



Generator Permit

1. Permit Application Completed for (Generator & Concrete Pad)
2. Permit Application Completed for (Electrical)
3. Survey Required
4. Survey Set Back Information
5. Home Owner Affidavit Form Completed
6. Home Owner Association Approval Required (if applicable)
7. Area Calculations Form
8. Memorial Village Water Authority Approval
9. Person Responsible for Job Site Form
10. City of Piney Point Work Hours Form
11. Copy of Generator Spec's
12. Generator Decibel Level Spec's
13. Center Point Approval (*see new form*)
14. Electrical Load Analysis Form (add 1 line diagram)
15. Emergency Transfer Switch Spec's
16. Foundation Concrete Pad Details (see help sheet)
17. Gas Line Location and Connection Details
18. Tree Disposition Form
19. Generator Screening Information
20. Specify Codes to be Used (*for example*, structural, electrical & plumbing)

Notes; All generators packets are subject to plan review by the plan examiner and City Forester. Generators require underground natural gas. Generators must be placed no less than 5 'from the main structure. GeneratorS must be sized for the correct electrical load so, 1 line diagrams are required. You need to show where the transfer switch is going. Generators must be screened from street side. Specify if trees are to be removed. Any tree being removed is subject to the cities current Tree Ordinance. Area calculation form must be completed because of the added concrete pad. If not using a new concrete pad, and you are using a prefabricated pad, you must provide a copy of the generator manufacture specifications for the pad. Generators can be located within any building setback line or in the rear 1/3 of the property you can be 10 'from the side and rear property lines only. When applying for a permit, contractor must submit two complete set of plans. A separate plumbing permit is required. If a re-connect is necessary for this project a separate permit will be required and subject to an additional inspection fee. Copper electrical wiring is only to be used. Any failed inspections are \$50.00 and must be paid in advance of rescheduling a re inspection. All inspection tickets are left at the project job site. **Must provide a permit doc box for the generator. The document box must be located near the generator project site.** Current codes; IRC 2012, IPC 2012 and NFPA 2017

Plan Examiners; Jason Bienek & Cary Moran, City Forester

Form Updated, Ara, 05.01.2018

PERMIT APPLICATION REQUEST

PROPERTY OWNER INFORMATION

DATE: _____
SITE ADDRESS: _____
LOT: _____ BLOCK: _____ SUBDIVISION: _____
PROPERTY OWNER: _____
MAILING ADDRESS: _____ STATE _____ ZIP _____
PHONE NUMBER: _____ MOBIL: _____
FAX NUMBER: _____ E-MAIL: _____

CONTRACTOR INFORMATION

CONTRACTOR COMPANY NAME: _____
CONTACT NAME: _____ STATE LICENSE# _____
MAILING ADDRESS: _____
CITY: _____ STATE: _____ ZIP _____
TELEPHONE: _____ MOBIL: _____
FAX NUMBER: _____ E-MAIL: _____
TOTAL COST OF IMPROVEMENTS:\$ _____

TYPE OF PERMIT

NEW RESIDENCE:	SWIMMING POOL	ACCESSORY STRUCTURE:
PLUMBING:	FENCE:	FIRE SPRINKLER:
ELECTRICAL:	CULVERTS:	IRRIGATION SPRINKLER:
HVAC:	DRAINAGE:	DRIVEWAY/FLATWORK:
ADDITION:	REMODEL:	ROOF:
GENERATOR:	DECKING:	OTHER:

Concrete pad & new generator

JOB DISCRPTION/DETAIL SCOPE OF WORK

NOTE: No use of any building is permitted without a Certificate of Occupancy, including the storage of any items. Use of building prior to issuance of a Certificate of Occupancy will require the gas and electric to be terminated. Not to exclude other penalties. The City of Piney Point Village has the right to include the current resident/home owner in every aspect of the building permitting process.

THE UNDERSIGNED, IN ACCORDANCE WITH PROVISIONS OF THE BUILDING AND ZONING ORDINANCES OF THE CITY OF PINEY POINT VILLAGE, HEREBY APPLIES FOR THE PERMIT DESCRIBED HERIN. APPLICANT HERBY CERTIFIES THAT ALL PROVISIONS OF BUILDING LAWS AND ORDINANCES WILL BE COMPLIEDWITH AND THAT ALL STATEMENTS MADE HEREIN ARE TRUE AND CORRECT.

SIGNATURE OF APPLICANT

PRINT NAME OF APPLICANT

I ACKNOWLEDGE THAT I HAVE RECEIVED AND REVIEWED ALL OF THE FORMS AND DOCUMENTS LOCATED IN THE BUILDERS HANDBOOK FOR CONSTRUCTION.

(not required)

SIGNATURE OF HOMEOWNER

PRINT NAME OF HOMEOWNER

The City of Piney Point Village
7676 Woodway, Suite 300, Houston, TX. 77063
Telephone: 713.782.1757 Fax: 713.782.3178

PERMIT APPLICATION REQUEST

PROPERTY OWNER INFORMATION

DATE: _____
SITE ADDRESS: _____
LOT: _____ BLOCK: _____ SUBDIVISION: _____
PROPERTY OWNER: _____
MAILING ADDRESS: _____ STATE _____ ZIP _____
PHONE NUMBER: _____ MOBIL: _____
FAX NUMBER: _____ E-MAIL: _____

CONTRACTOR INFORMATION

CONTRACTOR COMPANY NAME: _____
CONTACT NAME: _____ STATE LICENSE# _____
MAILING ADDRESS: _____
CITY: _____ STATE: _____ ZIP _____
TELEPHONE: _____ MOBIL: _____
FAX NUMBER: _____ E-MAIL: _____
TOTAL COST OF IMPROVEMENTS:\$ _____

TYPE OF PERMIT

Electrical

NEW RESIDENCE:	SWIMMING POOL	ACCESSORY STRUCTURE:
PLUMBING:	FENCE:	FIRE SPRINKLER:
ELECTRICAL:	CULVERTS:	IRRIGATION SPRINKLER:
HVAC:	DRAINAGE:	DRIVEWAY/FLATWORK:
ADDITION:	REMODEL:	ROOF:
GENERATOR:	DECKING:	OTHER:

JOB DISCRPTION/DETAIL SCOPE OF WORK

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SIGNATURE OF APPLICANT

PRINT NAME OF APPLICANT

I ACKNOWLEDGE THAT I HAVE RECEIVED AND REVIEWED ALL OF THE FORMS AND DOCUMENTS LOCATED IN THE BUILDERS HANDBOOK FOR CONSTRUCTION.

(Not required)

SIGNATURE OF HOMEOWNER

PRINT NAME OF HOMEOWNER

Area Calculations Form

Property Address: _____ **Date:** _____

Type of Permit: new generator

Area of Lot: _____ **Square Footage:** _____

Lot Coverage Calculations

	Existing Area	Proposed Area	Total Area
Main Structure (Total Covered Area)			
Accessory Structure			
Driveways, Walkways & Sidewalks			
Pool and Pool Decking			
Total Lot Coverage			

Percent of Lot Coverage by Main Structure:

Area of Main Structure/ (divided by)	Area of Lot =	30% Max Coverage

Percent of Lot Coverage by Main Structure:

Total Lot Coverage/ (divided by)	Area of Lot =	50% Max. Coverage

Reference, City of Piney Point Code of Ordinances, Chapter 74- Section, 244. Regulations. (g)

The undersigned, in accordance with the provisions of the Zoning Ordinance of the City of Piney Point Village, hereby certifies that all statements made herein are true and correct.

Signature of Property Owner and/or Applicant: _____

Name of Company: _____



MEMORIAL VILLAGES WATER AUTHORITY
 8955 GAYLORD DRIVE, HOUSTON, TEXAS 77024-2903
 PH: 713-465-8318 FAX: 713-465-8387

APPLICATION FOR CONSTRUCTION PROJECT APPROVAL

(TYPE OR PRINT) Incomplete or illegible applications may be delayed in processing.

Date: _____

PROJECT LOCATION

APPLICANTS NAME: _____ ADDRESS: _____

RETURN ADDRESS: _____ CITY OF: Hedwig – Hunters Creek – Piney Point
 (If different than project address)

City, State, Zip: _____ SIGN: _____

(HM) _____ (Ofc) _____ (Cell) _____

THIS APPLICATION IS FOR: (check all that apply)

- Fence Construction (Submit plans) Driveway/sidewalk (Submit plans) Drainage Plan (Submit plans)

Other - Describe: new generator
 (Submit construction plans if applicable)

COMMENTS: _____

NOTE: ALL PLANS SHALL SHOW LOCATION OF EXITING WATER METER(S), SANITARY SEWER CLEANOUTS, MANHOLES, FIRE HYDRANTS, WATER VALVES and EASEMENTS.

MVWA ACTION TAKEN

- APPROVED APPROVED as noted RE-SUBMIT as noted DENIED as noted

Fence Construction - _____

Driveway/sidewalk - _____

Drainage Plan - _____

Other - _____

Acknowledgement by Owner/Representative

MVWA Official

 Print Name, Initial & Date

Annette Arriaga

From: Perdue, Anne R <Anne.Perdue@centerpointenergy.com>
Sent: Monday, April 09, 2018 12:18 PM
To: Annette Arriaga
Cc: Holloway Jr, Rayford; Perdue, Anne R
Subject: ATS Approval Documentation
Attachments: ATS Approval.pdf

Hello Annette,

Attached you will find the process for customers to follow for ATS approvals. Or, they may follow the link below:
<https://www.centerpointenergy.com/en-us/residential/save-energy-money/electric-efficiency-programs/emergency-standby-generator?sa=HO>

It was a pleasure meeting with you, and I look forward to working with you.

Thank you,

Anne Perdue

Senior Service Consultant
Power Delivery Solutions
Spring Branch Service Center
3401 Brittmoore Rd
Houston, TX. 77043
Office: 713.945.4509

[Electric Service Standards](#) | [Transfer Switch Approvals](#)





Sign In / Register

Emergency Standby Generator Transfer Switch Approval Application

Emergency standby generators can provide you with an extra sense of security during hurricane season and when power outages occur. At CenterPoint Energy, we understand that an emergency standby generator can be a convenient source of power for your home or business. However, it is very important that an emergency standby generator be properly installed and used safely.

Emergency standby generators use a transfer switch (ATS) to disconnect from utility service in the event of an outage and to reconnect utility service once power is restored. For your safety and the safety of our employees, the ATS for all generator installations must be reviewed and approved by CenterPoint Energy prior to installation. This is to ensure the proper documentation is reviewed and that the proper service disconnection type is identified before the ATS is installed.

It is the customer's responsibility to submit a request for approval of the ATS to CenterPoint Energy. To apply, simply follow the steps below. If you are working with a generator dealer, licensed electrician or other licensed contractor for the generator installation, they can assist in obtaining the needed documentation for approval.

How to apply:

To apply for a generator installation in your home or place of business, please send your request with required documentation to: ATS.Approvals@centerpointenergy.com

The ATS mailbox is monitored Monday-Friday during normal business hours. When your request is received, a response is typically provided within approximately two business days.

Your request must include the following information:

- Electrician name and license number
- Electrical one-line diagram (Click here to view sample) that includes:
 - Meter
 - Generator
 - All load panels
 - ATS specifications
- Manufacturer and model and/or catalog number of the ATS and generator
- Customer name, address and email

Please note: If any of these required details are missing, your request may be rejected.

Once the ATS has been approved, you can proceed with the final stages of installing and connecting the generator to your home's electric service. Please follow the steps below to complete the installation.

Before the approved generator is installed:

1. Your electrician or installing contractor will ask the customer to request a temporary disconnect. To request the temporary disconnect call your retail electric provider or CenterPoint Energy.
2. If the incorrect request is received, CenterPoint Energy will require the customer to request a new transaction.
3. The electrician or installing contractor must wait until CenterPoint Energy has completed the temporary disconnect before beginning work.
4. The customer must request a reconnect after all work is complete by calling either your retail electric provider or CenterPoint Energy.

Please note: A permit is required in most of the CenterPoint Energy territory. The city and/or county where the property is located can advise if a permit is required.

The CenterPoint Energy Distribution Reliability group reserves the right to inspect any generator installation in the field and require corrections before approved for further use.

OWNER: _____ DATE: _____

ADDRESS: _____

LOAD ANALYSIS: OPTIONAL CALCULATION

1 NO. 1	LOAD DESCRIPTION	1 VOLT-AMPERES
_____	GENERAL LIGHTING	SQ. FT. X 3VA = _____ VA
_____	SMALL APPLIANCE CKTS: @ 1500 VA EA	= _____ VA
_____	LAUNDRY CKTS: @ 1500 VA EA	= _____ VA
_____	IRONING BOARD CKT: @ 1440 VA	= _____ VA
_____	DRYER: 240V, 5KW	= _____ VA
_____	RANGE: 240V, 11 KW	= _____ VA
_____	COOKTOP: 240V, 6.7 KW	= _____ VA
_____	DOUBLE OVEN: 240V, 10.2 KW	= _____ VA
_____	SINGLE OVEN: 240V, 7 KW	= _____ VA
_____	MICROWAVE: @ 1500 VA	= _____ VA
_____	DISPOSAL: 120V, 1176 VA	= _____ VA
_____	DISHWASHER: 120 V, 1500 VA	= _____ VA
_____	TRASH COMPACTOR: 120V, 864 VA	= _____ VA
_____	VENT HOOD: 120V, 480 VA	= _____ VA
_____	READY HOT: 120V, 1500 VA	= _____ VA
_____	WARMING DRAWER: 120V, 750 VA	= _____ VA
_____	ICEMAKER: 120V, 528 VA	= _____ VA
_____	REFRIG/FREEZER: 120V, 1320 VA	= _____ VA
_____	BAR REFRIG: 120V 528 VA	= _____ VA
_____	WHIRLPOOL: 120V, 1656 VA	= _____ VA
_____	CEILING FAN: 120V, 336 VA	= _____ VA
_____	VENT FAN: 120V, 96 VA	= _____ VA
_____	VENT FAN/LIGHT: 120V, 180 VA	= _____ VA
_____	VENT FAN/HEAT: 120V, 1540 VA	= _____ VA
_____	VENT FAN/HEAT/LIGHT: 120V, 1640 VA	= _____ VA
_____	ATTIC VENT FANS: 120V, 528 VA	= _____ VA
_____	GARAGE DOOR OPENERS: 120V, 864 VA	= _____ VA
_____	GATE OPENERS: 120V, 1176 VA	= _____ VA
_____	ELEVATOR: 240V, 4080 VA	= _____ VA
_____	DUMB-WAITER: 120V, 864 VA	= _____ VA
_____	OUTSIDE LTG CKTS. 20 A @ 1920VA/15A @ 1440VA	= _____ VA
_____	POOL MOTOR: HP, V, A	= _____ VA
_____	POOL MOTOR: HP, V, A	= _____ VA
_____	POOL MOTOR: HP, V, A	= _____ VA
_____	POOL LIGHTS: 120V, 500W / 100 W	= _____ VA

_____ WATER HEATER: 240V, 5.5 KW / 4.5 KW = _____ VA
 _____ MISC: _____ = _____ VA
 _____ MISC: _____ = _____ VA
 "OTHER LOAD" TOTAL = _____ VA
 "OTHER LOAD" DEMAND 10,000 VA @ 100% (1) = 10,000 VA
 REMAINDER OF LOAD _____ VA @ 40% (2) = _____ VA
 ADD LINES (1) AND (2) TOTAL DEMAND = _____ VA

ENVIRONMENTAL LOAD

HEATING: (OMIT IF SMALLER THAN AIR CONDITIONING LOAD)

_____ UNIT: 240V, KW @ 65% = _____ VA
 _____ UNIT: 240V, KW @ 65% = _____ VA
 _____ UNIT: 240V, KW @ 65% = _____ VA
 _____ UNIT: 240V, KW @ 65% = _____ VA
 _____ UNIT: 240V, KW @ 65% = _____ VA

AIR CONDITIONING: (OMIT IF SMALLER THAN HEATING LOAD)

_____ UNIT: TON, 240V, A @ 100% = _____ VA
 _____ UNIT: TON, 240V, A @ 100% = _____ VA
 _____ UNIT: TON, 240V, A @ 100% = _____ VA
 _____ UNIT: TON, 240V, A @ 100% = _____ VA
 _____ UNIT: TON, 240V, A @ 100% = _____ VA

AIR HANDLER MOTORS:

_____ MOTOR: HP, V, A = _____ VA
 _____ MOTOR: HP, V, A = _____ VA
 _____ MOTOR: HP, V, A = _____ VA
 _____ MOTOR: HP, V, A = _____ VA
 _____ MOTOR: HP, V, A = _____ VA

TOTAL VOLT - AMPERE LOAD = _____ VA

SERVICE AMPERE LOAD

I = _____ VA = _____ AMPERES
 240V



Important Contractor Notification & Acknowledgement!

No Work on Sundays!!

Sec. 10-1. Time limitations on building activities.

(a) It shall be unlawful for any person to cause, permit or perform any construction, renovation, alteration, repair or demolition of any building or structure, or any excavation related thereto, within the city, except between the hours of 7:00 a.m. and 7:00 p.m. on Mondays through Fridays, and between the hours of 8:00 a.m. and 6:00 p.m. on Saturdays.

(b) The provisions of subsection (a) shall not apply to any construction, renovation, alteration, repair, demolition or related excavation for which a city permit is not required, or to any such work performed within an enclosed building or structure and for which the noise therefrom is inaudible from all adjacent properties.

(c) The city building official is hereby authorized and directed to issue stop work orders as are necessary to assure compliance with the provisions of this section.

(d) Any person who shall violate any provision of this section shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined as prescribed in section 1-11.

(Ord. No. 777, §§ 2--5, 8-22-94)

Cross references: Environment, ch. 26.

Sec. 10-5. Penalty.

Any person who shall violate or cause to be violated any provision of this chapter or who shall fail to comply herewith, or with any of the requirements hereof, or who shall erect, construct, alter, repair, move or demolish any structure, or who shall have erected, constructed, altered, repaired, moved or demolished a building or structure in violation of a detailed statement or drawing submitted and approved hereunder shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined as provided in section 1-11.

(Ord. No. 875, § 2, 11-26-01; Ord. No. 884, § 1, 6-24-02)

I have read all of the contractor work hours for the City of Piney Point Village & acknowledge the required work hours and violations. I am aware that no work shall be performed on Sundays for projects that are currently under construction.

Date: _____

Signature of applicant: _____

Print name of applicant: _____

Project address: _____

Project type: _____



Builder Responsible for Construction Correspondence:

Date: _____

Permit Number: P# _____

Property Address: _____

Name of Responsible Party: _____

Title: _____

Example: superintendent

Contact Phone Numbers: _____

Cell Phone Number: _____

Home: _____

e-mail: _____

Estimated build out time: _____

If any of this information changes or you are no longer in charge of the property as indicated above please contact the city of the update and/or change. The City of Piney Point Village can contact the current owner of the property for example the property owner to discuss any construction activity while the building is still under a permit and all final inspections have not been finalized with the city.

Annette R. Arriaga

Building Official

Official Form Date 10.18.07

ORDINANCE NO. 2016.10.24.D

AN ORDINANCE AMENDING CHAPTER 74 OF THE CODE OF ORDINANCES OF THE CITY OF PINEY POINT VILLAGE, TEXAS, BY DELETING PARAGRAPH (4) OF SUBSECTION (a) OF SECTION 74-244 IN ITS ENTIRETY AND ADDING A NEW PARAGRAPH (4) OF SUBSECTION (a) TO SECTION 74-244, ESTABLISHING REGULATIONS FOR THE LOCATION OF GENERATORS; PROVIDING FOR OTHER MATTERS RELATED TO THE SUBJECT; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION; AND PROVIDING FOR SEVERABILITY.

* * * * *

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:

Section 1. That Paragraph (4) of Subsection (a) of Section 74-244, Chapter 74, Zoning, of the Code of Ordinances of the City of Piney Point Village, Texas, be deleted in its entirety and a new Paragraph (4) of Subsection (a) be added to Section 74-244 to provide as follows:

"Sec. 74-244. - Regulations.

(a) *Accessory buildings and structures.* Except as provided immediately below, or specifically permitted otherwise in this chapter, no accessory building shall be erected in any yard as required by subsection (c).

* * *

(4) *Generator.* The generator may only be located:

- a. On the ground;
- b. No less than ten feet from the property line; and
- c. At least five feet from the building.

No generator shall be located in front of the main structure. The generator must be screened from the public view by shrubbery and be fueled only by natural gas. Sound shielding and screening is subject to city approval design."

Section 2. Any person who shall intentionally, knowingly, recklessly, or with criminal negligence violates any provision of this chapter shall be deemed guilty of a

misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000.00. Each day of violation shall constitute a separate offense.

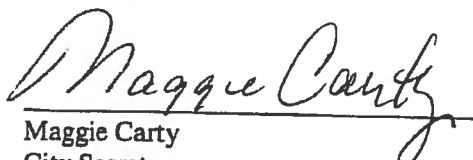
Section 3. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Piney Point Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 4. All ordinances and parts of ordinance in conflict herewith are, to the extent of such conflict, hereby repealed.

PASSED, APPROVED, AND ADOPTED on first and final reading this 24th day of October 2016.



Mark Kobelan
Mayor

ATTEST:


Maggie Carty
City Secretary



Generator Job Card

 Inspector- Please
Initial and date

Pass/Fail

Pass/Fail

Pass/Fail

GENERATOR

PAD

Doc Box

Concrete Steel

Pad

ELECTRICAL

Cover

Final

Re-Connect

PLUMBING

GENERATOR

FINAL

Please Note:
(Generator Final & Electrical Final are
done at the same time)

***Generator plans and permit must be posted at the jobsite, a doc box is required to be placed in the area of the generator. When an inspection fails, a re- fee is required to be paid of \$50.00 in advance of scheduling the re inspection. This job card must remain on site until the final completion of the generator. The final completion is a final pass from the city.**