilmembers. The candidates, the Council, and the public will be able to see this tallying occur publicly in real time.
 - 4. The spreadsheet with the completed rankings will be displayed for the Council to consider in making the appointment(s) and confirmation(s) to the Planning Commission.

F. After considering the ranking spreadsheet, the Mayor will make the following motion:

“I move to appoint and for the City Council to confirm _____ [name of candidate] for Position No. ____ [insert Position number] on the Planning Commission.”

G. If the motion is seconded and it receives five (5) or more votes by the Council, the candidate is appointed to the position. Five votes is required as set forth in this Resolution as a matter of consistency because Chapter 2.01 BIMC requires five votes for Council confirmation to other City advisory committees. See, BIMC 2.01.015.

H. If the motion is not seconded or does not receive five (5) votes, the Mayor will offer a new motion for a different candidate, and this process will repeat until a candidate receives five (5) votes.

I. If two positions are vacant, at the conclusion of the previous appointment, the Mayor will offer a motion to appoint a different candidate to the other position that is vacant.

J. If three positions are vacant, at the conclusion of the second appointment, the Mayor will offer a motion to appoint a different candidate to the other position that is vacant.

K. If additional positions are vacant, the Mayor and the Council will continue with the same process as set forth immediately above until all of the vacancies are filled.

Section 3. Severability. If any one or more sections, subsections, or sentences of this Resolution are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this Resolution and the same shall remain in full force and effect.

Section 4. This Resolution shall take effect and be in force immediately upon its passage.

PASSED by the City Council this ____ day of _____, 2022.

APPROVED by the Mayor this ____ day of _____, 2022.

_____, Mayor

ATTEST/AUTHENTICATE:

By: _____
Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.

January 7, 2022
_____, 2022
2022-01



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 11, 2022

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (8:10 PM) Consider Ordinance No. 2022-04 Related to Amending Bainbridge Island Municipal Code Section 2.01.015 Regarding Appointments to the Planning Commission - Executive,

SUMMARY: This item is for the City Council to consider an ordinance to amend the Bainbridge Island Municipal Code ("BIMC") related to an associated action under Council consideration as part of this same agenda, which is set forth in Resolution No. 2022-01. This Ordinance No. 2022-04 would amend BIMC 2.01.015 in accordance with Resolution No. 2022-01 to provide for a special appointment and confirmation process related to filling vacancies on the Planning Commission.

Given the unique role of the Planning Commission in the land use process, the City Manager recommends that the Council revise the current appointment and confirmation process related to filling vacancies on the Planning Commission. The revised process would allow Councilmembers to be more involved in reviewing and considering the qualifications of applicants for the Planning Commission, including through a Council Study Session at which Councilmembers would have the opportunity to ask questions to candidates who are seeking appointment to the Planning Commission. The revised process would also provide more transparency to the public regarding such appointments and confirmations.

AGENDA CATEGORY: Ordinance

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to adopt Ordinance No. 2022-04.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: See the summary above and the attached Ordinance No. 2022-04.

ATTACHMENTS:

[Ordinance No. 2022-04 - Amending BIMC 2.01.015 Relating to Planning Commission Appointments.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

ORDINANCE NO. 2022-04

AN ORDINANCE of the City of Bainbridge Island, Washington, relating to the selection process for filling vacancies on the Planning Commission; amending Section 2.01.015 of the Bainbridge Island Municipal Code to apply a special appointment and confirmation process related to the Planning Commission in accordance with Resolution No. 2022-01.

WHEREAS, state law, specifically RCW 35.63.020, provides that members of the Planning Commission are to be appointed by the Mayor and confirmed by the City Council (see also, Chapter 35A.63 RCW, RCW 35A.63.020); and

WHEREAS, the Bainbridge Island Municipal Code (“BIMC”), specifically BIMC 2.14.020.C., provides that appointments and confirmations of Planning Commissioners shall be governed by Chapter 2.01 BIMC; and

WHEREAS, based on the unique role that the Planning Commission fulfills for the City and the City Council as part of the land use process, the City Manager recommends that the Council utilize a special process to appoint and confirm Planning Commissioners; and

WHEREAS, to that end, Resolution No. 2022-01 sets forth a revised selection process for the City Council related to making appointments and confirmations to the Planning Commission; and

WHEREAS, this Ordinance No. 2022-04 amends BIMC 2.01.015 in accordance with the process set forth in Resolution No. 2022-01, as that resolution exists currently and as it may be hereafter amended.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 2.01.015 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

C. For city advisory committees in which state law requires appointment by the mayor (~~e.g., planning commission~~), the selection panel shall first forward their recommendation to the mayor, and if the mayor consents to the panel’s recommendation, the mayor shall then forward the recommendation to the council. However, regarding the planning commission in particular, which is a type of advisory committee for which state law requires appointment by the mayor, subsections A and B of this Section 2.01.015 shall not apply. Instead, appointments to the planning commission shall be made by the mayor, and confirmed by the city council, after a review of applicants by the council, in

accordance with the process set forth in Resolution No. 2022-01, which resolution may be amended from time to time.

Section 2. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 3. This ordinance shall take effect and be in force five (5) days from its passage and publication as required by law.

PASSED by the City Council this ____ day of _____, 2022.

APPROVED by the Mayor this ____ day of _____, 2022.

_____, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK:	January 6, 2022
PASSED BY THE CITY COUNCIL:	_____, 2022
PUBLISHED:	_____, 2022
EFFECTIVE DATE:	_____, 2022
ORDINANCE NUMBER:	2022-04