

COMMONLY USED PROCUREMENT ACRONYMS

Acronym	Meaning
ADA	Americans with Disabilities Act
AG	Attorney General
AORO	Agency Open Record Officer
ASQ	American Society for Quality
BAFO	Best and Final Offer
BCPGB	Board of Commissioners of Public Grounds and Buildings
BEA	Bureau of Engineering Architecture
BOP	Bureau of Procurement
BSBO	Bureau of Small Business Opportunities
COPA or CWOPA	Commonwealth of Pennsylvania
COPPAR	Community of Practice Procurement Architectural Review
CPO	Chief Procurement Officer
CRP	Contractor Responsibility Program
CRPS	Contractor Responsibility Program System. A database used by the Commonwealth to record Contractor Responsibility Program violations.
CS	Commodity Specialist
DCED	Department of Community & Economic Development
DCIO	Deputy Chief Information Officer
DCNR	Department of Conservation & Natural Resources
DGS	Department of General Services
DEP	Department of Environmental Protection
DHS	Department of Human Services
DMVA	Department of Military & Veterans Affairs
DOC	Department of Corrections
EIN	Employer ID Number
EISSP	Enterprise IT Standard Selection Process
EPO	Emergency Purchase Order
EPEAT	Electronic IT Standard Selection Process

COMMONLY USED PROCUREMENT ACRONYMS

Acronym	Meaning
ERP	Enterprise Resource Planning. An enterprise-wide, integrated system for managing business processes across multiple disciplines and locations.
FAA	Federal Aviation Administration
FHWA	Federal Highway Administration
FMP	Fair Market Price
FIN	Federal Identification Number
FOB	Freight on Board
FYE	Fiscal Year End
GR	Goods Receipt. An entry made into the SAP system by a Commonwealth employee to record the receipt of goods or services by a supplier.
GSA	General Services Administration (an independent agency of the United States Government)
HIPAA	Health Insurance Portability and Accountability Act
HTML	Hyper Text Markup Language
IAA	Interagency Agreement
IES	Integrated Enterprise System. The statewide integrated system used to carry out financial, materials management, human resources and payroll processes in Pennsylvania government.
IFB	Invitation for Bid
IG	Inspector General
IGA	Intergovernmental Agreement
IT	Information Technology
ITQ	Invitation to Qualify
LAC	Live Auction Cockpit
LEED	Leadership in Energy and Environmental Design
L&I	Department of Labor & Industry
LLC	Limited Liability Company
LLP	Limited Liability Partnership
MBE	Minority Business Enterprise

COMMONLY USED PROCUREMENT ACRONYMS

Acronym	Meaning
MDM	Master Data Management – Used to upload data into the MSCC catalog
MOU	Memorandum of Understanding
MM	Material Master
MPL	Minimum Participation Levels
MRP	Material Requirements Planning. A term used in relation with Inventory and Inventory Management.
MSCC	Material Service Contract Catalog
NHTSA	National Highway Transportation Safety Administration
NMSDC	National Minority Supplier Development Council
OA/OIT	Office of Administration/Office for Information Technology
OA	Governor's Office of Administration
OB	Office of the Budget
OCC	Office of Chief Counsel
OEM	Original Equipment Manufacturer
OGC	Office of General Counsel
OSS	Online Service System – Service used by IES to report system issues
PA	Purchasing Agent
PCCD	PA Commission on Crime & Delinquency
PCI	Pennsylvania Correctional Industries
PDE	Pennsylvania Department of Education
PDP	Plan Driven Procurement
PEMA	Pennsylvania Emergency Management Agency
PENNDOT or PADOT	Pennsylvania Department of Transportation
PHMC	Pennsylvania Historical & Museum Commission
PLCB	Pennsylvania Liquor Control Board
PO	Purchase Order
POWL	Personal Object Work List

COMMONLY USED PROCUREMENT ACRONYMS

Acronym	Meaning
PR	Purchase Requisition
PSERS	Public School Employee's Retirement System
PUC	Public Utility Commission
QA	Quality Assurance
QPL	Qualified Products List
RFI	Request for Information
RFP	Request for Proposal
RFQ	Request for Quotation
RTKL	Right to Know Law
SAP	"Systeme, Anwendungen, Produkte" (Systems, Applications and Products). The German-originated software which is the foundation of the Commonwealth's IES.
SBA	United States Small Business Administration 8(A) Business Development Program
SBPI	Small Business Procurement Initiative
SCSC	State Civil Service Commission
SDB	Small Diverse Business
SDVBE	Service Disabled Veteran-Owned Business Enterprise
SDVOSB	Service-Disabled Veteran-Owned Small Business
SERS	State Employees Retirement System
SOW	Statement of Work
SRM	Supplier Relationship Management. The web-enabled portion of the Commonwealth's SAP system.
SSN	Social Security Number
SWOT	Strengths, Weaknesses, Opportunities, Threats (Analysis)
TAR	Technical Architecture Review Board
TCO	Total Cost of Ownership
UAT	User Acceptance Testing

COMMONLY USED PROCUREMENT ACRONYMS

Acronym	Meaning
UNSPSC	United Nations Standard Products and Services Codes
UCP	Unified Certification Program
VBE	Veteran Business Enterprise
VETBIZ	Veteran's Business Verification Program
VOSB	Veteran-Owned Small Business
WBE	Women Business Enterprise
WBENC	Women's Business Enterprise National Council