



Bringing it all together

# BT Freelance XD 5100

## User Guide



Please note the Helpline number has changed to 0871 594 1200\*

\* Calls cost 6 pence plus 10 pence per minute from a BT residential landline. See [www.bt.com/pricing](http://www.bt.com/pricing) for details. Mobile and other providers' costs may vary.

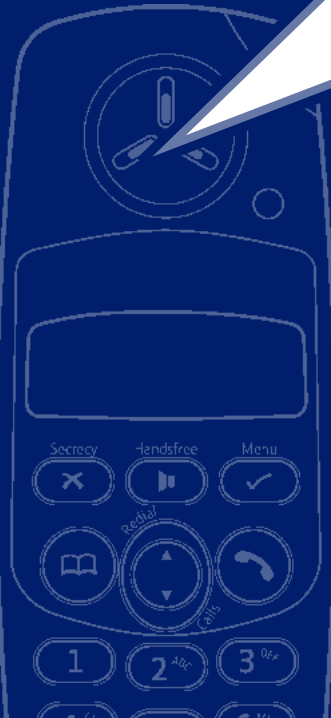
# Welcome...

to your BT Freelance XD 5100  
Digital Cordless Telephone

- 50 Name and number phonebook for storing your most frequently used numbers.
- Caller Display shows you who's calling before you answer the phone<sup>1</sup> and stores a list of your last 40 callers. You can also dial numbers direct from the Calls list.
- Handsfree lets you make and receive calls using the built-in handset loudspeaker so your hands are free for other tasks during a call.
- Redial up to 10 of the last numbers called.
- Choose from 10 different ringtones for internal and external calls and numbers stored in the phonebook
- Use up to 5 handsets with your BT Freelance XD 5100 base<sup>2</sup>.
- Make internal calls and transfer external calls between handsets.

1 Requires subscription to your network's Caller Display service. A quarterly fee may be payable.

2 Requires more than one handset.



This User Guide provides you with all the information you need to get the most from your phone. Before you make your first call you will need to set up your phone.

Follow the simple instructions in ‘Getting Started’, over the next few pages.

### Need help?

If you have any problems setting up or using your BT Freeland XD 5100 please contact the Helpline on 0870 605 8047\* or email [bt.helpdesk@suncorptech.com](mailto:bt.helpdesk@suncorptech.com)

Alternatively, you may find the answer in ‘Help’ at the back of this guide.

### IMPORTANT

Only use the telephone line cord supplied.

\*Calls provided by BT will be charged at up to 8 pence per minute.  
A Call Set-Up Fee of up to 6 pence per call applies to calls from Residential lines.  
Prices correct at time of going to press. See [www.bt.com/pricing](http://www.bt.com/pricing) for details.  
Mobile and other providers’ costs may vary.

### Got everything?

- BT Freeland XD 5100 handset
- BT Freeland XD 5100 base
- 2 x AAA NiMH rechargeable batteries
- Mains power adaptor (Item code: 032763)
- Telephone line cord

**In addition, if you have purchased a BT Freeland 5100 multipack you will also have the following for each additional handset:**

- BT Freeland XD 5100 charger
- 2 x AAA NiMH rechargeable batteries
- Mains power adaptor for the charger (Item code: 032765)

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# Getting started


## WARNING

Do not place your BT Freeland XD 5100 in the bathroom or other humid areas.

## Handset range

Your BT Freeland XD 5100 has a range of up to 300m outdoors when there is a clear line of sight between the base and the handset. When there is no clear line of sight between the handset and the base, e.g. the base is indoors and the handset is either indoors or outdoors, the range could be reduced to 50m. Thick stone walls will severely affect the range.

## Signal strength

The  icon on your handset display indicates when you are in range of the base. When it flashes and you hear a warning beep, you are out of range and will need to move closer to the base.

## IMPORTANT

Do not connect the telephone line until the handset is fully charged. The base station should be plugged into the mains power socket at all times.


## Location

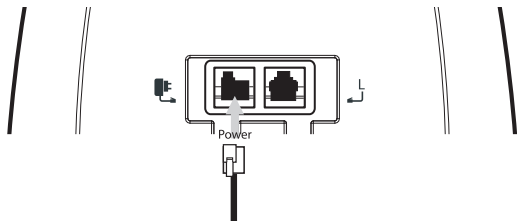
You need to place your BT Freeland XD 5100 base within 2 metres of a mains power socket and the telephone wall socket so that the cables will reach.

Make sure it is at least 1 metre away from other electrical appliances to avoid interference.

Your BT Freeland XD 5100 works by sending radio signals between the handset and base. The strength of the signal depends on where you position the base. Putting it as high as possible can help to provide the best signal.

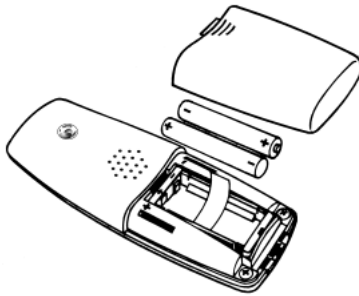
## Connect the base to mains power

1. Plug the jack of the mains power adaptor into the socket marked  on the back of the base and plug the other end into the mains power wall socket and switch on. The green Power/In Use light comes on.




### Preparing your handset

2. Insert the 2 x AAA rechargeable batteries supplied, taking note of the polarity markings inside the battery compartment, then slide the battery compartment shut.



3. Place the handset on the base to charge. The red charging light comes on. You should let the batteries charge continuously for at least 24 hours. The batteries and case may become warm during charging, this is normal.

### Connect to the telephone line

4. Plug the telephone line cord into the socket marked  on the back of the base and plug the other end into the telephone wall socket.

**Only use the telephone line cord supplied.**

#### **WARNING**

Never use non-rechargeable batteries. Only use the approved batteries. Using unapproved batteries will invalidate your guarantee and may damage the telephone.

#### **Talk/Standby time**


Under ideal conditions, the handset batteries should give up to 10 hours talk time or up to 100 hours standby on a single charge.

(This does not mean you can unplug the base or leave it for this length of time without charge.)

Please note that new NiMH rechargeable batteries do not reach full capacity until they have been in normal use for several days.

See 'Battery performance' on the following page.

#### **Battery low warning**

If the  icon is flashing in the display and you hear a warning beep every minute during a call, you will need to recharge your handset before you can use it.

The charging light will be lit when the handset is in the base or charger – even when the batteries are fully charged.

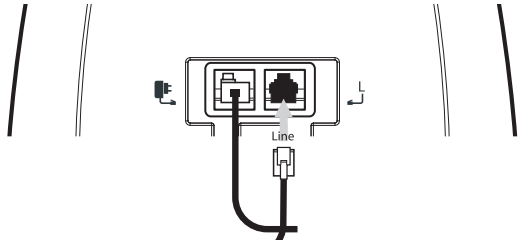
**Battery performance**

To keep the batteries in the best condition, leave the handset off the base for a few hours at a time.

Running the batteries right down at least once a week will help them last as long as possible.

After charging your handset for the first time, subsequent charging time for the batteries is approximately 6–8 hours.

The charge capacity of rechargeable batteries will reduce with time as they wear out, thus reducing the talk/standby time. Eventually they will need replacing. New batteries are available from the BT Freelance XD 5100 Helpline on 0870 605 8047\*.

**Setting the time on the handset**

If you have subscribed to your network's Caller Display service, the time will be set automatically when you receive your first call. You can also set the time manually, see page 31.

**Your BT Freelance XD 5100 is now ready for use.**



## BT Frealance XD 5100 multipack users only:

Place each BT Frealance XD 5100 charger within reach of a mains power wall socket.

### Connect the charger(s) and charge the handset(s)

1. Plug the mains power adaptor into the power socket on the underside of the charger and plug the other end to the mains power wall socket.
2. Insert the 2 x AAA rechargeable batteries supplied, taking note of the polarity markings inside the battery compartment, then slide the battery compartment shut.

HSX next to the time, where X is the next available handset number, e.g. 2, 3 etc.

3. Place the handset on the charger. The red charging light comes on. You should let the batteries charge continuously for at least 24 hours.

# Getting to know your phone

## Handset buttons

### Secrecy / Cancel/ Back

During a call, mutes your voice so your caller cannot hear you, page 16.

Press to return to the previous menu.

Use to delete entries in the phonebook and calls lists.

### Redial / Pause/ Volume +

Press to open the redial list, page 17.

Use to enter a pause in a stored number, page 42.

Press to raise the volume during a call, page 17.

### Phonebook/Exit

Press to open the phonebook, page 20.

Press to exit the menu and return to standby from the calls and redial list.

### \* / Keypad lock

Use to lock/unlock the keypad to prevent accidental dialling, page 19.

### R / Power On Off

Use with switchboard services and BT Calling Features.

Press and hold to switch the handset on/off, page 15.

### In use light

On when the line is in use.

Flashes when you have an incoming call.

### Handsfree

Lets you make and receive calls using the built-in handset loudspeaker, page 16-17.

### Menu / OK

Press to open the menu, page 12.

Press to select menu options.

### Talk / End call

Press to make, receive and end calls, page 15.

### Scroll Up/Down

Scroll up or down through menu options, calls lists and phonebook entries.

### Calls/Vol -

Press to open and scroll through the Calls list, page 25.

Press to lower the volume during a call, page 17.

### #/Conf

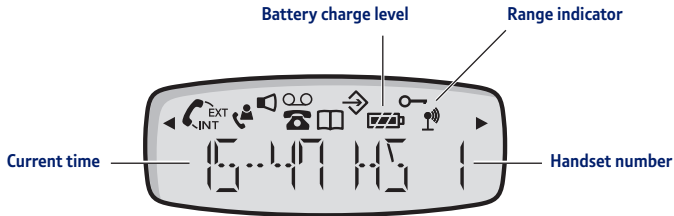
Use to make conference calls, page 24.
















### Int

Use to make internal calls and transfer calls to other BT Freelance XD 5100 handsets registered to the base, page 23-24.



## Handset display icons



	Phone off-hook.		Answered call (when viewing the Calls list) <sup>1</sup>
EXT	Flashes when you receive an external call. Stays on during the call.		Unanswered call (when viewing the Calls list) <sup>1</sup>
INT	Internal call in progress.		Keypad locked.
	3 Way call in progress.		The displayed number is longer than 12 digits.
	Indicates signal strength. Flashes when handset is not registered to the base.		Battery charge full.
	Menu open.		Battery charge medium.
	Phonebook open.		Battery charge low. Flashes when nearly empty.
	Handsfree speaker on.		Voice mail waiting.
	New number(s) in Call list <sup>1</sup> .		



<sup>1</sup> This features requires subscription to your network provider's Caller Display service. A quarterly fee may be payable.



**Quick exit a menu**

If you want to exit a menu or cancel an operation at any time you can press and hold  to return to the standby screen.

**Using the menu**


All your phone's functions and settings can be accessed through the main menu. The menu map below shows all menu options you can choose from.

Press  to enter the menu. The  icon is displayed.

Press  or  to scroll through the menu options.

When you reach the end of the list you will hear a confirmation beep and the first option is displayed again.

To select an option, press .

To return to the previous menu display, press .

## Menu map



### Phonebook

Add entry  
Modify entry  
Delete entry

### Setup

Base Volume  
Base Melody  
Delete handset  
PIN code  
Dial mode  
Default

### Handset

Beep  
Internal ringer volume  
External ringer volume  
Internal ringer melody  
External ringer melody  
Auto answer  
Name  
Language  
Key lock

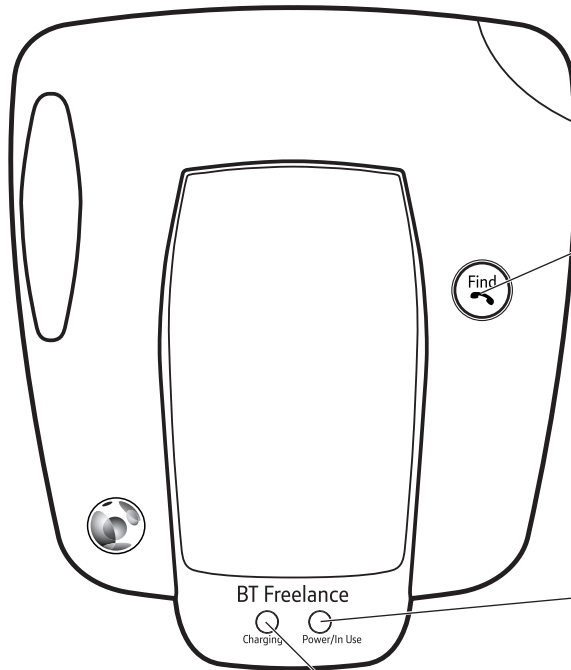
### Date – Time

Date set  
Clock set  
Alarm set

### Register

Select base  
Register base

## Base



### Find (Page)

Press to page handsets registered to the base. Can be useful to find misplaced handsets, page 19.

Used to register/de-register handsets, page 36-38.

### Power/In use light

On when the power is plugged in and switched on.

Flashes when the handset is in use.

### Charging light

Comes on whenever the handset is positioned correctly on the base.


# Using your phone

## Switch the handset on/off


1. To switch off, press and hold  until the display goes off.
2. To switch the handset on, press and hold .

## Making and receiving calls

### Make a call

1. Press . When you hear the dial tone, dial the phone number.

### Preparatory dialling

1. Enter the phone number first. The number is shown in the display.
2. Press  to dial the number.

### End a call

1. Press , or place the handset back on the base/charger.

### Dialling numbers quickly

Numbers can also be dialled direct from the phonebook (page 21), the calls list (page 26), or the redial list (page 17).

If you make a mistake as you enter the number, press  to delete a digit.

### Call timer

After the first 15 seconds of your call, the call timer is displayed.


At the end of your call, the total duration is shown for 5 seconds.

### Caller Display

If you have subscribed to your network's Caller Display service, the caller's number (or name, if an exact number match is found in the phonebook) will also be displayed, see page 25.



You cannot adjust the earpiece volume when secrecy is switched on.

### Receiving calls

1. When the phone rings, press  to answer the call, or if the handset is on the base or charger, simply lift it to answer the call. If you would rather press after lifting the handset to receive a call, you will need to switch Auto-answer off, see page 29 .

### Secrecy

You can stop your caller from hearing you while you talk to someone else close by.




1. During a call, press . The handset microphone is muted and the display shows MUTE.
2. Press  again to resume your call.

### Handsfree


Handsfree switches on the handset loudspeaker so you can talk to your caller without holding the handset. It also enables other people in the room listen to both sides of your conversation.



## Make a handsfree call

1. Press . The display shows the  icon. Dial the phone number. Your call can be heard over the handset's loudspeaker.
2. Press  to end the call.

## Answer a handset call handsfree

1. When the phone rings, press .





## Adjusting the volume


You can adjust the earpiece or loudspeaker volume.

1. During a call, press  to increase or  to decrease the volume.

## Redial

The last 10 numbers dialled are stored in the redial list.

1. Press  to open the redial list. The most recently dialled number is displayed. If the number matches an entry stored in the handset phonebook, the name is displayed.
2. Scroll  or  to the number or name you want.
3. Press  to redial the entry displayed.








Press  to switch between the handset earpiece and handsfree during a call.

Each number saved in the redial list can be up 32 digits long.





### Display the name or number

When name is displayed, you can switch between the name and number by pressing .












### Delete a number from the redial list

1. Press  then scroll  or  to the entry you want.
2. Press . DELETE? is displayed, press  or  to cancel.
3. Press  to return to standby.

### Delete the entire redial list


1. Press  to open the redial list, then press and hold . Display shows DELETE ALL?.
2. Press  to confirm or  to cancel.





### Copy a redial number to the phonebook

1. Press  then scroll  or  through the list to the entry you want.
2. Press . The displays shows ADD. Press  again.
3. Use the keypad to enter or edit the name, then press .
4. Edit the number if necessary, then press .
5. Scroll  and  to select a ringtone and press  to confirm. The entry is stored.
6. Press  to return to the standby screen.

## Keypad lock



You can lock the handset keypad to prevent accidental dialling while carrying it around.

You do not need to unlock the keypad to answer a call, just press  or lift the handset as normal.

1. To lock the keypad press and hold  until the display shows the  icon.
2. To unlock the keypad press any button, the display shows PRESS .
3. Press  within 3 seconds.

## Find/Page

You can alert handset users that they are wanted or locate a missing handset. Paging calls cannot be answered by a handset.

1. Press  on the base. All handsets registered to the base will ring. To stop the ringing, press any button on a handset or press  again on the base.

# Using the phonebook

To assign a ringtone to a specific caller you must subscribe to a Caller Display Service from your network provider. For more information, see page 25.

## Entering names

Use the keypad to enter the letters shown on each button.

For example to store TOM:

Press **2** once to enter T.

Press **6** three times to enter O.

Press **5** once to enter M.

If the next letter you want to enter is on the same button, wait a moment then press the button.

Press **\*** to delete an incorrect character or digit.

To enter a space press **0**.

To enter a dash, press **#** twice.

To enter 1, press **1** three times.

## Display the name or number

When NAME is displayed, you can switch between the name and number by pressing **↔**.

You can store up to 50 name and number entries on each BT Freelance XD 5100 handset registered to your base.

Each name can be up to 12 characters long and each number up to 20 digits long.





You open the phonebook with the **☰** button.



## Add an entry

For each entry you store, you can select one of 10 different ringtones. For example, you can assign one ringtone to friends and family and another ringtone to other callers.

1. Press **☰** <sup>Menu</sup>. The displays shows PHONE BOOK. Press **☑** <sup>Menu</sup>.
2. The displays shows ADD ENTRY. Press **☑** <sup>Menu</sup>.
3. The displays shows NAME?. Use the keypad to enter the name and press **☑** <sup>Menu</sup>.
4. The displays shows NUMBER?. Use the keypad to enter the phone number and press **☑** <sup>Menu</sup>. Enter the full number, including the area code to enable your Caller Display service to recognise the number, see 'Caller Display' page 25).
5. Press **☰** <sup>Ringtone</sup> or **☑** <sup>Ringtone</sup> to select the ringtone you want.
6. Press **☑** <sup>Menu</sup> to confirm.
7. Display shows ADD ENTRY. Press and hold **☒** <sup>Security</sup> to return to the standby screen.

















## Dial from the phonebook

1. Press  to open the phonebook. The  icon is displayed.
2. Scroll  or  to the entry you want.











Or, search alphabetically by entering the first letter of the name. The first name that starts with this letter or the nearest letter in the alphabet will be displayed. You can now refine your search by scrolling  or .

3. Press  to dial.

## Edit an entry

1. Press . The displays shows PHONE BOOK. Press  again.
2. Scroll  to MODIFY ENTRY and press .
3. Scroll  or  to the entry you want to edit, or search alphabetically and press .
4. Press  to delete individual characters or numbers or press and hold  to delete the whole name or number entry at once, if required, then enter the new name and press .
5. Press  to delete the number if required, then enter the new number and press .
6. If required, scroll  or  select a new melody then press  to confirm.
7. ADD ENTRY will be displayed. Press and hold  to return to the standby screen.

### Delete an entry

1. Press . The display shows PHONE BOOK. Press  again.
2. Scroll  to DELETE ENTRY and press .
3. Scroll  or  to the entry you want delete, or search alphabetically.
4. Press . Display shows CONFIRM?.
5. Press  to confirm or  to cancel.
6. Press and hold  to return to the standby screen.


# Internal calls

If you have more than one handset registered to your base, you can:


- make internal calls between handsets
- transfer an external call from one handset to another
- hold a conference call between two internal handsets and an external call
- make an internal call between two handsets while a third is on an external call

You can have up to 5 handsets registered to your BT Freelance XD 5100 base.

## Make an internal call

1. Press  then enter the handset number (1–5) you want.  
The **INT** icon is displayed to indicate an internal call.

## Receive an internal call

1. The **INT** icon is displayed to indicate an internal call.  
Press  to answer the call.

See page 36 for more information on registering and using additional handsets with your BT Freelance XD 5100 base.

The handset number is displayed on standby screen of each handset, eg. HS 1.


**If the other handset user does not answer:**


You can reconnect to your external caller by pressing .

Or, if the other handset user does not answer after 30 seconds you will be automatically reconnected to your external caller.

**Transfer an external call**

You can transfer an external call to another handset registered to your base.






1. During an external call, press  followed by the destination handset number. Your caller is put on hold and the other BT Freelance XD 5100 handset will ring.

At the other handset, the user should press  to answer the internal call.

2. When the other handset user answers, you can announce the incoming call and press  to transfer the call.

**3 Way call**

You can talk simultaneously with an external caller and another internal handset user.

1. During an external call, press . Your caller is put on hold.
2. Enter the handset number you want.
3. When the handset answers, press and hold  to connect all three callers. The  icon is displayed to indicate a 3-way call.
4. If the other handset does not answer, press  to return to your external caller.
5. Press  to end the call.



# Caller Display and the calls list


## Caller Display

Caller Display shows who is calling and if the caller's number matches an entry stored in the phonebook, the name will alternate with the number.

To use Caller Display you must first subscribe to your network provider's Caller Display service. A quarterly fee may be payable. Caller Display information contains the full telephone number, including the area code. So when storing numbers in the phonebook remember to include the area code, otherwise the caller's number will not match.

## Calls list

The Calls list stores details of your last 40 calls received, including the phone number and date and time of the call.

The Calls list also alerts you to unanswered calls. When you have unanswered, or 'new calls', the  icon flashes in the display.

The list is shared between all handsets registered to the base. When the Calls list is full, the most recent calls received automatically replace the oldest calls.

You open the Calls list with the  button.

For this feature to work you must subscribe to a Caller Display Service. A quarterly fee may be payable.

For more information on Caller Display and BT's other Calling Features, call BT on Freephone 0800 800 150.

### Call information not available

With some incoming calls, the telephone number of the caller is not available and cannot therefore be displayed. In this case some explanatory information will be displayed.

**WITHHELD** The caller has withheld their number.



**UNAVAILABLE** The number is unavailable.

**RINGBACK** Ringback call.






**INT'L** International call.

**OPERATOR** Call from operator.


**PAYPHONE** Call from a payphone.


If the telephone number is longer than 12 digits, the  icon is displayed. Press  again to see the complete number.


### View the Calls list

1. Press  to open the Calls list. If there are no calls in the list, the display shows EMPTY.
2. Press  or  to scroll through the list. When the  icon is displayed, this call was answered; when the  icon is displayed, the call was unanswered. When you reach the end of the list, the handset will beep.

If the caller's number exactly matches an entry stored in the handset phonebook, the display will alternate between the name and the number.

Press  to see the caller's number.











Press  again to see the time and date of the call.

Pressing  again will give you the option to add this entry in the phonebook if it's not already stored.







### Dial a number in the Calls list

1. Press  then scroll  or  through the list to the entry you want.
2. Press  to dial the displayed entry.

### Copy a number to the phonebook

1. Press  then scroll  or  through the list to the entry you want.
2. Press  to scroll through the call details until the display shows ADD?. Press  again.
3. Use the keypad to enter or edit the name, then press .
4. Edit the number if necessary, then press .
5. Scroll  or  to select a ringtone and press  to confirm. The entry is stored.



### Delete an entry

1. Press  then scroll  or  through the list to the entry you want.
2. Press . Display shows DELETE ?.
3. Press  to confirm or  to cancel.

### Delete the entire Calls list










1. Press .
2. Press and hold . Display shows DELETE ALL?.
3. Press  to confirm or  to cancel.

# Handset settings

While the phone is ringing you can adjust the ringer volume by pressing  or .










## Handset ringer volume

You can adjust the ring volume and set different levels for internal and external calls. Choose from 5 levels and Off.

1. Press , scroll  to **HANDSET** and press .
2. Scroll  to **INT RING VOL** or **EXT RING VOL** and press .
3. Press  or  to select the volume (1–5 or OFF).
4. Press  to confirm or  to return to the previous menu.


## Handset ringer melody









You can set different ringer melodies for internal and external calls. Choose from 10 different melodies.

1. Press , scroll  to **HANDSET** and press .
2. Scroll  to **EXT MELODY** or **INT MELODY** then press .
3. Press  or  to select the ringer melody (1 to 10).
4. Press  to confirm or  to return to the previous menu.

Calls from numbers stored in the phonebook will ring using the ringer melody set when storing the entry.







## Auto answer


Your phone is set to answer calls by lifting the handset off the base or charger. You can switch this feature off so that calls always have to be answered by pressing .

1. Press , scroll  to **HANDESET** and press .
2. Scroll  to **AUTO ANSWER** and press .
3. Press  or  to select **ON** or **OFF** and press  to confirm.

## Handset name

You can give your handset a name according to use, eg. Michael or Kitchen.

1. Press , scroll  to **HANDESET** and press .
2. Scroll  to **NAME** and press .
3. Enter the new handset name and press . The handset name will only be displayed for approximately 5 seconds.

If you make a mistake press  to delete an incorrect character or digit.









See 'Entering names' on page 20 for help on entering names.

English, French, German, Italian, Spanish, Danish, Swedish, Slovak, Dutch, Portuguese, Norwegian, Russian, Greek, Hungarian, Polish, Czech, Finnish.

See also 'Keypad lock' on page 19 for a quick lock/unlock setting.







## Handset language


You can choose the display language. There are 17 languages to choose from.

1. Press , scroll  to **HANDESET** and press .
2. Scroll  to **LANGUAGE** and press .
3. Scroll  or  to select your preferred language and press  to confirm.

## Keypad lock via the menu

You can use the menu to lock the keypad.










1. Press , scroll  to **HANDESET** and press .
2. Scroll  to **KEY LOCK?** and press  to confirm. The display shows the  icon.

To unlock the keypad, press any button on the keypad, then press  within 3 seconds.

## Handset beeps






Your handset is set to beep: when a button is pressed, when the batteries are low or when the handset is out of range of the base. You can turn these beeps on or off as required.

### Switch beeps on/off

1. Press , scroll  to **HANDBEEP** and press .
2. Press  to select **BEEP**.
3. Scroll  to **KEYTONE**, **LOW BATTERY** or **OUT OF RANGE** and press .
4. Press  or  to select **ON** or **OFF** and press  to confirm.







## Date and time

### Set the date

1. Press , scroll  to **DATE TIME** and press .
2. **DATE SET** is highlighted. Press .
3. Use the keypad to enter the date in the format (DD.MM), e.g. 12-08 for 12th August.
4. Press  to confirm.










If you have subscribed to your network's Caller Display service, the time will be set automatically when you receive your first call. You can also set the time manually.

### Set the clock

1. Press , scroll  to DATE-TIME and press .
2. Scroll  to CLOCK SET and press .
3. Use the keypad to enter the time in the 24 hour format, e.g. 5.30pm = 17.30.
4. Press  to confirm.

### Set the alarm

You can set your handset to give you an alarm call.









1. Press , scroll  to DATE-TIME and press .
2. Scroll  to ALARM SET and press .
3. If required, press  or  to select ON then press .
4. Use the keypad to enter the time in the 24 hour format, e.g. 8.30am = 08.30.
5. Press  to confirm.



# Base settings










## Base ringer volume

You can choose from 5 volume levels and Off.

1. Press , scroll  to SETUP and press .
2. Press  to select BASE VOLUME.
3. Press  or  to select the volume (1–5 or OFF).
4. Press  to confirm or  to return to the previous menu.

## Base ringer melody

Choose from 5 different base ringer melodies.










1. Press , scroll  to SETUP and press .
2. Scroll  to BASE MELODY and press .
3. Press  or  to select the ringer melody (1 to 5).
4. Press  to confirm or  to return to the previous menu.

**IMPORTANT**

If you change the base PIN, make sure you keep a record of the new number on page 39.










**Change PIN code**

Some functions are protected by a 4 digit PIN code which must be entered if you want to change the settings. The default PIN is 0000.

1. Press , scroll  to **SETUP** and press .
2. Scroll  to **PIN CODE** and press .
3. Enter the current 4 digit PIN code (default: 0000) and press .
4. Enter your new 4-digit PIN and press .
5. Re-enter the new PIN again and press  to confirm. To cancel at any time, press and hold the  button.









**Dial mode**

Your BT Freelance XD 5100 is set to Tone dialling. In the UK, you should only need to change this if connected to an older type of switchboard/PBX which requires Pulse dialling.

1. Press , scroll  to **SETUP** and press .
2. Scroll  to **DIAL MODE** and press .
3. Press  or  to select **TONE** or **PULSE** and press .
4. Press and hold  to return to the standby screen.

## Reset

You can reset your phone to its default settings.

1. Press , scroll  to **SETUP** and press .
2. Scroll  to **DEFAULT** and press .
3. Enter the 4 digit PIN code (default: 0000) and press .
4. Press  to confirm or  to return to the previous menu.

The handset will switch itself off and back on again.

The settings for all handsets will be reset to their defaults.

## Default settings

Low battery beeps . . . . .	ON
Out of range warning beeps . . . . .	OFF
Key beep . . . . .	ON
Auto answer . . . . .	ON
Internal melody . . . . .	1
Internal volume . . . . .	3
External melody . . . . .	1
External volume . . . . .	3
Ear volume . . . . .	3
Language . . . . .	English
Phonebook . . . . .	Empty
Call log list . . . . .	Empty
Redial list . . . . .	Empty
Pin code . . . . .	0000
Dial mode . . . . .	Tone
Keypad lock . . . . .	OFF
Clock . . . . .	00:00
Alarm . . . . .	OFF

## WARNING

Resetting your phone to its default settings will delete any entries in the Phonebook, Redial and Calls list and will reset the clock and alarm settings.








# Additional handsets and bases

Up to 5 handsets can be registered and operated from the BT Freeland XD 5100 base.

Each handset can be registered with up to four bases.

If you buy new handsets to use with your BT Freeland XD 5100 they will have to be registered to the base before you can use them.

## Register a new BT Freeland XD 5100 handset to your BT Freeland XD 5100 base

1. At the base: Press and hold  for 6 seconds until you hear two beeps. You now have 90 seconds to register the handset.
2. At the handset: press , scroll  to REGISTER and press .
3. Scroll  to REG BASE and press .
4. Enter the base number (1–4). The numbers flashing are already in use.
5. Press . When the handset finds the base signal, the base identification number is displayed.  
  
If the base is not found after a few seconds, the handset returns to standby. Try registering again.
6. The display will ask for the PIN. Enter the PIN (default setting: 0000). You will hear a beep. The handset is now registered.

### Please note

Handsets that were supplied with your BT Freeland XD 5100 base are already registered to it as HS-1, HS-2 etc. Each additional handset you buy **MUST** be registered with the base.

### IMPORTANT

Before registration, make sure the handset batteries are fully charged and that you are close to the base.

### Naming additional handsets

Once you have registered additional handsets you may wish to give them a different name, see page 29.

### IMPORTANT


DECT GAP Profile only guarantees that basic calling-functions will work correctly between different makes/types of handset and base. There's a possibility that certain services such as Caller Display will not work correctly.

When a handset is registered to a base, it is automatically assigned a number which is displayed on the handset and must be used for internal calls.

If registration does not work:

- Try again selecting a different base number.
- Make sure there is no other electrical equipment very close by that may interfere with the registration signal.







### Register a different manufacturer's handset to your BT Freelance XD 5100 base.

1. At the base: Press and hold  for 6 seconds until you hear a beep. You now have 90 seconds to register the handset.
2. At the handset: Follow the registration instructions given in your handset's user guide.

### Selecting a base

When your handset is registered to more than one base, for example, one at work and one at home, you can select the base you want it connected to.

If you select AUTO, your handset will automatically search for and connect with the base with the strongest signal.








1. Press , scroll  to REGISTER and press .
2. Press  to choose SELECT BASE.
3. Scroll  or  to display the base you want or AUTO.

The currently selected base number flashes.

4. Press  to confirm or  to cancel.

### De-register a handset

You can use one handset to de-register another handset.  
You cannot de-register the handset you are using.

1. Press , scroll  to SETUP and press .
2. Scroll  to DEL HANDSET and press .
3. Enter the PIN code (default setting: 0000) and press  or press and hold  to return to standby.
4. Enter the number of the handset to be de-registered (this cannot be the number of the handset being used).  
A confirmation beep will sound and the display will return to standby.


Handsets can be registered with up to 4 bases.

Most problems are caused by the telephone and mains power cables being incorrectly connected, not connected at all, or by the power being turned off.

If you are experiencing a problem with your BT Freeland XD 5100, check the following:

- the mains power supply is correctly connected at both the base and at any chargers and that the power is switched on at the wall socket.
- the telephone line cord is correctly connected and you are using the telephone line cord supplied.
- the handset batteries are installed correctly and charged.

## No display

- Check that the batteries are correctly inserted into the handset and fully charged.
- Check that the handset is switched on. Press and hold .

## No dial tone

- Check that the telephone line cord is properly connected and the line cord in use is the one supplied with the product.
- Another handset may be using the line. Wait for the other handset to hang up.

## Customer Helpline

If you experience any difficulties please call the BT Freeland Helpline on 0870 605 8047\* or email [bt.helpdesk@suncorptech.com](mailto:bt.helpdesk@suncorptech.com)

## For your records

Date of purchase:

Place of purchase:

Serial number:

For guarantee purposes proof of purchase is required so please keep your receipt.

## Enter your phone's base PIN code here:

[ / / / ]

For more information on your PIN code, see page 34.

### **icon flashing**

- Handset is out of range. Move closer to the base.
- Check the mains power is connected and switched on.
- Handset not registered to the base. To register a handset, see page 36.

### **Base or handset does not ring**

- Check that the ringer volume has not been set too low or Off, see page 28 and 33.

### **Keypad does not seem to work**

- Check that the keypad lock is not on, see page 19.
- Try removing the batteries and putting them back again.

### **Incoming caller's number is not displayed even though you have Caller Display**

- Caller has to allow their number to be sent. It has been withheld or is unavailable.



## IMPORTANT

This equipment is not designed for making emergency telephone calls when the power fails.

Alternative arrangements should be made for access to emergency services.

## Safety

### General

- Only use the power supply suitable for the BT Freelance XD 5100 range. Using an unauthorised power supply will invalidate your guarantee and may damage the telephone.
- For the handset, use only AAA NiMH batteries with a minimum capacity of 550mAh.
- Never use other batteries or conventional alkaline batteries as this could lead to a short circuit or destroy the battery casing.
- Do not open the handset (except to replace the handset batteries). This could expose you to high voltages or other risks.
- Radio signal transmitted between the handset and base may cause interference to hearing aids.
- It is recommended that advice from a qualified expert be sought before using this product in the vicinity of emergency/intensive care medical equipment.
- It is recommended that if you have a pacemaker fitted you check with a medical expert before using this product.

- Never dispose of batteries in a fire. There is a serious risk of explosion and/or the release of highly toxic chemicals.

### Cleaning

- Simply clean the handset and base with a damp (not wet) cloth, or an anti-static wipe.
- Never use household polish as this will damage the product. Never use a dry cloth as this may cause a static shock.

### Environmental

- Do not expose to direct sunlight.
- The product may become warm when the batteries are being recharged. This is normal. We recommend that you do not place the product on antique/veneered wood to avoid damage.
- Do not stand your product on carpets or other surfaces which generate fibres or place it in locations preventing the free flow of air over its surfaces.
- Do not submerge any part of your product in water and do not use it in damp or humid conditions, such as bathrooms.
- Do not expose your product to fire, explosive or other hazardous conditions.
- There is a slight chance your phone could be damaged by an electrical storm. We recommend that you unplug the power and telephone line cord during an electrical storm.

## Product disposal instructions



The symbol shown here and on the product means that the product is classed as Electrical or Electronic Equipment and should not be disposed with other household or commercial waste at the end of its working life.

The Waste of Electrical and Electronic Equipment (WEEE) Directive (2002/96/EC) has been put in place to recycle products using best available recovery and recycling techniques to minimise the impact on the environment, treat any hazardous substances and avoid the increasing landfill.

### Product disposal instructions for residential users

When you have no further use for it, please remove any batteries and dispose of them and the product as per your local authority's recycling processes.

For more information please contact your local authority or the retailer where the product was purchased.

### Product disposal instructions for business users

Business users should contact their suppliers and check the terms and conditions of the purchase contract and ensure that this product is not mixed with other commercial waste for disposal.

## Connecting to a switchboard

This product is intended for use within the UK for connection to public switched telephone networks (PSTNs) and compatible private switchboards which support tone dialling and timed break recall. If in doubt please consult your network service provider.

This telephone may be connected to most types of switchboard, however in the event of any difficulties, consult your switchboard Service Provider.


### Dialling mode

Your BT Freelance XD 5100 is set to Tone dialling. Some older switchboards may require Pulse dialling. To change the dialling mode, see 'Dial Mode', on page 34.

### Access code and entering a pause

Some internal switchboards may require you to enter an access code (e.g. 9) to get an outside line. So that the switchboard has time to pick up an outside line before the rest of the number is dialled, you may need to add a pause in the dialling sequence.

For example: 9 P 0870 605 8047.

1. After the access code, press  to insert a pause before entering the telephone number. The display shows P.

### Recall

You may need to use the recall function if you are connected to a switchboard/PBX (Private Branch Exchange), contact your PBX supplier for further information. The recall function is set to timed break recall and is also used for BT Calling Feature.

## Technical information

### How many telephones can you have?

All items of equipment have a Ringer Equivalence Number (REN) which is used to calculate the number of items that may be connected to any one telephone line. The BT Freelance XD 5100 has a total REN of 1, i.e. for a base and up to 6 handsets. Any other instrument provided by BT may be assumed to have a REN of 1 unless stated otherwise.

A total REN of 4 is allowed per telephone line. (For example, if the BT Freelance XD5100 is used in conjunction with three extension telephones, each with a REN of 1, then the total = 4.)

### R&TTE

This product is intended for use within the UK for connection to the public telephone network and compatible switchboards.

This equipment complies with the essential requirements for the Radio Equipment and Telecommunications Terminal Equipment Directive (1999/5/EC).

### Declaration of Conformance

Hereby, Suncorp Technologies declares that this BT Freelance XD5100 is in compliance with the essential requirements and other relevant provisions of Directive 1999/5/EC.

The Declaration of Conformance for the BT Freelance XD5100 is published on the website:  
<http://www.suncorptech.com/bt>

## Guarantee

Your BT Freelance XD 5100 is guaranteed for a period of 12 months from the date of purchase. Subject to the terms listed below, the guarantee will provide for

the repair of, or at BT's or its agent's discretion the option to replace the BT Freelance XD 5100, or any component thereof, (other than batteries), which is identified as faulty or below standard, or as a result of inferior workmanship or materials. Products over 28 days old from the date of purchase may be replaced with a refurbished or repaired product.

### The conditions of this guarantee are:

- The guarantee shall only apply to defects that occur within the 12 month guarantee period.
- Proof of purchase is required.
- The equipment is returned to BT or its agent as instructed.
- This guarantee does not cover any faults or defects caused by accidents, misuse, fair wear and tear, neglect, tampering with the equipment, or any attempt at adjustment or repair other than through approved agents.
- This guarantee does not affect your statutory rights.

### Within the 12 month guarantee period

If you experience difficulty using the product, prior to returning your product, please read the 'Help' section beginning on page 39, or contact the BT Freelance XD 5100 Helpline for assistance on 0870 605 8047\*.

In the unlikely event of a defect occurring, please follow the Helpline's instructions for replacement or repair.

### Outside of the 12 month guarantee period:

If your product needs repair after the guarantee period has ended, the repair must meet the approval requirements for connection to the telephone network. We recommend that you contact BT's approved repair agent, on 0870 240 5029 or a local qualified repairer.

# Never miss another voicemail message



## Take control with BT 1571 Text Alerts

**If you're away from your home phone you need never miss another BT 1571 voicemail message again.**

Simply sign up for free to BT 1571 Text Alerts and we'll send a text message to your mobile phone as soon as you receive new BT 1571 voicemail. Then just call home and the message will be relayed to your mobile.



**Stay in contact wherever you are.**

It's free to sign up and text alerts are charged to the home phone number at standard rates. And remember, if you are on Option 2 or 3, this can be taken from your inclusive BT Text bundle.

**It's FREE to sign up. Simply call Freephone 0800 389 5660\***

\* BT will send a SMS message to your chosen mobile to confirm that we have carried out the instructions. Any valid UK mobile number can be nominated.

Please note that currently only one mobile can be linked to one mailbox. In order to retrieve messages remotely, you simply press the \* button during the greeting message. This service only works in the UK.

This service is only available if you already have a messaging mailbox. To order your FREE messaging mailbox, call BT on 1571.







## Offices worldwide

The services described in this publication are subject to availability and may be modified from time to time. Services and equipment are provided subject to British Telecommunications plc's respective standard conditions of contract. Nothing in this publication forms any part of any contract.

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