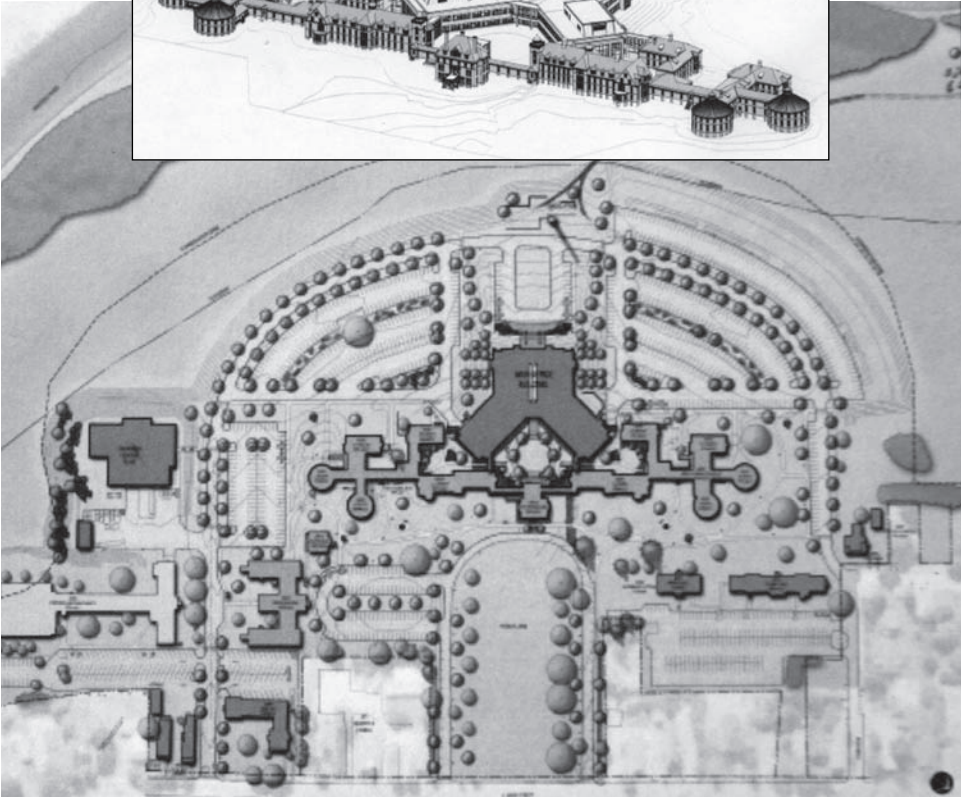
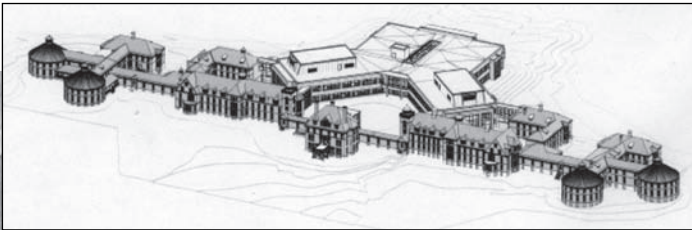




Annual Report

FOR THE YEAR ENDING DECEMBER 31, 2013



WATERBURY STATE OFFICE COMPLEX RESTORATION

**PLEASE BRING THIS REPORT TO THE
ANNUAL MEETING OF THE VILLAGE**

**WEDNESDAY, MARCH 5, 2014
THATCHER BROOK PRIMARY SCHOOL**

PROPERTY TAXES

The fiscal year of the Town is the calendar year. Property taxes are due in two equal installments, usually in August and November of each year. The exact dates are set by vote of the town at the annual Town Meeting each March. Payment of each installment **MUST BE PAID IN FULL** on or before the selected due dates or penalties and interest will be applied. Interest charges on delinquent taxes begin on the day following the due date of each installment and cannot be forgiven by early payment of the second installment. Property tax notices are only sent once per year to the owners as of April 1 of the current tax year. **NO SECOND NOTICE IS SENT.** The Town is not responsible for sending tax bills to third parties such as escrow or mortgage companies. At this time, we are not able to accept credit card payments; however we do offer the option of direct debit payments. Please contact the tax office for more information.

Postmark is no longer accepted as on-time payment. Effective July 2013, all tax and utility payments must be received in-hand on or before the close of business on each applicable due date. Payments may be mailed, but must also be received in our office no later than close of business on the appropriate due dates. Payments that are postmarked on the due dates but delivered late will no longer be accepted as on-time. For due dates that fall on a weekend or holiday, payment must be received on or before the following business day. Office hours are from 8am to 4:30pm, Monday through Friday, excluding holidays.

The Trustees chose the rendering on the cover, of the planned State Office Complex restoration, to show progress on an important step in Waterbury's recovery, the return of 1,000 state employees. The restoration of the State Complex calls for the demolition of 22 existing buildings totaling 316,000 square feet, the construction of an 86,000 square foot office building, and a new 20,000 square foot Central Plant. The historic core offices totaling 115,000 square feet will be renovated and undergo a complete historic exterior restoration. Permits for the work have been obtained and demolition work started in the fall of 2013. To date, four buildings have been demolished; Osgood, the Larosa Laboratory, 10 North, and the Old Kitchen. Demolition work will continue and construction work will begin in the spring of 2014 and will be completed in late 2015. When construction is complete 992 employees of the Agency of Human Services will return. The new and renovated facilities will be elevated or dry flood proofed to the 500 year flood elevation. The new and renovated facilities will be designed for energy efficiency to the LEED gold standard. The completion of this facility and return of the employees will be an important step in the Waterbury Community's long term recovery. Below is a photo of some of the ongoing demolition of the existing buildings.



Demolition work on the Old Kitchen at the State Office Complex

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**WARNING OF THE ANNUAL MEETING
OF THE
VILLAGE OF WATERBURY
MARCH 5, 2014**

The inhabitants of the Village of Waterbury who are legal voters in Village Meetings are hereby notified and warned to meet at the gymnasium of the Thatcher Brook Primary School in the Village of Waterbury on Wednesday March 5, 2014 at 7:30 P.M. in the evening to act on the following matters:

ARTICLE 1: To act on the reports of the officers of the Village of Waterbury.

ARTICLE 2: To elect by Australian ballot, the following Village officers: Clerk for 1 year, Treasurer for 1 year, Village President for 1 year, Trustee for 2 years, and Water & Sewer Commissioner for 3 years.

NOTE: THE POLLS FOR VOTING BY AUSTRALIAN BALLOT ON ARTICLE 2 WILL BE OPEN FROM SEVEN O'CLOCK IN THE FORENOON TO SEVEN O'CLOCK IN THE AFTERNOON ON THE 2nd FLOOR OF THE MAIN STREET FIRE STATION, AT 43 SOUTH MAIN STREET IN THE VILLAGE OF WATERBURY.

ARTICLE 3: To set the compensation of Village officers for the ensuing year.

ARTICLE 4: To see what action the Village will take with reference to fixing the dates when taxes shall be due and payable and to provide for charging interest on taxes not paid when due.


ARTICLE 5: To see if the Village will authorize the Trustees to borrow a sum of money by note, for a period not to exceed five years, to make improvements to the water system.

ARTICLE 6: To see if the Village will authorize the Trustees to borrow a sum of money by note, for a period not to exceed five years, to make improvements to the wastewater system.

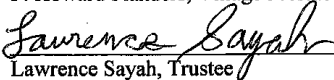
ARTICLE 7: To see if the Village will vote sums of money for payment of debts and expenses for the Village with the same to be expressed either in specific dollar amounts or as a rate of tax on a dollar of the Grand List, and if by specific dollar amounts to authorize the Trustees to set the necessary tax rate and to lodge warrants therefore in the office of the Village Clerk.

ARTICLE 8: To do any other business that may legally come before the meeting.

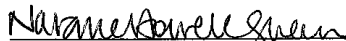
Dated at Waterbury, Vermont the 29th day of January 2014



P. Howard Flanders, Village President



Lawrence Sayah, Trustee



Natalie Howell-Sherman, Trustee

Filed and recorded this 29th day of January, 2014



Carla Lawrence, Village Clerk

ELECTED VILLAGE OFFICIALS

		Term Length	Term expires
President	P. Howard Flanders	1 year	2014
Trustee	Natalie Howell-Sherman	2 years	2015
Trustee	Lawrence Sayah	2 years	2014
Village Clerk	Carla Lawrence	1 year	2014
Treasurer	Carla Lawrence	1 year	2014
Water Commissioners	Mark Alberghini	3 years	2014
	P. Howard Flanders	3 years	2015
	Cynthia Parks, P. E.	3 years	2016

APPOINTED OFFICERS

Zoning Administrator	Clare Rock	2014
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Village of Waterbury
2013 Annual Trustees Report
March 5, 2014

During 2013 the Village Trustees have worked on numerous projects, in cooperation with the Town, to continue the recovery of the Village from the effects of Irene. While Irene is more than two years in the past, much work remains to be addressed before achieving a full recovery. Below is the list of items that continue to be worked on in recovery:

- 1 the state employees have not returned,
- 2 there is unrented commercial space in the Village,
- 3 there is potential serious increases in flood insurance that will affect property values and property sales,
- 4 the municipal office operates in temporary space,
- 5 the police station is in temporary space,
- 6 future reuse of 51 South main Street has not been determined,
- 7 flood mitigation projects are not completed,
- 8 the upcoming property reappraisal may result in a lower Village Grand List from reduced property values until recovery efforts and the passage of time result in growth of the Grand List properties.

You can see from the number of recovery issues how this recovery effort will be a priority for years to come. The continued recovery work, together with the flood mitigation projects, will serve to strengthen the community in responding to future flooding. This work will occupy a significant portion of the Waterbury community's time for years to come.

The Trustees have included on the cover of this annual report a rendering of the new State complex showing the new office building, the new power house, and the renovated original State Hospital buildings. All permits have been obtained and demolition of the buildings has begun. When the new office is complete, and the 1,000 employees returned, it will be a big step forward in the recovery.

Long Term Recovery Projects are an important element in this recovery and a report on the status of each project is contained in this report.

One of the important actions completed last year was the passage of the bond vote of seven million forty five thousand dollars with three hundred fifty five thousand dollars being the Village's responsibility to fund the required upgrade at the Wastewater Treatment Plant to remove phosphorus. The low bidder was Kingsbury Construction Company of Waitsfield. Construction has begun and the completion date is the fall of 2014.

Another important project the Trustees were working on with the Select Board was the new municipal office, library, and police station to be located on the Stanley Hall site in the State Complex. This bond vote failed in June and an expanded Municipal Committee was formed that included six members of the public. After evaluation of information about the failed vote and public opinion, the Municipal Building Committee decided to move forward with a proposed project that did not include a new police station. The Trustees have initiated discussions with the Vermont Department of Buildings and General Services to acquire a parcel of land at the Stanley

Hall site. If property at the Complex is acquired, the Trustees will discuss with potential developers the transfer of property into private ownership in exchange for a favorable lease for space for a police station to be built in the new building. If this option is successful it could be a reduced cost option for replacing the police station without having to bond for construction.

The Trustees continue to work on determining the best option for reuse of 51 South Main Street to bring a proposal to the Village voters. The Trustees advertised Request for Proposals for future uses of 51 South Main Street. Two proposals were received for very different proposed uses. The Trustees continue to evaluate proposals in connection with discussions with the State about a lot on the Stanley Hall site. It is our goal to bring a proposal to the Village voters in 2014 for permanent replacement of the police station and the reuse of 51 South Main Street.

As reported in the 2012 Village Report, the attorneys have continued the vigorous defense of the lawsuit brought by Adam Hubacz against the Village and others. While the suit has not been settled, some progress has been made with agreements to dismiss significant parts of the suit. A report of the status of the suit by Attorney John Leddy is included with this report. Because the suit has not been settled, the Trustees have not been able to conclude the independent investigation reported on by attorney Daniel Richardson of the law firm of Tarrant, Gillies, Merriman, and Richardson in the 2012 Village Report. The Trustees are committed to completing this investigation as soon as appropriate after settlement of the suit.

One of the Long Term Recovery Projects initiated in 2012 was the hiring of a Development Director Darren Winham of Darwin Dynamic Solutions. Darren has assisted the Trustees in discussions with the Department of Buildings and General Service in efforts to acquire a small parcel on the Stanley Hall site. Darren also assisted in the preparation and evaluation of RFPs for 51 South Main Street. The work of this position will be important to continue to strengthen the downtown district and building the Village Grand list to recover from possible erosion from the losses due to the potential for future flooding.

The Trustees worked with the Water and Sewer Commissioners in signing a 20-year solar services agreement with Green Lantern Capital (GLC), for a 500 kW solar project on 4 acres in the Sweet's Field well field on Loomis Hill. The Project is a 500 kW (AC) photovoltaic net-metered electric generation system located on 4-acre portion of a larger parcel of land owned by the Village of Waterbury on Sweet Farm Road in Waterbury Center, commonly known as the "Village Well Field Site." Green Lantern Capital (GLC), will develop, build, finance, and operate the project at no cost to the Village. The total economic benefit to the Village over the term of the agreement is estimated at \$500,000, which includes projected annual utility savings of \$16,000, an annual easement payment of \$5,500, and additional tax revenue from the project. The Trustees and Water and Sewer Commissioners required design measures so that the project will not contaminate the ground water aquifer and will minimize the effect on wildlife and aesthetics from neighboring properties. The permitting for the project is subject to Act 248 and will be reviewed by the Vermont Public Service Board. A final Certificate of Public Good will be issued for the project contingent upon studies, surveys, engineering, and review processes that include the following: Environmental Assessment (rare endangered species and plants, wetland and watershed analysis), Civil Engineering studies, Electrical Engineering studies, Archaeological and Historical Resource Analysis, and review by VT Groundwater and Drinking

Water Division. This project should benefit the Water and Wastewater Department for years to come.

The Trustees represented the Village in the Act 250 process of the permit to demolish 22 building on the State Complex and to construct an 86,000 square foot building to house the returning state employees. During this process the Trustees, working with Randall Street residents, advocated for revising the storm water discharge at the rear of Randall Street properties. The revised storm water design serving both the new state office complex and the revised main street reconstruction relocates the storm water discharge to go directly toward the Winooski River rather than follow along a drainage ditch parallel to Randall Street. This revised drainage way is proposed to be constructed as a part of the new office complex.

In last year's annual report, the Trustees identified a list of projects they would be working on. The following is that list of projects and the status of work in 2013.

- Pass Bond Vote for phosphorus removal at the wastewater facility
Passed
- Complete the external investigation of allegations against the Police Department asked for at 2012 Village Meeting
Pending settlement of lawsuit
- Work with the Manager to implement agreed upon goals for improved community policing and management of Police Department
Completed and in the process of implementing and accounting
- Complete update of the Waterbury Municipal Personnel Policy to be adopted by the Trustees, Select Board, Water Sewer Commissioners, and Library Commissioner Boards
To be completed
- Complete a legal review of Police Department Policy Manual
To be completed
- Have supervisors develop work plans to cover known projects for 2013
Not completed
- Have completed performance evaluations for all employees by Dec 31, 2013.
Partially completed
- Review efforts to create a dog park and pursue completion.
Continued in 2014
- Discuss with the School Board about having the School District making a pilot payment to the Village for the cost of police services in 2014.
Initial discussions completed to be continued
- Support the Town's 250th celebration
Completed
- Continue to work with Select Board on development of new municipal complex and determine the best use of 51 South Main Street.
Ongoing
- Continue to support and assist where possible in progress in the LTRP for Waterbury
Ongoing
- Continue to support and assist the Economic Development Director in promoting and assisting in the economic development of Waterbury
Ongoing

- Continue to work with the Select Board and Agency of Transportation on the reconstruction and upgrade on Main Street.
- **Ongoing**
- Continue to work with the Select Board and the Shumlin Administration to restore the state employees to the Waterbury State Office Complex.
- **Ongoing**

For 2014 the Trustees have set the following projects as priorities:

- 1 Complete management investigation of Police Department.
- 2 Implement recommendations to improve PD as result of investigation.
- 3 Support continued work on LTCR projects.
- 4 Hire a replacement Public Works Director.
- 5 Continue annual employee evaluations.
- 6 Support development of a dog park.
- 7 Support efforts to strengthen downtown district.
- 8 Develop permanent police station location out of the downtown district if possible.
- 9 Finalize a recommendation on future use of 51 South Main Street.
- 10 Adopt professional management, and promotion of, UDAG loans to support the Village grand list.
- 11 Support Development Director to promote growth and utilization of properties within the Village.
- 12 Support hazard mitigation efforts and projects to assist residents in efforts to minimize future flood damage.
- 13 Have the Manager and Police Chief offer to work with officials at Thatcher Brook School to develop a response plan in case of emergency.
- 14 Complete update of Waterbury Municipal Personnel Policy.
- 15 Complete a legal review of Police Department Policy Manual.
- 16 Continue work with Select Board and Agency of Transportation on the reconstruction and upgrade on Main Street.

If you have questions about the annual report you may contact any one of the Trustees. All Village residents are encouraged to vote in the Village elections Wednesday, March 5 with voting at the Main Street Fire Station, and to attend Village Meeting Wednesday, March 5 at 7:30pm at the Thatcher Book Elementary School.

P. Howard “Skip” Flanders, President

Natalie Howell-Sherman, Trustee

Lawrence “Lefty” Sayah, Trustee

Status Report on the *Hubacz v. Protzman et al.*, Civil Action No. 2:12-cv-39

A small portion of the lawsuit entitled *Hubacz v. Protzman et al.*, Civil Action No. 2:12-cv-39, filed in early 2012, continues to be pending in Federal Court.

This lawsuit arises from former WPD Officer Adam Hubacz's application for employment with the St. Albans Police Department, during the course of which he was asked to take a polygraph examination. Vermont State Police Detective Sergeant Todd Protzman, assigned to administer Hubacz's examination, wrote a Report concerning discrepancies during the pre-polygraph interview.

As a result of the Report, State's Attorney Thomas Kelly wrote a letter announcing his decision to no longer accept any new cases from Officer Hubacz for prosecution. Thereafter, State's Attorney Kelly sent a redacted version of the Report to various members of the criminal defense bar and *pro se* criminal defendants, the Vermont Attorney General's Office, and Village Police Chief Joby Feccia.

As a consequence, Village Manager William Shepeluk recommended that Hubacz's employment be terminated, based on the decision of the Washington County State's Attorney not to accept new cases from Hubacz for prosecution. Following a January 2012 hearing conducted pursuant to state law, 24 V.S.A. § 1932, the Village Trustees voted in favor of termination.

Hubacz filed this lawsuit asserting a variety of claims founded on federal and state law. In addition to Detective Sergeant Protzman and State's Attorney Kelly (the "State Defendants"), Hubacz named as Defendants the Village of Waterbury, the Village Police Department, Chief Feccia, and Village Manager Shepeluk (the "Municipal Defendants").

In April 2013, the Federal Court ruled in favor of motions to dismiss filed by all Defendants, and dismissed all claims against the State Defendants, and all but a few claims against the Municipal Defendants. In December 2013, a settlement was reached whereby Hubacz agreed to dismiss all remaining claims against the Municipal Defendants, except a claim against the Village relating to an on-the-record appeal of his 2012 termination and any potential civil rights violations associated therewith.

The Village of Waterbury is vigorously defending the lawsuit, and has filed a motion for summary judgment with the Federal Court, seeking an affirmance of the Village's decision to terminate Hubacz in January 2102.

John T. Leddy, Esq.
McNeil Leddy & Sheahan, P.C.

MEMORANDUM

T0: Village Trustees
FROM: Daniel Richardson, Esq.
DATE January 28, 2014
RE: Update on review involving the Village Police Department

You have asked me to provide a brief summary of the events of the past year and a status of the review that I began under your direction concerning the Village's Police Department.

In lieu of re-printing a summary of the facts that led to my review, I would commend those looking to refresh their memory to refer to my report from last year, which summarized the facts leading to the termination of an employee within the police department and triggered a complaint in federal court with claims of bad behavior, retaliation, and wrongful termination.

As stated in last year's report, I began a review in late 2012 of the Village of Waterbury's Police Department, its policies, and its employees. This work was focused on both the issues raised in the former officer's complaint and what were perceived to be systemic and prospective issues within the department.

In early 2013 as litigation in federal court became more active, I recommended, and the Trustees agreed, to have my investigation put on hiatus so as not to interfere with the pending litigation. Since then, I have reviewed and monitored the former officer's case as it has wound its way through the court system, but I have not resumed the investigation.

At this point, as likely detailed in John Leddy's report to the Trustees, much of the former officer's case has been dismissed. The sole issues remaining for the court to decide are the legitimacy of the termination and associated civil rights claims stemming from said termination.

In light of this progress, I anticipate renewing and completing my investigation this year. At this point, however, my work remains in the same place that it was at the time of last year's report to the Trustees in anticipation of Village Meeting.

Village Water and Sewer Commissioners
March 5, 2014

At Village meeting last year, it was announced that the bond vote of seven million forty five thousand dollars (\$7,045,000) with three hundred fifty five thousand dollars (\$355,000) being the Village responsibility had passed. These funds were necessary to begin construction of facilities to remove phosphorus at the wastewater treatment plant. This permitted the Village to go forward with the design on the facilities. The low bidder for construction was Kingsbury Construction Company of Waitsfield. The contract was awarded and construction has begun with a completion date in the fall of 2014.

The Commissioners also welcomed Cindy Parks who was elected to fill David Anderson's vacancy on the board of Water and Sewer Commissioners. Cindy is an engineer with a background in water supply and wastewater treatment. Her experience will be a valuable addition to the board.

The Commissioners continue to be concerned with the lower water usage and lower wastewater flows that are being generated after the flooding of Irene. These lower flows result in lower revenues necessary to operate and maintain the facilities. The Commissioners will be proposing revised rates to adjust for the reduced flows and for increased costs due to operation of the phosphorus removal system.

The Water and Sewer Commissioners worked with the Trustees on the signing of a 20-year solar services agreement with Green Lantern Capital (GLC), for a 500 kW solar project on 4 acres in the Sweet's Field well field on Loomis Hill. The Project is a 500 kW (AC) photovoltaic net-metered electric generation system located on 4-acre portion of a larger parcel of land owned by the Village of Waterbury on Sweet Farm Road in Waterbury Center, commonly known as the "Village Well Field Site." Green Lantern Capital (GLC), will develop, build, finance, and operate the project at no cost to the Village. The total economic benefit to the Water and Wastewater Department over the term of the agreement is estimated at \$500,000, which includes a projected annual utility savings of \$16,000, an annual easement payment of \$5,500 and additional tax revenue from the project. The Trustees and Water and Sewer Commissioners required design measures to ensure that the project will not contaminate the ground water aquifer and will minimize the effect on wildlife and aesthetics from neighboring properties.

Construction has begun on the installation of a backup generator at the Sweet's Well Field on Loomis Hill. When the generator is installed the system will be able to provide water from the wells in times of a power outage.

Work continues on the flood proofing and upgrade of the main pump station adjacent to Thatcher Brook that was damaged by flooding. This work will be completed this year. Much of these costs were covered by a grant.

The Water Department and Waste Water Department staff has been working with the Agency of Transportation staff and Stantec design engineers on the water and sewer lines that will be replaced in the reconstruction of Main Street. This project will result in the replacement of 100

year old water and sewer lines in Main Street. This will reduce maintenance time and cost that was spent on these old lines.

On behalf of the Village of Waterbury we would like to extend our thanks to Mark Alberghini for his 19 years of service as Water and Sewer Commissioner. Mark was appointed to the Water Commissioners in 1995 after Bob O'Brien's death. Mark has decided to step down this year and not run for re-election. Mark has been a faithful and valuable member of the Commission during his time of service. Thank you, Mark, for your many hours of service.

Alec Tuscany, Public Works Director, is planning to retire within a year to 18 months. The Commissioners have authorized the advertisement and hiring of his replacement as soon as possible. This will provide time for Alec to work with and train his replacement before he retires.

Again the Commissioners would like to thank all the municipal staff, both the Town and Village, who through their commitment and service makes Waterbury a safe place to live and work.

Water and Sewer Commissioners

P. Howard "Skip" Flanders

Mark Alberghini

Cindy Parks

VILLAGE MANAGER'S REPORT

In 2013, the Village of Waterbury continued steps toward full recovery from the flooding caused by Tropical Storm Irene. Progress has been slow and painstaking. The Village, much more so than the Town as a whole, has dealt with significant adversity since the disaster.

While some businesses appear to be thriving, many others, especially the smaller and less visible ones, struggle to attract customers. It is encouraging that the State has begun the process of rebuilding its office complex here, but the fact that over 1,000 State employees formerly in the Village every day are still missing continues to be a huge drag on business activity in the downtown and all around the Village.

Commercial and residential property owners have, for the most part, done a tremendous job cleaning up and renovating their properties. Many have improved significantly from their pre-flood condition, but at significant cost to their owners. Now, it appears that flood insurance premiums will increase significantly over the next few years. This will put added stresses on property owners as more of their cash will have to be spent for insurance. In addition, the increase in premiums along with the fact that these properties are located in the low-lying flood plain may put downward pressure on the values of these properties.

At the same time as the Village is coping with the pressures of recovery, a major public works project is taking place at the wastewater treatment plant. Construction started in October on an upgrade of the system to allow for the removal of phosphorus from the effluent stream. The project will cost more than \$7 million dollars before it is completed, but state and federal grants are expected to pay for all but about \$200,000 of the costs.

The real costs to the Village sewer system customers and rate payers will be the operation of this new system over the life of the improvements. Village staff and the Water-Sewer Commissioners are still analyzing the impacts of the new operation on costs, but it is expected that a rate increase will be necessary later this year. While it is important that phosphorus will be removed from the Waterbury's wastewater discharge to the Winooski River and ultimately Lake Champlain, it is equally important for the Village to develop more customers for its system in order to keep its costs affordable to residents and business alike.

To attract new businesses to the community and to encourage expansion of existing businesses, the Village is working with the Town to establish a Local Economic Development Corporation to promote business in our community. Darrin Winham of Darwin Dynamic Solutions is under contract to the Town and Village to build this organization. He has recruited and seated a Board of Directors for the corporation and he is actively working with them to develop an Economic Development Strategic Plan for greater Waterbury. More importantly he is building relationships with local business owners and developers who are interested in moving here to establish new businesses. In many ways, successes that Waterbury realizes in the future will be dependent on and tied to the successes of this development corporation. The existing

contract between the Town and Village and Darwin Dynamic Solutions runs through June, but the Town and Village have included money in their proposed budgets to extend it through December of 2014.

As is evident in this report, many exciting things are happening here. However, there is still some uncertainty about how long it will be before the economic footing in the Village is more solid. Given that, the Trustees have been somewhat conservative as they have developed a spending plan for the Village in 2014. The budget they are proposing to voters requires a tax effort of \$321,000, an increase of about \$10,000 over that necessary last year. If there is no change in the Grand List, the tax rate will increase about a half-cent.

As has been the case for many years now, spending for the police department is the big driver of the Village budget. The police department expenses make up almost 80% of the entire general fund budget for the Village, in spite of the fact that police spending has been cut from last year by almost \$33,000. The Trustees have decided that the Village can afford only two full-time officers. Last year, the budget had included money to hire a third full-time officer, but funding for that added position has been cut in the 2014 budget.

In addition to decisions made about staffing levels, the Trustees are recommending a cut in “on-duty” time for the police department. In recent years, Waterbury officers have been on duty from about 8:00 a.m. to 2:00 a.m. and have been left “on-call” to take care of the five to six hours between the end of one shift and the start of the next one. If the 2014 budget as presented passes at Village Meeting, the Trustees propose to have the Waterbury police department go “off duty” sometime between 11:00 p.m. and 2:00 a.m. When the Waterbury PD is “off-duty” the Vermont State Police will take calls from the Village. In general, however, state troopers will only respond to emergency calls during that time.

There are other important challenges that the Village faces this year. While the Town is moving forward with a bond vote to develop and build new municipal offices along with a proposal to construct new library space and renovate its historic Janes’ building, the project does not include space for a police station. The Village is pursuing the possibility of acquiring a lot at the State Complex in hopes of working with a developer to build a privately owned building, space in which could be leased to the Village for a police station. This arrangement could allow for the addition of a taxable property to the Village’s grand list while keeping costs for police space close to what the Village is paying now for the space in the Steele Block. Locating the police station outside of the designated downtown would also allow for the private redevelopment of the former Municipal Building site at 51 S. Main Street and would allow a commercial use to be reestablished on the first floor of the Steele Block.

Even if a deal with the State cannot be struck to allow the development of a police station at the State Complex, I think it is important to establish new municipal offices and a new police station at a location other than at 51 S. Main Street. That property, in the heart of the business

district, should be developed for commercial use and the Village should be willing to negotiate a favorable deal with a developer to make it happen. Remember, the Village received an insurance settlement of nearly \$350,000 for the damages caused to the building by Tropical Storm Irene. I think it safe to say that had the Village decided to sell that property in 2011 before the flood occurred that a sale price of \$350,000 would have been accepted readily.

Private development of 51 S. Main Street, again, would result in an increase of the Village's grand list, improving the tax base of the community. Once that property is redeveloped and a police station is established at a new location, the Village would be freed to consider the investment and use of its \$350,000 insurance settlement to stabilize its tax rate over time.

Thanks as always to the municipal staff that helps me get my job accomplished here. Thanks, too, to the elected officials of the village who give of their time in service to this community. I extend my best wishes to Mark Alberghini who is stepping down from his position of Water-Sewer Commissioner after nearly two decades on the board. Mark has participated in the planning and development of many important water-sewer projects during that time and he has always looked out for the best interests of the rate payers. Mark, we all appreciate your service.

Exciting, but trying times lie ahead for the Village. I believe its leaders, business owners and residents are up to the challenge. Best of luck to all in 2014.

William Shepeluk, Municipal Manager

2013 Waterbury Village Police Report

True community-oriented policing requires a meaningful, on-going dialogue with our community. We encourage you to get involved. If you have a question or suggestion which could improve our quality of service please let us know. You can reach officers by contacting Dispatch at 802-244-7339 or by visiting us on Facebook: <https://www.facebook.com/WaterburyPoliceDepartment>

You can reach me by phone at 802-244-7567 ext. 561, by email joby.feccia@state.vt.us or in person at the Waterbury Police Station located at 46 South Main Street.

It is the mission of the Waterbury Police Department to foster a safe environment which promotes a high quality of life through a cooperative partnership with our community.

We will abide by a set of core values: Integrity, Courage, Compassion and Competency.

In 2013, the police department responded to 998 incidents, made 706 car stops, issued 221 tickets and made 32 arrests.

We currently have a staff of 2 full time officers, six part time officers and one part time administrative assistant.

Our department applied for and received over \$40,000 in grant money; we spent approximately \$39,128 on equipment and software purchases. A License Plate Reader (LPR) and three Panasonic laptop computers were purchased outright. The LPR is installed in the 2013 Ford Cruiser. A laptop is available for both cruisers; the third is to be used in rotation in the cruisers or for use outside of the cruisers at an incident. The remaining money was used toward the purchases of a new radar unit and a portable speed sign.

One License Plate Reader, an ELSAG MPH 900 was purchased with \$22,025 in grant money.

Three new Panasonic CF-31 Tough Book laptop computers and the associated hardware and software were purchased with \$14,603 in grant money awarded to the department.

A new portable Radar Sign from All Traffic Solutions was purchased for \$4,300. The purchase was made with money from the sale of the 2006 Ford SUV Cruiser and with grant money provided by the Governors' Highway Safety Program. The police department earned \$2,500 by participating in Click it or Ticket enforcement events. This money can be used to purchase highway safety equipment. We used part of the money to help purchase the speed sign and part of the money to help purchase a new Genesis radar unit for our 2013 police car.

Following the 2013 Village Meeting, we planned to hire a third full time police officer. Through the hiring process we determined the best candidate was a person who needed to attend the full time police academy. This candidate was set to attend the full time police academy beginning February 3rd, 2014. On Thursday January 9th, 2014, the Trustees confirmed they would not support a budget that included a third full time officer. The process to hire a full time officer was long and involved.

It took six months, dozens of hours, and more than a thousand dollars in testing to select a well qualified candidate.

If the proposed budget is approved, the hours the police department is on duty will be reduced. Our officers will no longer be on call. Incidents requiring an immediate police response occurring while our officers are off duty will be handled by the Vermont State Police. This will typically be the night time and early morning hours, currently 2 a.m. to 8 a.m. Another result of the proposed budget is that more shifts will be left vacant – even during day shifts from time to time.

Officer Brett Lindemuth left Waterbury PD because of his full time job with Richmond PD. We will miss Brett and wish him and his family all the best. We hired Officer Joseph Mitchell to fill the PT vacancy. Officer Mitchell comes to us with over 20 years of full time law enforcement experience in both Massachusetts and Florida. He is a welcome addition to our police department.

Full Time Officers: Chief Joby Feccia and Officer Anthony Mazzilli

Part Time Officers: Officer RJ Caldwell, Officer Henry Parro, Officer TJ Bernier, Officer Gerald Papineau, Officer Michelle Lavallee & Officer Joseph Mitchell.

Part Time Admin: Patty Ryan.

Our eight officers completed 498.5 training hours in 2013. Every officer was trained in the use of CPR and with their issued firearms. Additional training included responding to active shooter calls, responding to domestic abuse complaints, interview and interrogation techniques, and municipal labor law.

I want to recognize Officer Anthony Mazzilli for actions he took on Monday February 18th, 2013 at approximately 5:30pm. Officer Anthony Mazzilli was conducting a motor vehicle stop of a suspected DUI operator. The operator refused to open his window to speak with Officer Mazzilli. He locked his doors, reclined his seat and crossed his arms. Mazzilli returned to his patrol car for the lockout tools. He planned to unlock the door to continue his DUI investigation. While Mazzilli was attempting to unlock the door, the male stabbed himself in the neck. Mazzilli quickly unlocked the car and with first aid supplies from his patrol car, he provided first aid. Officer Mazzilli packed the stab wound with gauze and applied direct pressure. Officer Mazzilli called for assistance. The injured man was transported to the Central VT Medical Center for treatment. I spoke to the charge nurse on duty that evening and was told there was no doubt Mazzilli's actions saved the man's life. The driver was convicted of DUI as a result of this incident. The driver contacted me several months later to thank Officer Mazzilli for saving his life.

I participated in the 20th annual Gifts for Giving Day at the Thatcher Brook Primary School. I helped the children make holiday gifts. While I was leaving the event I applied to begin working as a mentor with the Every Body Wins Mentoring program. I've been reading with a student at the Thatcher Brook Primary School once a week. It has been a rewarding experience.

Saturday June 6th, 2013 was another successful Waterbury Kids Fest and Bike Rodeo. Jason Bahner and Wheels Around Waterbury were on hand once again to run the bicycle safety course. Mr. B and his crew arrived very early on Saturday morning to set up their course. Without skilled, dedicated volunteers like Mr. B, this simply would not be possible. Officer Bernier and I helped fit children for bike helmets.

Halloween was another success. Officer RJ Caldwell and Officer Henry Parro handed out glow bracelets and badge stickers to hundreds of children. This was again a great opportunity for people to meet members of the department.

Please remember I am a certified car seat technician and would be happy to help you install your infant seat, car seat, or booster seat. Call me or email me with your car seat questions. 802-244-7567 ext. 561 or joby.feccia@state.vt.us

I am a member of the Boy Scouts of America and I am a certified Merit Badge Instructor. I can teach Fingerprinting, Traffic Safety, and Crime Prevention. Let me know if I can help you or your Troop!

We completed our first business survey in 2013. This will be an ongoing process; we will follow up to make sure we have the best information available.

Please remember to lock your residence, business, and vehicle and to report suspicious activity. If you see a crime or have information you feel we should know, please call us at 802-244-7339 and your call will be answered by a dispatcher 24 hours a day.

For emergencies dial 911. For non-emergencies, dial 802-244-7339 for assistance.

Please make sure your house or building numbers can be clearly seen from the street, at night and from both directions. Don't let emergency responders spend precious time trying to locate you in an emergency. Post your address numbers so they can be clearly seen from the roadway. It is best to use reflective numbers at least 3 inches high and visible from both directions.

Sincerely,

Chief Joby Feccia

Waterbury Police Department

2013 Waterbury Village Report

Nature of Incident	Total Incidents
911 Hang-up Call	28
Abandoned Vehicle	1
Traffic Accident w/ Damage	63
Traffic Accident, w/ Injuries	2
Agency Assistance	105
Alarm	54
Alcohol Offense	1
Animal Problem	16
Assault	9
Attempt to Locate	2
ATV Accident/Incident	1
Background Investigation	9
Non-sufficient Funds Check	4
Burglary	3
Burglary Alarm	3
Child Abuse or Neglect	3
Citizen Assist	55
Citizen Dispute	38
Motor Vehicle Complaint	1
Condition of Release Violation	1
Custodial Dispute	2
Directed Patrol	23
Disorderly Conduct/Noise	6
Driving - License Suspended	6
Controlled Substance Problem	7
DUI Alcohol or Drugs	2
Family Fight/Domestic	12
Fireworks	3
Foot Patrol	45
Found Property	13
Fraud	11
Gas Leak/Hazardous Spill	1
Information Report	1
Intoxicated Person	2
Juvenile Problem	19
Litter/Pollution/Public Health	4
Lockout	24
Loitering	1
Lost Property	29
Miscellaneous CAD Call Record	4
Missing Person	2
Motor Vehicle Complaint	41
Noise Disturbance	13
Parking Problem	19
Phone Problem /Harassment	11
Property Damage, Non Vandalism	2
Repossession of Vehicle	1
Restraining Order	5
Runaway Juvenile	1

Service Abuse Prevention Order	3
Sex Offense	2
Sexual Assault	1
Suicide	2
Suspicious Person/Circumstance	104
Theft	52
Theft of Automobile	3
Threatening	5
Vehicle towed	2
Traffic Hazard	23
Training	1
Trespassing	15
Unlawful Mischief	1
Unsecure Premise	3
Vagrancy	1
Unlawful Mischief	21
VIN Number Inspection	10
Wanted Person	4
Weapon Offense	1
Welfare/Suicide Check	22

Total Incidents: 998

Total Arrests: 32

Total Offenses: 35

Assault	04
APO Violations	03
Sexual Assault	01
Sex Offense	02
Domestic Assault	01
Agg Dom Assault	01
Disorderly Conduct	01
Violation COR	01
DUI	05
C&N Operation	02
DLSC	04
Fraud	02
False Alarms	01
Reckless Endangerment	01
Arrest on Warrant	03

Traffic Stops: 706

VTCs: 221 (estimated \$33,326.00)

Total Traffic Citation and Fine Report, by Violation

Violation	Description	Total Fine	
<hr/>			
18V4230A#1	POSSESSION OF MARIJUANA <2 OZ	4	1200.00
23V1007A	LOCAL SPEED TOWN HIGHWAY	162	20982.00
23V1008	REGULATIONS IN MUNICIPALITIES	5	967.00
23V1031	DRIVING TO RIGHT	1	214.00
23V1046	VEH APPROACH/ENTER INTERSECTI	1	214.00
23V1048	STOP/YIELD INTERSECTIONS	1	156.00
23V1081B	BASIC RULE >50 MPH	2	265.00
23V1130	PERMIT UNLICENSED PERS TO OPER	1	249.00
23V1221	CONDITION OF VEHICLE	2	312.00
23V1222	INSPECTION OF REGISTERED VEH	3	297.00
23V203#1	SELF MFD INSEPCTION STICKER	3	891.00
23V301	NO REGISTRATION	7	1104.00
23V511	DISPLAY OF PLATES	1	70.00
23V513	MISUSE OF PLATES	1	156.00
23V601	OPERATING WITHOUT A LICENSE	1	156.00
23V615	OPERATING W/O LEARNERS PERMIT	1	156.00
23V676AB	DRIVING LICENSE SUSPENDED	8	1863.00
23V800A	INSURANCE CERTIFICATE	15	3749.00
7V1005	TOBACCO POSSESSION BY UNDER 18	1	25.00
7V656A#1	MINOR >= 16 YRS MISREP AGE/1ST	1	300.00
<hr/>			
Report Totals		221	33326.00

TOWN & VILLAGE CLERK'S REPORT

It is hard to believe that another year has passed. We are still very much in the midst of flood recovery, with the Municipal Offices still operating from the 2nd floor of the Main Street Fire Station. Municipal staff and elected boards continue their hard work to present a bond vote for new Municipal Offices, Library and Historical Society. After a failed bond vote on June 27th, 2013, a Municipal Building Committee was formed to reevaluate site and costs, listen to public input, and work to present another bond vote for the much needed Municipal Complex. After an incredible amount of work, that article will appear on your Town Meeting ballot.

Many of the records continue to be housed in a 20' x 8' container at the Maple Street Fire Station. I continue to be thankful that none of the municipal records were lost or damaged in the flood, and that we are able to serve those needing access to land records, vital records, and other information from our temporary quarters. Thank you to the fire department for sharing space at both the Main Street and Maple Street Fire Stations.

It was a somewhat quiet election year, with Town and Village meetings in March, a bond vote for the Municipal Complex in June, and a Special Village meeting in August to annex into the Village the property located at 1100 Waterbury-Stowe Road. A special thanks to the members of the Waterbury Board of Civil Authority and other volunteers for their help during the election process.

We continue to move forward with the digitization of the land records, and completed a project to scan and index over 1,300 survey maps.

The Municipal Manager, staff members, Select Board, Village Trustees, and other Boards met often during 2013 on general concerns of the Town and Village and the progress of long term community recovery projects. The Select Board met in excess of 43 times, and the Trustees met over 50 times during the year. They are truly committed to their responsibilities as our elected officials and to the community. Their positive attitude, hard work, and perseverance is to be commended. For a record of the meeting minutes, visit <http://www.waterburyvt.com/boards/>.

I'd like to give a thank you to my colleagues for their help and support, and dedication to their jobs: Bill, Beth, LeeAnne, Steve, Clare, Courtney, Pam, Tom, Alec, and members of the public works department. Thanks also to Barb, Eva (past VISTA), Lauren (current VISTA) and Darren for their efforts in bringing Waterbury back to its full potential.

I am proud to live in Waterbury, and honored to serve you in my capacity as Town and Village Clerk & Treasurer.

Carla Lawrence

January 30, 2014

VILLAGE ZONING ADMINISTRATOR'S REPORT

During the year 2013, the Zoning Administrator issued 43 permits for the following types of development:

Change of Use	4
Commercial / governmental redevelopment	2
Industrial use expansion	1
Residential accessory structure (Including: garage, shed, deck, porch, pool)	5
Sign	3
Single-Family Dwelling	1
Single-Family Dwelling addition	1
Single-Family Dwelling rebuild/replacement	1
Site Plan Amendments (i.e. changes to landscaping)	1
Subdivision	1
Home Occupation	1
Flood repairs	22
TOTAL	43

Please note there may be a difference between the number of permits issued and number of different types of developments is due to an applicant's ability to apply for multiple development projects on one property under one zoning permit application.

Most notable permit activity in 2013 included two substantial redevelopment projects. The State of Vermont received a permit for the redevelopment of the State Complex and work is currently underway for the demolition and reconstruction of State Offices on South Main Street. Also, Thatcher Hill LLC received a permit for the redevelopment of the Thatcher Brook Inn on Route 100 (see Commercial / governmental redevelopment permits.) *Change of Use* permits were primarily for the conversion of one type of commercial use to another commercial use. While no permits were issued for two-family dwellings or multifamily dwellings (3 or more units) in the year 2013, the Development Review Board did review the CVCLT application to convert the former Ladd Hall on the State Complex to a 27-unit multifamily development. This application received a permit in early 2014.

Recent changes to the Zoning Regulations include the incorporation of a waiver provision, the Subdivision Chapter and the Interim Campus Overlay Chapter (which applies to the State Complex.) This spring (2014) the Planning Commission will be updating the Interim Flood Hazard Area Overlay Regulation, public meetings will be held prior to any changes going into effect.

The municipal *Permit Information* web-page was updated in 2012 and 2013 with new information. New zoning permit applications are now available and the fee structure has also been revised. Also updated, more legible, zoning maps are available to be downloaded from the

permit web page. The web page of course includes the most current Zoning Regulations plus information about the permit process, including which types of projects require review by the Development Review Board.

The Development Review Board meets on the first and third Thursday of each month. Agendas are posted on the municipal web-site and hard copies posted at the municipal offices, the library and the post office a week before the upcoming meeting.

For properties in the floodplain – please note zoning permits are required for any man made changes to properties located in the floodplain; this includes flood damage repair work and interior renovations. Also, Certificates of Completion are also required as part of the permit process for properties located in the floodplain. If you have not sought a permit for completed work or have not finished the permit process by applying for a Certificate of Competition please contact the Zoning Administrator.

Clare Rock, Zoning Administrator

Phone: 244-1018 / Email: crock@waterburyvt.com / Office Hours: Mon, Tues, & Thurs 9-4pm.

WILLIAM YACAVONI
CERTIFIED PUBLIC ACCOUNTANT
301 North Main Street
Barre, VT 05641

Tel. 476-4464

Fax 476-7785

INDEPENDENT AUDITOR'S REPORT ON
INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

To the Board of Trustees
Village of Waterbury, Vermont

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Waterbury, Vermont, as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Village of Waterbury, Vermont basic financial statements, and have issued my report thereon dated July 31, 2013.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the Village of Waterbury, Vermont internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village of Waterbury, Vermont internal control. Accordingly, I do not express an opinion on the effectiveness of the Village of Waterbury, Vermont internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

MEMBER OF THE AMERICAN INSTITUTE AND VERMONT SOCIETY OF CERTIFIED PUBLIC ACCOUNTANTS

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Village of Waterbury, Vermont financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of This Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



William Yacavoni
Certified Public Accountant
License # 92-0000153
July 31, 2013

VILLAGE OF WATERBURY, VERMONT
BALANCE SHEET
GOVERNMENTAL FUNDS
DECEMBER 31, 2012

	General Fund	UDAG Fund	Capital Improvement Fund	Community Development Block Grant	Tax Stabilization Fund	Total Governmental Funds
<u>ASSETS</u>						
Cash	\$107,402	\$ 547,772	\$311,727	\$ 74,159	\$ 2,967	\$1,044,027
Investments	0	164,152	80,746	0	0	244,898
Accounts Receivable	310	0	0	0	0	310
Due From Other Funds	405,249	0	0	0	0	405,249
Loans Receivable	0	837,245	0	0	0	837,245
TOTAL ASSETS	\$512,961	\$1,549,169	\$392,473	\$ 74,159	\$ 2,967	\$2,531,729
<u>LIABILITIES AND FUND BALANCES</u>						
Liabilities:						
Accounts Payable	\$ 61,540	\$ 0	\$ 0	\$ 0	\$ 0	\$ 61,540
Due to Other Funds	398,140	0	0	0	0	398,140
Deferred Revenue	0	837,245	0	0	0	837,245
Total Liabilities	459,680	837,245	0	0	0	1,296,925
Fund Balances:						
Restricted	0	711,924	0	74,159	0	786,083
Assigned	0	0	392,473	0	2,967	395,440
Unassigned	53,281	0	0	0	0	53,281
Total Fund Balances	53,281	711,924	392,473	74,159	2,967	1,234,804
TOTAL LIABILITIES AND FUND BALANCES	\$512,961	\$1,549,169	\$392,473	\$ 74,159	\$ 2,967	\$2,531,729

The accompanying notes to the basic financial statements are an integral part of this statement.

Waterbury Long Term Community Recovery (LTCR)

Report 2013

Executive Summary

The 2011 spring flooding in Vermont was exacerbated on August 28, when Tropical Storm Irene dumped eight inches of rain on an already saturated terrain in a 12-hour time period, damaging hundreds of roads and bridges across the State. The widespread flooding created the state's worst natural disaster since the historic flood of 1927. Thousands of homes and businesses statewide suffered long-term power outages, substantial damage, or destruction from the massive flooding. The Village of Waterbury was uniquely impacted. Flooding from the Winooski River damaged 220 homes and businesses in the Town and Village of Waterbury. The Waterbury Municipal Offices and Police Department were substantially damaged and subsequently relocated. The building is owned by the Village Trustees and is currently unusable and vacant. Additionally 49 historic buildings in the Waterbury State Office Complex were damaged or destroyed, causing the displacement of approximately 1,500 employees and seriously jeopardizing the community's economic sustainability. Damage to the state office complex is estimated at \$126 million dollars. The Vermont State Hospital was damaged beyond repair and all 50 patients had to be evacuated and eventually relocated to other facilities across the state.

In the aftermath of the disaster, Waterbury community leaders recognized the need for the community to come together and create a path forward for recovery. The Waterbury community began the process of developing a long-term recovery plan in November 2011 with support from the Federal Emergency Management Agency (FEMA) Long-Term Community Recovery (LTCR) team. In addition to the LTCR team's weekly meetings beginning in November 2011, a series of public meetings and workshops were held to facilitate the development of a community vision and a plan for long-term recovery. Community members developed specific projects to address recovery efforts in the following six sectors: 1) Community Planning and Capacity Building; 2) Economic Development; 3) Energy, Efficiency, and Transportation; 4) Housing and Human Services; 5) Infrastructure and Hazard Mitigation; and 6) Parks and Recreation.

The Waterbury Select Board and Trustees appointed a "Long-Term Community Recovery Steering Committee" to continue the recovery efforts. The LTCR Committee sunsetted in November 2013 per appointment and successful status of projects.

The LTCR Plan was the guiding document for the recovery process and the LTCR Steering Committee was the organization that kept the projects on track and provided accountability to the governing bodies and the community citizens

All LTCR meetings were advertised and open to the public. Projects were tracked for funding sources, grants, current status and town/village funds allocated.

Special thanks to Rebecca Ellis for her leadership during the Waterbury Long Term Community Recovery process. She chaired the LTCR and provided guidance for many of the projects while keeping focused not only recovering from a damaging flood but to improve and protect Waterbury in the future.

LTCR Projects -2013

Community Planning and Capacity Building

Construct New Municipal Complex

A tri-board consisting of the Select Board, Trustees and Library Commissioners selected the architectural firm Black River Design Architects to assist with the design of a new municipal complex and to assess the feasibility of Stanley and Wasson Halls at the Waterbury State Office Complex for this project.

Following the failed bond vote on June 27, 2013 a new group was formed called the Municipal Building Committee (MBC). The MBC is comprised of the select board, village trustees, library commissioners, a representative from the historical society and six citizens. A community questionnaire was sent to all registered voters to help determine future preferences for the new municipal building. Wiemann Lamphere Architects were chosen to provide conceptual designs and cost alternatives to three narrowed down sites: the library and the 1.5 acres behind it; the Old Armory Building; and, the Stanley/Wasson Halls site. Two public informational meetings were held to review community questionnaire results and review site options. As of the fall of 2013, the site of the existing library was selected as the most viable and cost effective site for the new municipal facility and the police department will not be a part of the project.

- Town of Waterbury was awarded \$100,000 in Community Development Block Grant – Disaster Recovery (CDBG-DR) planning funds from the State in November 2012.
- Town of Waterbury was awarded \$1 million in CDBG-DR implementation funds from the State in May 2013. An extension of the grant conditions has been approved until June 30, 2014.

Utilization Study for 51 South Main Street

51 South Main Street has been stabilized from flood damage and fuel oil contamination and the Trustees have made the decision to not repair or restore the building at this time because it does not offer adequate space for present or future municipal functions.

- Project champion Skip Flanders and Trustees have accepted an insurance settlement of \$348,675.20, which is 80% of the depreciated value and is paying to heat 51 S. Main St. and pay rent for the relocated Police Department.
- Presently, the Trustees are in the process of reviewing options for 51 South Main Street.

Village Police Facilities

The Village Police are currently located at 46 South Main Street with a 2-year lease on the space through June 1, 2014. The Village Trustees are exploring options for a permanent location for the police department.

Assistant Municipal Planner

Tropical Storm Irene placed new demands on the Waterbury Planning and Zoning Department.

- Managing flood-hazard permits for flood-impacted properties with new FEMA Flood Insurance Rate Maps (FIRM) has been busy.

- Several part time positions and or consultants have assisted with the flood recovery and are helping reduce the demands on the town planner, project champion Steve Lotspeich.
- The Village of Waterbury has received \$40,000 - \$50,000 in in-kind services from the Vermont Downtown Program for the creation of a Master Plan.

Economic Development

Business Resource Center

Waterbury Area Development Corporation (WADC): Darren Winham of Darwin Dynamic Solutions has been hired to retain and strengthen existing businesses in Waterbury and attract new businesses to the area.

- The Town has contributed \$100,000 and the Village \$56,000 in Village UDAG funds to cover this 18-month contract.
- In addition to meeting with investors and business owners in the area, he is working to obtain additional parking for the municipality.

LTCR Director

Barbara Farr of ARMADA LTD was hired in January 2013 to manage the LTCR projects, with the Municipal Building being her top priority.

- This part-time position is funded by a U.S. Economic Development Administration (EDA) grant of \$122,000 and \$18,000 in Village UDAG funds. Her contract is for a total of 18 months. She reports to the Municipal Manager and the Long-Term Community Recovery Steering Committee.
- This position works on several of the LTCR projects (particularly the Municipal Building project), developing a grants management system to track the municipality's grants, communicating regularly with state and local officials and Waterbury community project representatives, and searching for grant and funding opportunities for identified and prioritized projects.

AmeriCorps VISTA

Eva Loomis joined the LTCR efforts in September 2012. Her year-long position, funded with \$7,000 from the Town's budget, was to support the 22 LTCR projects through grant writing and community relations. Eva's position came to a close in late August 2013 and Waterbury's second VISTA, Lauren Oates, came on board in early September 2013. She reports to the Community Planner.

- Like Eva, Lauren has been working on several of the LTCR projects (including the Municipal Civic Building project) and the Pomegranate Project Gathering Space project, which is a community improvement project outside of the LTCR Plan. Lauren is active in various floodplain management projects.

Business Case Manager

This position has been filled through a request for proposal process by Lucinda Newman, who works a total of 10 hours per week: 4 in Waterbury and 6 in the Mad River Valley, consulting with small businesses in the area.

- This position is managed through an agreement with the Central Vermont Community Action Council (CVCAC). The payment for services is \$28,000, of which \$18,000 is from the EDA

grant and \$10,000 is from the Town's CDBG revolving loan fund. The agreement is for up to 18 months.

- The types of information addressed or discussed includes income tax issue resolution; business vision and re-visioning; financial development (including grant opportunities).

Retail Market Study and Community Image Building

Project champions Jeanne Kirby, Laura Parette and Cindy Lyons along with Revitalizing Waterbury (RW) have worked on an ongoing economic development project with Arnett, Muldrow & Associates. This project culminated in 2013 for a Retail Market Analysis and a branding and marketing strategy, which will contribute greatly to the success of the LTRC project.

- RW secured \$14,000 in grants from Green Mountain Coffee Roasters, Northfield Savings Bank, Ben & Jerry's Community Action Team and the Waterbury Tourism Council. RW has contributed staff, consultant and volunteer time and supporting funds to project coordination.
- A successful Waterbury Community Branding Reveal was held on January 24, 2013, with a follow-up meeting in March.
- The Town allocated \$5,000 in its FY 2013 budget specifically for this branding implementation work, which has enabled Laura Parette to work with local businesses to incorporate elements of the branding toolkit into their promotional material. The two primary work products, the final Market Retail Report and the Branding Identity Guidelines, can be found on RW's website (revitalizingwaterbury.org).

Food Systems Development

Project champion Erica Campbell and her fellow Waterbury-Duxbury Food Council member Chelsea Bardot Lewis are working with Revitalizing Waterbury on elements of the branding initiative related to food systems development. The Food Council has also been working with the Mad River Food Hub on a USDA grant within the Washington West Supervisory Union to increase the amount of local food served in area schools. The food council is also doing other initiatives related to education and community gardening.

Across Roads Center for the Arts

In November of 2012, Across Roads merged with the 20-year efforts of Waterbury Arts and Cultural Center, and by spring of 2013, FEMA Project Champion, Monica Callan, and the growing board of Across Roads Center for the Arts, orchestrated a private fundraising campaign securing both money and town-wide support to build a physical hub of regional arts efforts in Waterbury. Across Roads continues to seek funding for its vision and maintain a strong community presence through participation in community arts events. ARCA is planning their annual fundraising event, ARToberFest, a celebration of Art, Music, Performance, and Beer for October 2014. Across Roads continues to explore infrastructure expansion and options to build programming and partners, while actively promoting their mission to facilitate and promote activities and provide the community with a regional arts facility in the Waterbury for the creative and performing arts. More information can be found at www.acrossroads.org.

Energy, Efficiency, and Transportation

Bicycle/Pedestrian System, Welcome Center, and Wayfinding

Project champions Jane Brown, Bill Minter, and Duncan McDougall have separated out the Welcome Center, & Wayfinding from the Bicycle and Pedestrian System project following the FEMA and community summit meeting in Spring 2012 because the projects have a different focus.

- Waterbury in Motion has continued with the bike and pedestrian project, including efforts to provide a bike connection to Crossett Brook Middle School. The Central Vermont Regional Planning Commission assisted Waterbury, Duxbury and Moretown in hiring a transportation consultant to analyze the intersection at Route 2 and Route 100 near Juniper's Fare in Moretown. Waterbury in Motion participated in this study.
- Waterbury in Motion also provided input in fall 2012 to the Vermont Agency of Transportation during the design phase of the Main Street Reconstruction Project.
- Wayfinding signs will be integrated with the community branding recommendations

Center for Resilient Technology and Development

The Resilient Vermont Project, as it's called, now has a home with champion Liz Schlegel at the Institute for Sustainable Communities. This 18-month project aims to increase Vermont's ability adapt and become more resilient to disasters and changes in the state. For more information, please visit <http://www.iscvt.org/news/toward-a-more-resilient-vermont/>.

Waterbury Community Energy

Green Lantern Development submitted a proposal in response to the state's RFP regarding a private development of a new heating plant at the State Office Complex but was not awarded the contract.

Create Sustainable Transportation System

No update at this time.

Housing and Human Services

Hunger Mountain Children's Center (HMCC)

Currently located in temporary space in Waterbury Center, HMCC has signed a Purchase and Sales contract with state to purchase and renovate 121 and 123 South Main Street.

- Project champion Lisa Scagliotti submitted a CDBG-DR grant application and in April 2013 HMCC was awarded \$450,000 in implementation funds. The project is moving forward with final designs and permit applications.

Affordable Housing Development

Project champion Alison Friedkin and Central Vermont Community Land Trust (CVCLT) are planning a 27-unit affordable housing facility at Ladd Hall at the State Office Complex.

- The Vermont Housing and Conservation Board has committed \$650,000 in funding.
- In December, the Select Board committed \$100,000 of Town CDBG funds as a cash surplus note at an interest rate of 0% for a 25 year period.
- Trustees committed \$74,000 of Village CDBG funds at an interest rate of 0% for a 25 year period and to \$200,000 for the same project from UDAG funds at an interest rate of 2% over 20 years.

- In February 2013, CVCLT was awarded \$950,000 from the state in CDBG-DR implementation grant funds. Additionally, CVCLT received assistance from low income housing tax credits and Neighbor Works.
- Local and Act 250 permit applications are underway. The project is on track to start construction in 2014. Occupancy is planned for the summer of 2015.

ReBuild Waterbury

In January, 2013 Theresa Wood, Mame McKee, and Dave Kerr completed the work of ReBuild Waterbury (RBW) approximately 16 months after it was created to assist flooded properties. The group assisted 104 homeowners (with half of these cases involving construction projects) and tallied more than 10,000 volunteer hours put in on Waterbury and Duxbury's behalf since November 1, 2011.

- RBW raised \$994,463 thanks to donations, large and small, and their success was celebrated on January 26, 2013. For more information on RBW please visit <http://rebuildwaterbury.org>.

Infrastructure and Flood Mitigation

Emergency Power Program

Project champion Alec Tuscany has completed the installation of two emergency power generators, one for the emergency shelter at Thatcher Brook Primary School, the other for the well fields on Sweet Road.

- A Vermont Emergency Management grant will contribute 50% of the cost (\$45,493) of the TBPS generator and the Town will contribute the other half.
- The Water budget is paying for the well field generator.

Flood-Proof Main Wastewater Pump Station

- In December 2012 the Village was awarded \$115,000 in CDBG-DR funds to flood-proof the Main Wastewater Pump Station.
- Village Water & Sewer Commissioners contributed \$34,270 from the Wastewater Funds and the Village contributed \$4,069 of in-kind match.
- This project is anticipated to be completed in 2014.

Waterbury Village Flood Study

The flood study, championed by Select Board chair John Grenier, regional planning commission staff Daniel Currier, and engineering consultants Milone and MacBroom consists of two phases: a phase-one "Choke Study" and a phase-two "LiDAR study", or mapping of the floodplain.

The "Choke Study" project involves hydraulic modeling alternatives and possible options for reducing flood levels along U.S. Route 2 and within the Village of Waterbury. These floodplain barriers may be modified to reduce flooding in the downtown.

- Funding is \$11,250 from the Town; \$11,250 from Vermont Buildings and General Services; and \$7,500 from Green Mountain Power. Total cost of phase-one study is \$30,000.
- Dan Currier and the Central Vermont Regional Planning Commission have developed a phase-two study to gather detailed elevation data of Waterbury and the Mad River Valley. For this project, the Town is contributing \$2,500 towards the RPC's cash match for its \$100,000 grant request.
- In July 2013 CVRPC applied for approximately \$3 million dollars of Hazard Mitigation Grant Program (HMGP) funds through FEMA for a phased engineering study and physical floodplain modification that will lower the 100 year floodplain.

- In July, Roy Schiff of Milone and MacBroom presented findings to Commissioner Obuchowski from the Vermont Department of Buildings and General Services. Next steps include discussions with the Harvey family and the Duxbury Select Board.
- Roy Schiff presented the findings of the Flood Study at a Select Board meeting in early November 2013.
- Milone and McBroom were awarded a Lake Champlain Basin study grant, which highlights Waterbury has its Vermont case study town. This study slated for 2014 will generate more information regarding fluvial erosion hazard zones, floodplain mapping, etc.

Floodplain Management Program

Though not originally identified as one of the 22 long-term projects, the Floodplain Management Program (FMP) was formed in September 2013 in response to rising National Flood Insurance Program (NFIP) premiums. The FMP team has been meeting several times a week to identify potential funding sources to mitigate the effects of the NFIP rates for homes located in the floodplain. In November 2013, the FMP team submitted Hazard Mitigation Grant Program (HGMP) applications for up to seven homes whose residents are interested in elevating their homes above the 100-year floodplain. In addition to the HMGP applications, a CDBG-DR planning grant application was submitted in early December 2013 to build capacity to help manage the FMP going forward. The FMP will also monitor the various ongoing studies in Waterbury, such as the four Central Vermont Regional Planning Commission projects (Ecosystem Restoration Grant, LiDAR Study, the Choke Study, and a CDBG-DR Planning Grant for hazard mitigation) and Milone & MacBroom's Lake Champlain Basin, USA Grant. Additionally, staff and consultants will work closely with the Planning Commission regarding re-writing Waterbury's Flood Hazard Area Regulations, creating Fluvial Erosion Zone maps, and implementing the Town's Hazard Mitigation Plan.

Dac Rowe Flood-Proofing and Recreation Enhancement

This project, championed by Alec Tuscany and Kane Smart, received \$63,800 from FEMA to remove debris from the recreational fields and repair fencing.

Parks and Recreation

Director of Recreation for Waterbury

A part time Recreation Director has been hired in the fall of 2013 to actively promote Waterbury as a recreation destination, and to provide a post-flood economic boost. This project, championed by Peg O'Neill, will help the Town continue to provide recreational opportunities for residents as well as explore more income-generating recreational programs for both locals and visitors alike.

Parks and Recreation Master Plan

The Master Plan will also outline implementation strategies to help meet the challenges of providing high quality parks and recreational facilities for Waterbury residents and visitors. This project is still in development.

Little River-Village Connector Trail Feasibility Study

This project, championed by Becca Washburn, proposes to connect the Village and its bike trails with Little River State Park and its network of bike trails in order to provide an economic boost to the Waterbury area.

- In December, 2012 the Town was awarded \$30,000 in CDBG-DR funds for a feasibility study for the Little River-Village Connector Trail LTRC project.
- The Town is providing a \$3,000 in kind match.
- The Little River Steering Committee, consisting of eight members, has been formed and its first meeting was held in early July 2013.
- A consultant was hired in December 2013 to assist with planning, designs and concepts.

Pomegranate Center Gathering Space Project

This project is not an official LTRC project, but it is a flood-recovery and community-improvement project. Designed by the community and with help from Seattle-based non-profit The Pomegranate Center, this project aims to create a park space for people to celebrate, relax, play, socialize, and build social capital. It is sponsored by Tully's Coffee, Green Mountain Coffee Roasters, and the Waterbury Municipality.

VILLAGE OF WATERBURY General Ledger
 Comparative Budget Report
 General

Account	Budget FY - 2013	Actual FY-2013 Pd:12	Budget FY - 2014
TAX RELATED			
VILLAGE CURRENT YEAR TAX	311,450.00	313,242.56	321,155.00
Total TAX RELATED	311,450.00	313,242.56	321,155.00
OTHER GOVERNMENTS			
FROM WATER ADMIN	10,000.00	10,000.00	0.00
FROM SEWER ADMIN	0.00	0.00	0.00
VT STATE - PILOT	40,000.00	41,775.00	40,000.00
PILOT & AGENCY ASSIST-TWN	9,150.00	9,150.88	9,520.00
VT STATE PRISON BEDS	0.00	0.00	0.00
VT STATE PRISON CONTRACT	0.00	0.00	0.00
SOLAR LEASE	0.00	0.00	5,500.00
GAS TAX REFUND	400.00	393.04	400.00
CURRENT USE	25.00	25.00	25.00
WATERBURY TRAFFIC CONTROL	0.00	0.00	0.00
STATE GRANT-POLICE	2,500.00	0.00	0.00
MISCELLANEOUS GRANTS	0.00	0.00	0.00
FEMA 8/28 GRANTS	0.00	0.00	0.00
Total OTHER GOVERNMENTS	62,075.00	61,343.92	55,445.00
USER FEES			
RENT-BLDG & GROUNDS	4,200.00	4,201.00	4,200.00
Total USER FEES	4,200.00	4,201.00	4,200.00
SERVICE FEES			
POLICE TRAFFIC TICKETS	20,000.00	10,448.50	20,000.00
POLICE SPECIAL SERVICES	2,000.00	2,628.00	2,000.00
STATE OF VT-FINE SHARING	750.00	0.00	0.00
POLICE PARKING TICKETS	0.00	1,216.50	1,500.00
Total SERVICE FEES	22,750.00	14,293.00	23,500.00
INVESTMENT & DEBT INCOME			
TAX MMK, TAN INTEREST	0.00	-875.97	0.00
LOAN PROCEEDS	0.00	0.00	0.00
TRANSFER FROM RESERVE	0.00	0.00	13,230.00
Total INVESTMENT & DEBT IN	0.00	-875.97	13,230.00
MISCELLANEOUS			
INSURANCE & MISC PAYMENTS	0.00	0.00	0.00
INSURANCE 8/28 PROCEEDS	0.00	0.00	0.00
POLICE MISC INCOME	0.00	327.10	0.00
MISCELLANEOUS	0.00	277.00	0.00
Total MISCELLANEOUS	0.00	604.10	0.00
Total Revenues	400,475.00	392,808.61	417,530.00

VILLAGE OF WATERBURY General Ledger
Comparative Budget Report
General

Account	Budget FY - 2013	Actual FY-2013 Pd:12	Budget FY - 2014
GENERAL GOVERNMENT			
GG-Trustees	4,100.00	4,100.00	4,100.00
GG-Treasurer	0.00	0.00	0.00
GG-Clerk	0.00	0.00	0.00
GG-Flex Spending-Admin	0.00	0.00	0.00
GG-Ins-Social Sec	315.00	313.65	315.00
GG-Computer Service	0.00	0.00	0.00
GG-Profess & Consult Serv	0.00	0.00	33,165.00
GG-Legal Expense	11,000.00	9,492.12	8,500.00
GG-Clerical & Video Servi	1,300.00	1,820.00	1,500.00
GG-Advertising	500.00	192.82	500.00
GG-Printing	0.00	0.00	0.00
GG-Printing Annual Report	600.00	714.50	700.00
GG-Flood Office Supply Rp	0.00	0.00	0.00
GG-Water Fees	0.00	0.00	0.00
GG-Sewer Fees	0.00	0.00	0.00
GG-Building Maintenance	800.00	1,659.84	1,800.00
GG-Flood-Bldg Repairs	0.00	0.00	0.00
GG-Utilities-Elect	700.00	615.20	630.00
GG-Fuel-Heat	5,165.00	4,094.66	4,500.00
GG-Administrative Service	30,500.00	30,500.00	12,000.00
GG-Abated taxes to Town	0.00	0.00	0.00
GG-Professional Audit	4,500.00	4,462.50	4,650.00
GG-Ins-All Other	9,385.00	9,385.00	9,630.00
GG Insurance-Deductables	0.00	0.00	0.00
GG-Association Dues	715.00	755.00	875.00
GG-Bank Charges & Supplie	500.00	0.00	0.00
GG-Unclassified	0.00	50.00	0.00
GG-Flood-Furniture/Equip	0.00	0.00	0.00
Total GENERAL GOVERNMENT	70,080.00	68,155.29	82,865.00
POLICE DEPARTMENT			
PD-Regular Pay	142,000.00	127,160.91	120,235.00
PD-Part-time Pay	49,000.00	54,596.88	51,415.00
PD-PT Clerical	14,000.00	18,698.05	13,000.00
PD-Special Details	2,500.00	260.70	0.00
PD-Ins-Health	39,850.00	34,906.64	37,000.00
PD-Flex Plan	1,550.00	954.57	1,100.00
PD-Life,Disability LTC In	1,800.00	1,753.72	1,800.00
PD-Health membership	0.00	0.00	0.00
PD-Ins-Social Sec	15,550.00	15,042.89	14,125.00
PD-Retirement	7,445.00	6,532.04	6,160.00
PD-Ins-unemployment	550.00	549.00	450.00
PD-Ins-Workers Comp	10,575.00	10,473.00	12,685.00
PD-Clothing Allowance	5,000.00	5,754.36	3,000.00
PD-Cad System	2,300.00	2,706.00	3,000.00
PD-Professional Service	0.00	0.00	1,000.00

VILLAGE OF WATERBURY General Ledger

Comparative Budget Report

General

Account	Budget	Actual	Budget
	FY - 2013	FY-2013 Pd:12	FY - 2014
PD-Computer Service	0.00	0.00	800.00
PD-Legal	3,500.00	750.00	500.00
PD-Equipment Maint	3,275.00	3,531.85	3,000.00
PD-Utilities-Tele/Interne	4,500.00	4,248.65	4,375.00
PD-Postage	275.00	295.40	315.00
PD-Advertising	150.00	440.40	150.00
PD-Office Supplies	2,800.00	3,376.43	2,800.00
PD-Training-Firearm Suppl	2,200.00	2,116.14	2,200.00
PD-Flood-Office Supply Rp	0.00	0.00	0.00
PD-Building Maintenance	0.00	0.00	0.00
PD-Cleaning	3,000.00	1,880.07	2,000.00
PD-Rent	23,000.00	23,000.00	24,700.00
PD-Electricity	0.00	0.00	0.00
PD-Heat	0.00	0.00	0.00
PD-Equipment Maint	0.00	314.92	1,000.00
PD-Vehicle Maintenance	4,500.00	4,648.85	2,500.00
PD-Fuel-Gas	8,325.00	7,087.04	6,000.00
PD-Tuition	0.00	0.00	0.00
PD-Association Dues	350.00	350.00	350.00
PD-Training	2,600.00	2,627.15	2,000.00
PD-Special Events	1,000.00	1,061.89	1,000.00
PD-Flood-Special Police	0.00	0.00	0.00
PD-Travel	750.00	975.29	800.00
PD-Ins-Prop & Liability	15,015.00	15,028.00	17,200.00
PD-Unclassified	0.00	1,001.95	0.00
PD-New Equipment	5,000.00	5,318.96	3,000.00
PD-Flood-Furniture/Equip	0.00	0.00	0.00
Total POLICE DEPARTMENT	372,360.00	357,441.75	339,660.00
PLANNING			
PZ-Legal Service	500.00	1,196.56	500.00
PZ-Advertising	0.00	71.17	0.00
PZ-Zoning Board Of Adjust	0.00	0.00	0.00
Total PLANNING	500.00	1,267.73	500.00
DEBT MANAGEMENT			
Mun Bldg Parking Lot	5,000.00	5,000.00	0.00
Cruiser	0.00	0.00	8,000.00
Short Term Borrow Int	3,000.00	109.69	620.00
Total DEBT MANAGEMENT	8,000.00	5,109.69	8,620.00
SPECIAL ARTICLES			
Total SPECIAL ARTICLES	0.00	0.00	0.00
Total Expenditures	450,940.00	431,974.46	431,645.00
Total General	-50,465.00	-39,165.85	-14,115.00

VILLAGE OF WATERBURY General Ledger
 Comparative Budget Report
 General

Account	Budget FY - 2013	Actual FY-2013 Pd:12	Budget FY - 2014
Total All Funds	-50,465.00	-39,165.85	-14,115.00

VILLAGE OF WATERBURY General Ledger
Comparative Budget Report
Water

Account	Budget FY - 2013	Actual FY-2013 Pd:12	Budget FY - 2014
FROM SEWER DEPT	32,050.00	32,050.00	35,615.00
FROM TOWN HWY DEPT	51,565.00	51,570.00	45,780.00
GAS TAX REFUND	500.00	663.25	500.00
FEMA 8/28/ GRANTS	0.00	85.86	0.00
WATER RENT BILLING	730,000.00	737,496.65	750,000.00
LABOR/EQUIPMENT/MATERIALS	2,000.00	1,320.07	2,000.00
WATER RENT INTEREST	5,000.00	6,846.83	5,000.00
WATER PENALTY	2,500.00	4,277.03	2,500.00
WATER OPERATIONS REVENUE	8,000.00	26,384.29	8,000.00
LOAN PROCEEDS	230,000.00	0.00	359,250.00
INTEREST	22,000.00	27,116.50	22,000.00
SECURITIES GAINS/LOSS	0.00	77,238.16	0.00
SPECIAL PROJECT INCOME	0.00	2,284.00	0.00
INSURANCE PROCEEDS	0.00	1,036.14	0.00
WATER MISC INCOME	0.00	38.49	0.00
Total Revenues	1,083,615.00	968,407.27	1,230,645.00

WATER DEPT

WR-Regular Pay	190,000.00	185,045.84	234,000.00
WR-Commissioners Pay	1,500.00	1,500.00	1,500.00
WR-Part-time Pay	8,000.00	6,282.08	8,000.00
WR-Ins-Health	34,640.00	30,543.32	27,750.00
WR-Flex Plan	1,500.00	1,431.86	1,750.00
WR-Life, Disability LTC I	2,600.00	2,633.44	3,500.00
WR-Ins-Social Sec	15,000.00	14,611.08	18,630.00
WR-Retirement	9,975.00	9,431.54	12,175.00
WR-Ins-unemployment	435.00	433.00	285.00
WR-Ins-workers Comp	7,985.00	7,984.00	10,855.00
WR-Clothing Allowance	1,000.00	155.00	1,200.00
WR-Engineering & Prof Ser	16,250.00	1,087.27	16,000.00
WR-Lab Testing	9,000.00	5,375.00	7,000.00
WR-Legal Fees	2,000.00	1,819.18	2,000.00
WR-Clerical Services	400.00	256.82	400.00
WR-Professional Ser-Other	9,500.00	4,796.36	9,500.00
WR-Equip & Instru.Main Pl	12,000.00	8,012.00	15,000.00
WR-Equip Maint-Blush Hill	1,000.00	0.00	1,000.00
WR-Equip Maint-Old Plant	1,000.00	2,514.48	1,000.00
WR-Equip Maint-Wells	10,000.00	0.00	6,000.00
WR-Equip Maint-Other	3,000.00	4,411.19	5,000.00
WR-Meter Repair & Replace	7,000.00	3,928.52	8,000.00
WR-Lease Cv Railroad	600.00	380.00	600.00
WR-Property Taxes	13,500.00	13,214.46	14,500.00
WR-Utilities-Tele/Interne	5,300.00	4,676.56	5,300.00
WR-Postage	1,700.00	2,336.74	2,500.00
WR-Public Relations & Edu	500.00	168.42	500.00
WR-Advertising	200.00	27.99	200.00
WR-Office Supplies	3,000.00	803.02	1,500.00
WR-Chemicals & Purificati	16,000.00	13,058.81	12,000.00

VILLAGE OF WATERBURY General Ledger
Comparative Budget Report
Water

Account	Budget FY - 2013	Actual FY-2013 Pd:12	Budget FY - 2014
WR-Lab Chemicals	3,200.00	2,451.28	3,200.00
WR-State Fees	4,500.00	4,222.86	7,500.00
WR-Small Tools	2,500.00	706.94	2,500.00
WR-Grounds Maintenance	22,000.00	28,377.48	5,000.00
WR-Building Maintenance	4,000.00	4,656.33	10,000.00
WR-Utilities-Elect	21,000.00	25,056.36	25,400.00
WR-Fuel-Heat	5,380.00	8,468.68	11,800.00
WR-Vehicle Maintenance	4,000.00	3,218.16	4,500.00
WR-Fuel-Gas	13,650.00	10,421.68	11,465.00
WR-Training	1,500.00	120.00	1,000.00
WR-Dues	1,000.00	812.25	1,000.00
WR-Admin Fee-Town	49,000.00	49,000.00	59,425.00
WR-Admin Fee-Village	10,000.00	10,000.00	0.00
WR-Water Main Maint-Sourc	2,500.00	72.89	2,500.00
WR-Water Main Maint-Distr	25,000.00	9,469.08	152,250.00
WR-Water Shed Management	1,000.00	0.00	1,000.00
WR-Emgcy Rd Reprs & Other	0.00	0.00	0.00
WR-Mileage Reimb	100.00	5.65	100.00
WR-Ins-Building & Other	13,210.00	13,831.00	15,205.00
WR-Insurance-Deductible	0.00	0.00	0.00
WR-Bank Charges	0.00	0.00	0.00
WR-Unclassified	0.00	15.90	0.00
WR-Tank Repair	2,000.00	2,597.19	0.00
WR-New Equipment	3,000.00	2,682.73	3,000.00
WR-Pick-up #1	0.00	0.00	0.00
WR-Pick-up #2	32,000.00	24,523.00	0.00
WR-Pick-up #3	0.00	0.00	0.00
WR-ATV/Snowmobile/Trailer	0.00	0.00	0.00
WR-Backhoe	0.00	0.00	0.00
WR-Equip,Computers,Furnit	5,000.00	1,625.00	7,000.00
WR-Lawn Tractor	0.00	0.00	0.00
WR-Bldg Improvements	175,000.00	38,073.82	147,000.00
WR-Construction Bond	102,240.00	102,238.96	106,260.00
WR-Luce Bond	0.00	0.00	0.00
WR-Other Debt	78,080.00	72,573.06	50,230.00
WR-Interest Expenses	147,000.00	152,727.18	148,760.00
Total WATER DEPT	1,112,445.00	894,865.46	1,203,740.00
Total Expenditures	1,112,445.00	894,865.46	1,203,740.00
Total Water	-28,830.00	73,541.81	26,905.00

VILLAGE OF WATERBURY General Ledger
Comparative Budget Report
Sewer

Account	Budget FY - 2013	Actual FY-2013 Pd:12	Budget FY - 2014

GAS TAX REFUND	100.00	171.95	100.00
Federal Grants	0.00	0.00	0.00
State Grants	442,000.00	707,224.31	5,101,800.00
SWR-STATE GRANT CDBG-DR	115,000.00	0.00	115,000.00
FEMA 8/28 GRANTS	0.00	1,604.50	0.00
SEWER RENT BILLING	550,000.00	575,883.19	600,000.00
SEWER RENT INTEREST	3,000.00	4,770.06	3,000.00
SEWER PENALTY	2,000.00	3,510.41	2,000.00
SEWER OPERATIONS REVENUE	5,000.00	32,975.16	5,000.00
Sales of Assets/Equipment	0.00	0.00	0.00
LOAN PROCEEDS	165,000.00	0.00	415,000.00
SW-ANR Batchelder	0.00	0.00	0.00
SW-ANR Randall	0.00	0.00	0.00
INTEREST	4,500.00	14,530.19	4,500.00
SECURITIES GAINS/LOSS	0.00	43,584.60	0.00
SPECIAL PROJECT INCOME	0.00	0.00	4,500.00
INSURANCE PROCEEDS	0.00	0.00	0.00
INSURANCE 8/28 PROCEEDS	45,000.00	47,040.00	0.00
SEWER MISC INCOME	0.00	1,740.00	0.00

Total Revenues	1,331,600.00	1,433,034.37	6,250,900.00

SEWER DEPT

SW-Regular Pay	90,000.00	56,788.33	91,000.00
SW-Commissioners Pay	1,500.00	1,500.00	1,500.00
SW-Part-time Pay	10,000.00	15,398.25	8,000.00
SW-Ins-Medical	20,850.00	15,752.76	21,750.00
SW-Flex Plan	950.00	873.57	950.00
SW-Life Disability LTC I	1,500.00	925.17	1,500.00
SW-Social Sec	7,500.00	5,437.31	7,685.00
SW-Retirement	4,725.00	2,705.94	4,735.00
SW-Ins-unemployment	350.00	344.00	265.00
SW-Ins-Workers Comp	3,950.00	3,087.00	4,650.00
SW-Clothing Allowance	1,000.00	802.83	1,300.00
SW-Engineering	19,000.00	12,348.00	15,000.00
SW-Testing Services/lab	3,400.00	2,988.00	3,600.00
SW-Legal Fees	2,000.00	166.25	2,000.00
SW-Clerical Services	400.00	256.81	400.00
SW-Profess Service-Other	2,000.00	350.00	2,000.00
SW-Railroad Leases	600.00	0.00	600.00
SW-Contractors	16,000.00	2,845.00	16,000.00
SW-Utilities-Tele	2,865.00	2,158.35	2,225.00
SW-Postage	1,100.00	1,063.60	1,135.00
SW-Public Relations	200.00	0.00	200.00
SW-Office Supplies	1,000.00	642.12	1,000.00
SW-Chemicals	10,000.00	9,408.52	20,000.00
SW-Lab Supplies & Maint	2,000.00	3,316.84	3,000.00
SW-State Fees & Fines	1,000.00	717.40	1,000.00
SW-Water	300.00	209.50	300.00

VILLAGE OF WATERBURY General Ledger

Comparative Budget Report

Sewer

Account	Budget	Actual	Budget
	FY - 2013	FY-2013 Pd:12	FY - 2014
SW-Grounds	35,000.00	1,711.48	25,000.00
SW-Building Maintenance	7,000.00	4,096.56	7,000.00
SW-Utilities-Elect	110,000.00	107,263.12	125,000.00
SW-Fuel-Propane	2,300.00	3,229.66	3,400.00
SW-Fuel-heat	1,705.00	2,101.92	3,500.00
SW-Fuel-Equip & Service	500.00	485.00	1,000.00
SW-Vehicle Maintenance	1,500.00	2,753.59	3,000.00
SW-Fuel-Gas	3,755.00	5,245.49	5,770.00
SW-Fuel-Diesel	2,555.00	873.63	1,000.00
SW-Tuition	0.00	0.00	0.00
SW-Dues	400.00	265.00	400.00
SW-Admin Service Fee-Town	49,000.00	49,000.00	59,000.00
SW-Admin Service Fees-Vil	0.00	0.00	0.00
SW-Admin Service Fee-Wate	32,050.00	32,050.00	36,615.00
SW-Training	1,000.00	581.32	800.00
SW-Plant & Process Maint	14,200.00	15,452.54	15,000.00
SW-Equipment Maintenance	2,300.00	351.32	1,000.00
SW-Collection Sys Maint	85,100.00	67,233.16	65,000.00
SW-Coll Sys Emerg Rpr/Rpl	10,000.00	8,114.11	10,000.00
SW-Flood 8/28 Collection	0.00	0.00	0.00
SW-Ins-Prop & Gnral Libil	7,550.00	7,550.00	8,735.00
SW-Ins-Deductibles	0.00	0.00	0.00
SW-Bank Charges	0.00	0.00	0.00
SW-Unclassified	0.00	27.99	0.00
SW-Bldg Remodel/Upgrade	500.00	0.00	0.00
SW-Lagoon Cleanout	0.00	0.00	0.00
SW-Phosphorus Removal	0.00	0.00	0.00
SW-Stowe St Bridge #36 Ma	0.00	0.00	0.00
SW-School Main	0.00	0.00	0.00
SW-Main Pump Station & Fo	28,000.00	5,469.60	12,000.00
SW-Sewer Main Repair/Repl	35,000.00	37,500.00	324,700.00
SW-Aeration System	16,500.00	19,357.69	65,000.00
SW-Plant Upgrade	0.00	459.54	17,000.00
SW-Upgrade/Phosphorus Eng	268,000.00	1,311,888.26	5,200,000.00
SW-Batchelder	0.00	0.00	0.00
SW-Randall	0.00	0.00	0.00
SW Flood 8/28 Main Pump S	195,000.00	47,509.78	180,000.00
SW-Flood 8/28 WWTP	0.00	0.00	0.00
SW-New Equipment	7,600.00	8,062.45	14,000.00
SW-2007 Chevrolet Truck	0.00	0.00	0.00
SW-Bldg Fixtures	0.00	0.00	0.00
SW-Plant & Line Debt Serv	150,635.00	147,121.21	112,000.00
SW-Interest Expenses	33,335.00	33,411.85	40,870.00
Total SEWER DEPT	1,304,675.00	2,059,251.82	6,548,585.00
Total Expenditures	1,304,675.00	2,059,251.82	6,548,585.00
Total Sewer	26,925.00	-626,217.45	-297,685.00

VILLAGE OF WATERBURY General Ledger
 Comparative Budget Report
 Sewer

Account	Budget FY - 2013	Actual FY-2013 Pd:12	Budget FY - 2014
Total All Funds	-1,905.00	-552,675.64	-270,780.00

VILLAGE OF WATERBURY
RESERVE and DEVELOPMENT FUNDS

The Village of Waterbury has several reserve funds that were authorized by the voters and the Trustees. These funds include capital improvement funds and a tax stabilization fund. In addition, the village has two economic development funds. The CDBG Fund was established in the 1990 and was used to develop infrastructure in Pilgrim Park. The UDAG Fund was established with a federal Urban Development Action Grant (UDAG) used to bring Ben & Jerry's to Waterbury in 1984. The loan to Ben & Jerry's has been repaid and the Village has made several other loans using the principal and interest that was repaid.

While not technically "Reserve Funds", the Water and Sewer Funds have assets that are invested. They are included below in the several brief reports detailing the status of these all of these funds. Please call the Municipal Manager if you have questions.

UDAG FUND

Balance January 1, 2013		Balance December 31, 2013
Cash and Money Market	\$ 560,859	\$ 557,180
Certificates of Deposit	0	0
Bonds	0	0
REITs	38,181	49,712
Unit Trusts & Securities	0	60
Mutual Funds	<u>112,139</u>	<u>137,779</u>
 Total Cash/Investment Value	 711,179	 \$ 744,731
Loans Receivable	837,659*	806,397*
Total Assets	\$1,548,838	\$ 1,551,128
Total Liabilities (As Deferred Revenue)*	837,659	806,397
 Fund Balance	 \$ 711,179	 \$ 744,731
 Transactions during 2013		
Fund Value 1/01/13	\$1,548,838	
Int. & Div. on Investments	12,426	
Interest on Loans Receivable	18,003	
Expenditures	(55,335)**	
Unrealized gain/(loss) on investments	<u>27,196</u>	
Total Value 12/31/13	\$1,551,128	

** \$18,000 Long-Term Community Recovery Director-Armada Contract; \$37,335 Local Development Corp-Darwin Dynamic Solutions
In 2013 \$31,262 of principal on loans outstanding was re-paid.

Capital Improvement Fund
FUND

Balance January 1, 2013	\$392,473
Sale of Assets	2,698
Grants	630
Loan Proceeds	40,000
Interest Earned	3,392
Gains/Losses on Investments	5,071
Cruiser & Speed Cart Expenses	(44,328)
Balance December 31, 2013	\$399,936

TAX STABILIZATION FUND

Balance January 1, 2013	\$ 2,967
Interest Earned	10
To/From General Fund	0
Balance December 31, 2013	\$ 2,977

CDBG FUND

Balance 1/1/13	\$ 74,160
Interest	246
Expenditures	0
Balance 12/31/13	\$ 74,406

WATER FUND INVESTMENTS

Balance January 1, 2013	Balance December 31, 2013	
Cash and Money Market	\$ 117,672	\$ 255,013
Bonds	39,473	37,914
Mutual Funds	<u>524,957</u>	<u>491,968</u>
Total	\$682,102	\$ 784,895

\$ 25,555 interest earned on investments in 2013
 \$ 77,238 unrealized gain on investments in 2013

SEWER FUND INVESTMENTS

Balance January 1, 2013

Balance December 31, 2013

Cash and Money Market	\$ 10,394	\$ 381
Bonds	0	0
Stocks	46,058	0
Mutual Funds	<u>219,343</u>	<u>221,918</u>
Total	\$ 275,795	\$ 222,299

\$ 8,309 interest earned on investments in 2013

\$ 43,585 unrealized gain on investments in 2013

\$105,390 transferred from reserve to sewer checking acct

**MINUTES OF THE ANNUAL MEETING OF THE
VILLAGE OF WATERBURY
MARCH 6, 2013**

The inhabitants of the Village of Waterbury who are legal voters in Village Meetings are hereby notified and warned to meet at the gymnasium of the Thatcher Brook Primary School in the Village of Waterbury on Wednesday March 6, 2013 at 7:30 P.M. in the evening to act on the following matters:

President P. Howard Flanders called the Village residents attention to the Dedication in the beginning of the report. The 130th anniversary of the first Village meeting was December 20, 1882, and the report is dedicated to those officers who were elected at that Village meeting. Let the record know that these officers are honored for their foresight, taking the necessary steps to enhance the lives of the Village residents. The officers are as follows:

1 st Trustee:	George W. Randall
2 nd Trustee:	Joseph Somerville
3 rd Trustee:	John Seabury
4 th Trustee:	George E. Moody
Clerk:	George C. Washburn
Treasurer:	James K. Fullerton
Collector:	Zenas Watts
1 st Auditor:	William Wade
2 nd Auditor:	William P. Dillingham
3 rd Auditor:	George W. Morse
Chief Engineer:	Andrew J. Brown
1 st Assistant:	Charles D. Robinson
2 nd Assistant:	William Deal
1 st Fire Warden:	Curtis N. Arms
2 nd Fire Warden:	Charles E. Richardson
3 rd Fire Warden:	Edward Sheple
4 th Fire Warden:	Edward Farrar

P. Howard Flanders reported that he found an old newspaper article in which the first Fire District in Waterbury Village voted a tax of 1.05 cents on January 3rd, 1870 to buy a site and build an engine house and fireman's hall. This tax raised \$3,500. The Fire District purchased a site and built the fireman's hall that is now the Perkins-Parker Funeral Home on the corner of South Main Street and Foundry Street. The Village sold the building to V.L. Perkins in 1942.

ARTICLE 1: To act on the reports of the officers of the Village of Waterbury.

Anne Imhoff made a motion to accept the reports of the officers of the Village of Waterbury as printed on pages 5 through 31 of the annual report. The motion was seconded. P. H. Flanders gave an overview of the reports. The motion passed by voice vote.

ARTICLE 2: To elect by Australian ballot, the following Village officers: Clerk for 1 year, Treasurer for 1 year, Village President for 1 year, Trustee for 2 years, and Water & Sewer Commissioner for 3 years.

ARTICLE 3: Shall general obligation bonds of the Village of Waterbury in an amount not to exceed Three Hundred Fifty Five Thousand Dollars (\$355,000), subject to reduction from the receipt of available state and federal grants-in-aid, be issued for the purpose of financing the cost of public wastewater

treatment facility improvements, namely, the installation and construction of phosphorus abatement and reduction technology and apparatus improvements, the aggregate estimated cost of all such improvements being Seven Million Forty Five Thousand Dollars (\$7,045,000)?

NOTE: THE POLLS FOR VOTING BY AUSTRALIAN BALLOT ON ARTICLES 2 AND 3 WILL BE OPEN FROM SEVEN O’CLOCK IN THE FORENOON TO SEVEN O’CLOCK IN THE AFTERNOON ON THE 2nd FLOOR OF THE MAIN STREET FIRE STATION, AT 43 SOUTH MAIN STREET IN THE VILLAGE OF WATERBURY.

ARTICLE 4: To set the compensation of Village officers for the ensuing year.

Amanda Lamb made a motion to set the compensation of Village officers for the ensuing year as follows:

Village President	\$1,700
Trustees	\$1,200 each
Water & Sewer Commissioners	\$1,000 each

The motion was seconded. P. H. Flanders stated that the Municipal Manager recommended an increase from last year due to meetings attended relating to long-term recovery. The Municipal Manager stated that during the last year, there have been 47 warned Trustees meetings, 75 to 80 meetings related to the long-term recovery process, and numerous FEMA meetings. The motion passed by voice vote.

ARTICLE 5: To see what action the Village will take with reference to fixing the dates when taxes shall be due and payable and to provide for charging interest on taxes not paid when due.

L. Sayah made a motion that the tax warrant on real property be dated July 1, 2013, and that taxes be due in two installments, the first installment due and payable on August 16, 2013, and the second installment be due and payable on November 15, 2013, without discount and that interest be charged at the maximum allowed by statute, not to exceed one and one-half percent per month or portion thereof on each installment, and a late penalty of eight percent be charged as allowed by statute on taxes not paid when due. The motion was seconded. L. Sayah indicated that this is the same motion that was passed by the Town at the Annual Town Meeting and any changes would cause complications. The motion passed by voice vote.

ARTICLE 6: To see if the Village will authorize the Trustees to borrow a sum of money by note, for a period not to exceed five years, to make improvements to the water system.

Cindy Parks made a motion to authorize the Trustees to borrow up to \$230,000 by note, for a period not exceed 5 years, to finance capital spending included in the Water Department budget that was approved by the Water/Sewer Commissioners. The motion was seconded.

A. Tuscany explained that \$175,000 is for a stand-by power generator at the Sweet Well Field. This amount was voted on last year as well. An attempt was made to find grant money but was unsuccessful. It also includes paving the access road up to the water treatment plant, and a new pick-up truck for the Assistant Water Superintendent. The motion passed by voice vote.

ARTICLE 7: To see if the Village will authorize the Trustees to borrow a sum of money by note, for a period not to exceed five years, to make improvements to the wastewater system.

Cindy Parks made a motion to authorize the Trustees to borrow up to \$165,000 by note, for a period not to exceed five years, to finance capital spending included in the Sewer Department budget as approved by the Water/Sewer Commissioners. The motion was seconded.

A Tuscany explained that the \$165,000 includes repaving for the area around the main pump station, the replacement of a fence damaged during Irene; \$35,000 for the local share of a grant that was received to pay for flood proofing the pump station; \$35,000 to replace the sewer on Healy Court; repairs on the force main; repairs to a manhole at the Union Street intersection with North Main; modifications to Lincoln Street pump station; and to place a gravel access to a small pump station on Wissell mountain. The Municipal Manager stated that the flood proofing project is expected to cost about \$150,000 in cash, and that the Village has received a CDBG-DR grant for \$115,000. The motion passed by voice vote.

ARTICLE 8: To see if the Village will authorize the Trustees to borrow a sum of money by note, for a period not to exceed five years, to finance the purchase of a police cruiser. Lawrence Sayah made a motion that the Village authorize the Trustees to borrow \$40,000 by note, for a period not to exceed five years, to finance the purchase of a police cruiser. The motion was seconded.

L. Sayah stated that the voters approved the purchase of the cruiser last year. They just recently purchased a new cruiser as the transmission failed in the SUV cruiser. One of the vehicles will be sold. They would like to finance the new vehicle over 3 to 5 years, and keep CIP money to potentially reduce taxes. The Municipal Manager gave an explanation of the notes that are currently outstanding, and the interest associated with each. He expects the interest to be in the low 2% range. He then explained the thought process behind the decision to transfer money from the CIP to the general fund to lower the tax rate, and stated that cruisers are not a capital expense. A question was asked as to why the cost is so high, when the State bid price is \$25,000. Chief Joby Feccia explained that this price does not include equipment that might need to be purchased to outfit the vehicle as the current equipment is 6 or 7 years old. The \$40,000 is an upper limit and the vehicle will be purchased for less if possible. The car will be purchased and equipped at the same place in an effort to get a better end product and facilitate maintenance. The Trustees want to understand the issues with the SUV before they determine what they will do with it. The motion passed by voice vote.

The Municipal Manager took a moment to update the residents on the Village indebtedness. The Water and Sewer Departments have significant debt at \$4,045,686 and \$2,090,848 respectively. The Village debt stands at \$5,000.

ARTICLE 9: To see if the Village will vote sums of money for payment of debts and expenses for the Village with the same to be expressed either in specific dollar amounts or as a rate of tax on a dollar of the Grand List, and if by specific dollar amounts to authorize the Trustees to set the necessary tax rate and to lodge warrants therefore in the office of the Village Clerk.

N. Howell-Sherman made a motion that the Village appropriate the following sums of money for the interests of its inhabitants, for the prosecution and defense of the common rights, and for necessary expenses: \$450,950 for general fund expenses, and that the Village set a property tax rate not to exceed \$.16/\$100 of property valuation. The motion was seconded.

N. Howell-Sherman stated that the budget figures are found on pages 39-41 of the annual report and gave an explanation. The projected tax rate is 16 cents, which is 1 cent more than last year. She then gave a review of the revenue line items found on page 39. The motion passed by voice vote.

N. Howell-Sherman was Moderator for Article 10.

ARTICLE 10: To see if the Village will approve a resolution of appreciation for the work done by ReBuild Waterbury since the flood of August 28, 2011.

P. H. Flanders made a motion that the Village approve a resolution of appreciation for the work done by ReBuild Waterbury since the flood of August 28, 2011, stated as follows:

RESOLUTION OF THE VILLAGE OF WATERBURY

Whereas the Village of Waterbury was inundated with flood waters from tropical Storm Irene on August 28, 2011, and

Whereas, the flood waters damaged approximately 225 properties in Waterbury, of which 200 were located in the Village of Waterbury, and

Whereas, an organization was formed under the auspices of Revitalizing Waterbury called ReBuild Waterbury with a mission to assist individuals and families in the 05676 zip code that were in need of assistance to rebuild their homes from the damage of flood water of Irene, and

Whereas, ReBuild Waterbury coordinated 10,000 hours of volunteer time in assistance to the residents and businesses of Waterbury, and

Whereas, ReBuild Waterbury raised \$996,000 in funding to assist families in repairing their flood damaged homes, and

Whereas, ReBuild Waterbury assisted 81 families in Waterbury with the majority in the Village of Waterbury in the rebuilding of their homes, and

Whereas, ReBuild Waterbury completed their work in assistance to families on January 2013, and

Whereas, the work of ReBuild Waterbury was instrumental and critical for many Waterbury families being able to make repairs and return to their homes in the least amount of time, and

Whereas, the Village of Waterbury its Trustees and its residents wish to extend our sincerest thanks and appreciation to ReBuild Waterbury for a job well done, *now therefore be it*

Resolved: That the appreciation of the Village of Waterbury for the work of ReBuild Waterbury be recorded in the records of this meeting so that future generations may understand and appreciate the benefits afforded to them and their successors as a result of the efforts of ReBuild Waterbury.

Adopted at the Village of Waterbury duly warned Annual Meeting March 6, 2013 by a majority of voters present.

The motion was seconded. P H. Flanders stated that the resolution comes from the heart of those who benefitted from the services of ReBuild Waterbury. He also wanted it recorded moving forward to document the effects of the flood. The motion passed by voice vote, with a standing ovation.

M. K. Monley and Mame McKee accepted the resolution. M. K. Monley stated that she was very humbled and happy. Mame McKee thanked everyone and indicated that Dave Kerr and Theresa Wood were unable to attend, but are very honored and proud. She was glad they were able to be the conduit for all of the energy and good work.

The Village Clerk announced the results of Article 2: To elect by Australian ballot, the following Village officers: Clerk for 1 year, Treasurer for 1 year, Village President for 1 year, Trustee for 2 years, and Water & Sewer Commissioner for 3 years. There were 101 ballots cast and the results were as follows:

VILLAGE PRESIDENT (1 year term)	
P. Howard "Skip" Flanders	85
Write-ins	3
Blanks	13
VILLAGE CLERK (1 year term)	
Carla Lawrence	95
Write-ins	0
Blanks	6
VILLAGE TREASURER (1 year term)	
Carla Lawrence	100
Write-ins	0
Blanks	1
VILLAGE TRUSTEE (2 year term)	
Natalie Howell-Sherman	85
Write-ins	1
Blanks	14
Spoiled	1
WATER/SEWER COMMISSIONER (3 year term)	
Cynthia Parks	95
Write-ins	0
Blanks	6

P. H. Flanders indicated that former Water/Sewer Commissioner Dave Anderson moved, and expressed appreciation that Cindy Parks was willing to join the Commissioners.

The Village Clerk announced the results of Article 3: Shall general obligation bonds of the Village of Waterbury in an amount not to exceed Three Hundred Fifty Five Thousand Dollars (\$355,000), subject to reduction from the receipt of available state and federal grants-in-aid, be issued for the purpose of financing the cost of public wastewater treatment facility improvements, namely, the installation and construction of phosphorus abatement and reduction technology and apparatus improvements, the aggregate estimated cost of all such improvements being Seven Million Forty Five Thousand Dollars (\$7,045,000)?

Article 3 passed by a vote of 86 – 14, with 1 blank ballot.

The Municipal Manager stated that passing the bond is the first actual step towards construction. Staff has been working very hard since 2005 and looking forward to getting the project moving. The process is very good for the Village as it will do a good job removing phosphorus, and a better job taking out the suspended solids so the effluent going into the river will be much cleaner.

ARTICLE 11: To do any other business that may legally come before the meeting.

A. Tuscany stated that last year community residents asked for a storm drain system study in the South Main Street area. He gave a summary of the report from DeWolfe Engineering. During Irene, the storm drains worked in reverse and backed up, flooding the Village. He explained the location of the 4 storm drains and gave a description of each drain. There are issues with the sloping and size of some of the piping. The first drain system may be repaired under the Main Street project. The second drain system is doing its job effectively. The third system will include some fixes under the Main Street project. The fourth system is capable of handling a 10-year storm, but there is a grate in the system that needs to be monitored. A. Tuscany emphasized that some of the storm drain systems are capable of handling 10 year storms and some not, but during larger storms you will see flooding. A discussion followed.

Abby Fish asked for an explanation about the issue of lead in the water. Bill Woodruff explained that 3 sites of 20 tested above the action limit, so the Department had to do more testing, notify customers, and develop an action plan. He gave a further description of the testing process.

Kathy Grace requested that the Village take another look at the flood regulations in Waterbury. They were changed in 2011 and are less rigorous. People need to recognize the importance of flood plains, and restore them to zero change in elevation.

Tom Stevens mentioned that in Northfield, the Town and Village merged by a substantial margin. He suggested having a citizens initiative to find out what they did for success.


There being no further business, the meeting was adjourned at 9:08pm.

Respectfully submitted,

Carla Lawrence, Village Clerk

Approved on: March 13, 2013


P. Howard Flanders, Village President


Lawrence Sayah, Trustee


Natalie Howell-Sherman, Trustee

WARNING

The legal voters of the Village of Waterbury, Vermont, are hereby notified and warned to meet on the 2nd floor of the Main Street Fire Station, at 43 South Main Street, in the Village of Waterbury on Wednesday, March 6, 2013, between the hours of seven o'clock (7:00) in the forenoon (a.m.), at which time the polls will open, and seven o'clock (7:00) in the afternoon (p.m.), at which time the polls will close, to vote by Australian ballot upon the following Article of business:

ARTICLE I

Shall general obligation bonds of the Village of Waterbury in an amount not to exceed Three Hundred Fifty Five Thousand Dollars (\$355,000), subject to reduction from the receipt of available state and federal grants-in-aid, be issued for the purpose of financing the cost of public wastewater treatment facility improvements, namely, the installation and construction of phosphorous abatement and reduction technology and apparatus improvements, the aggregate estimated cost of all such improvements being Seven Million Forty Five Thousand Dollars (\$7,045,000)?

The legal voters of the Village of Waterbury are further notified that voter qualification, registration and absentee voting relative to said special meeting shall be as provided in Chapters 43, 51 and 55 of Title 17, and Section 1303 of Title 24, Vermont Statutes Annotated.

The legal voters of the Village of Waterbury are further notified that an informational meeting will be held on Feb. 27th, 2013 at the Main St. Fire Station in the Village of Waterbury at seven o'clock (7:00) in the evening, for the purpose of explaining the proposed improvements and the financing thereof. 43 South Main Street

Adopted and approved at a regular meeting of the Board of Trustees of the Village of Waterbury duly called, noticed and held on February 4, 2013. Received for record and recorded in the records of the Village of Waterbury on February 4, 2013.

ATTEST:

Sarah Lawrence
Village Clerk

Thomas Paul
Lawrence Sarah
Natalie Bond

Board of Trustees

OFFICIAL BALLOT

VILLAGE OF WATERBURY

SPECIAL MEETING MARCH 6, 2013

ARTICLE I

Shall general obligation bonds of the Village of Waterbury in an amount not to exceed Three Hundred Fifty Five Thousand Dollars (\$355,000), subject to reduction from the receipt of available state and federal grants-in-aid, be issued for the purpose of financing the cost of public wastewater treatment facility improvements, namely, the installation and construction of phosphorous abatement and reduction technology and apparatus improvements, the aggregate estimated cost of all such improvements being Seven Million Forty Five Thousand Dollars (\$7,045,000)?

If in favor of the bond issue,
make a cross (x) in this square:

86

If opposed to the bond issue,
make a cross (x) in this square:

14

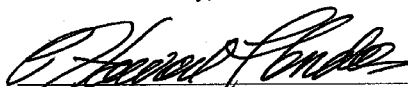
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**WARNING OF A SPECIAL MEETING
OF THE
VILLAGE OF WATERBURY
AUGUST 1, 2013**

The inhabitants of the Village of Waterbury who are legal voters in Village Meetings are hereby notified and warned to meet at the Municipal Office on the 2nd floor of the Main Street Fire Station in the Village of Waterbury on Thursday August 1st, 2013 at 6:00 P.M. in the evening to act on the following matters:

ARTICLE 1: Shall the Village vote to annex into the Village a .51 acre parcel of land owned by 1100 Waterbury-Stowe Road, LLC, said parcel being contiguous to the Village and located at 1100 Waterbury-Stowe Road in Waterbury.

Dated at Waterbury, Vermont the 11th day of July, 2013



P. Howard Flanders, Village President



Lawrence Sayah, Trustee

Natalie Howell-Sherman, Trustee

Filed and recorded this 11th day of July, 2013



Carla Lawrence, Village Clerk

Special Meeting of the Village of Waterbury
August 1, 2013
Main Street Fire Station

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Howell-Sherman, Trustees; and Denise McCarty, Board Secretary.

Public Attendees: Mark Alberghini and Cindy Parks, Water and Sewer Commissioners; Anne Imhoff, Wai Cha Wan and Emily Jie Lan Ye, and Chris Nordle.

Call to Order: P. Howard Flanders called the Special Village Meeting of the Village of Waterbury to order at 6:00pm.

P. Howard Flanders read the Warning of the Special Meeting to introduce the purpose of the meeting. The inhabitants of the Village of Waterbury who are legal voters in Village Meetings are hereby notified and warned to meet at the Municipal Office on the 2nd floor of the Main Street Fire Station in the Village of Waterbury on Thursday, August 1, 2013 at 6:00pm in the evening to act on the following matters:

Article 1: Shall the Village vote to annex into the Village a 0.66 acre parcel of land owned by 1100 Waterbury-Stowe Road, LLC, said parcel being contiguous to the Village and located at 1100 Waterbury-Stowe Road in Waterbury.

C. Nordle made a motion that the Village extend or alter its bounds within the Town of Waterbury so as to include a 0.66 acre parcel of land at 1100 Waterbury-Stowe Road being all and the same land and premises conveyed to 1100 Waterbury-Stowe Road, LLC by Warranty Deed of Wai Cha Wan and Emily Jie Lan Ye, dated May 3, 2010 and recorded in Book 278, Page 449 of the Waterbury Land Records. Said premises are more particularly described as follows:

Beginning at 5/8" iron rod found at the northeast corner of the land of EM Properties, LLC on the southerly right-of-way line of Vermont Route 100;

thence northeasterly for a distance of 184 feet, more or less, along the southerly right-of-way line of said Route 100 to a point which bears N 79°-06'-44" E a distance of 183.93 feet from the last mentioned iron rod;

thence southeasterly for a distance of 120 feet, more or less, along the westerly right-of-way line of Laurel Road, so-called (Town Highway 21), to a point which bears S 22°-54'-28" E a distance of 119.42 feet from the last mentioned point;

thence southwesterly for a distance of 197 feet, more or less, along the high water line of Thatcher Brook to a point which bears S 54°-02'-43" W a distance of 195.02 feet from the last mentioned point;

thence N 20°-02'-42" W a distance of 55.91 feet along said EM Properties to a 5/8" iron rod found;

thence continuing N 20°-02'-42" W a distance of 41.06 feet along said EM Properties to a 5/8" iron rod found at the southeasterly corner of a proposed twenty foot wide sewer easement;

thence continuing N 20°-02'-42" W a distance of 20.80 feet along said EM Properties to a point at the northeasterly corner of a proposed twenty foot wide sewer easement;

thence continuing N 20°-02'-42" W a distance of 84.24 feet along said EM Properties to the point of beginning.

Said parcel contains 0.66 acres, more or less, and is further depicted on a plat entitled, "Survey of the Lands of 1100 Waterbury-Stowe Road, LLC., Vermont Route 100 and Laurel Road, Waterbury, Vermont," by McCain Consulting, Inc., to be recorded in the Waterbury Land Records.

Bearings are based on magnetic north as observed by McCain Consulting, Inc. in May 2013.

L. Sayah seconded the motion. C. Nordle gave some history behind the property. This is currently the Hong Kong Chinese Restaurant and formally Caforia's Deli. When the Village boundary was extended back behind the building, the property owner at the time opted not to connect to the Waterbury sewer lines. The current owners have had some sewer issues, and the most appropriate fix for the current wastewater issue is to connect to the Village system. C. Nordle explained the process and indicated that if all goes according to schedule, a 20 foot wide easement can be issued in late summer or early fall.

Public attendees had an opportunity to ask questions before a vote was taken. No questions were asked. The motion was voted on and passed by a vote of seven to zero.

Wai Cha Wan and Emily Jie Lane Ye thanked the Board of Trustees and public attendees for approving the annexation request and for their support.

Other Business


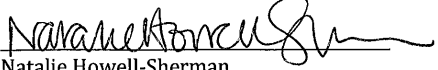
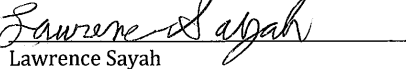
P. Howard Flanders reviewed some items that need to be completed:

- 1) Contact Larry Martin to find out what it would cost to have a commercial appraisal of 51 South Main Street done. N. Howell-Sherman will do this.
- 2) Contact Ed Steele to discuss a possible long term lease where the Waterbury Police Station currently is rather than build a new site for the police department. L. Sayah will do this.
- 3) Contact Darren Winham, Economic Development Director, to see if he can draft an RFP for 51 South Main Street and to discuss the draft at the August 14th meeting of the Board of Village Trustees. N. Howell Sherman will do this. Discussion followed.

L. Sayah motioned to adjourn the Special Meeting of the Village of Waterbury at 6:33 PM. N. Howell Sherman seconded the motion. The meeting adjourned at 6:33 pm. The next meeting of the Waterbury Village Trustees is scheduled for August 14, 2013 at the Main Street Fire Station.

Respectfully submitted,

Denise McCarty
Board Secretary

Approved on: Aug 28, 2013

P. Howard Flanders

Natalie Howell-Sherman

Lawrence Sayah

OFFICIAL ANNUAL VILLAGE MEETING BALLOT

March 5, 2014

Instructions to Voters: To vote for a person whose name is printed on the ballot, make a cross (X) in the square at the right of that person's name. To vote for a person whose name is not printed on the ballot, write the person's name on the blank line in the appropriate block

For VILLAGE CLERK, for 1 Year

Vote for not more than ONE

CARLA LAWRENCE	
_____	Write-In

For VILLAGE TREASURER, for 1 Year

Vote for not more than ONE

CARLA LAWRENCE	
_____	Write-In

For VILLAGE PRESIDENT, for 1 Year

Vote for not more than ONE

P. HOWARD 'SKIP' FLANDERS	
_____	Write-In

For WATER/SEWER COMMISSIONER,
for 3 Years. Vote for not more than ONE

ROBERT FINUCANE	
_____	Write-In

For VILLAGE TRUSTEE, for 2 Years

Vote for not more than ONE

LAWRENCE 'LEFTY' SAYAH	
_____	Write-In

Dog Licenses

All dogs over 6 months old must be licensed on or before April 1st of each year. After April 1st, there is a penalty for late registration. Please bring proof of rabies vaccination if one is not already on file at the clerk's office.

Fees: On or before April 1 st	If neutered/spayed	\$10.00
	If not neutered/spayed	\$14.00
After April 1 st	If neutered/spayed	\$12.00
	If not neutered/spayed	\$18.00

